

## **PRIVACY POLICY**

Driveline & Hydraulic Engineering Ltd ("us", "we", or "our") operates (the "Site"). This page informs you of our policies regarding the collection, use and disclosure of your Personal Information (data). By using the Site, you agree to the collection and use of information in accordance with this policy.

### **What kind of data do we collect?**

We collect the information you provide – your name and email address, Telephone Number. You will be contacted (by email) if we need any other personal information.

### **How do we use this data?**

We will use your email address to send you newsletters, marketing or promotional materials and other information we believe to be of interest or value to you.

### **Do we share this data?**

We are committed to maintaining the trust and confidence of visitors to our web site. In particular, we want you to know that we are not in the business of selling, renting or trading email lists with other companies and businesses for marketing purposes and will not disclose it to any third party unless required to by law.

### **How can you stop us using this data?**

You may unsubscribe from the newsletter at any time by contacting us via email and asking to be removed from the list. You can also click unsubscribe at the bottom of any newsletter.

### **What other information do we collect?**

Your browser sends data whenever you visit our Site, which may include information such as your computer's Internet Protocol (IP) address, browser type, browser version, the pages of our Site that you visit, the time and date of your visit, the time spent on those pages and other statistics. This data does not identify you personally, but rather provides us with information about how you use our services and engage with us.

In addition, we may use third party services such as Google Analytics that collect, monitor and analyse this information to help us improve our Site and services for you.

### **What is a 'cookie' and do we collect them?**

For almost any modern website to work properly, it needs to collect certain basic information on its users. To do this, a site will create files known as cookies – which are small text files – on its users' computers. These cookies are designed to allow the website to recognise its users on subsequent visits, and are automatically generated.

You can instruct your browser to refuse all cookies or to let you know when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Site.

### **Our security policy**

The security of your Personal Information is important to us, but no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

### **Our communications policy**

By signing up to the Newsletter or contacting us using the contact form, you agree for us to use your Personal Information to contact you with newsletters and any information we think may interest you.

### **Changes to our Privacy Policy**

This Privacy Policy is effective as of 22/05/2018 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy. If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a notice on our website.

### **Contact us**

If you have any questions about this Privacy Policy, please contact us at [info@propshaftrepairs.com](mailto:info@propshaftrepairs.com)