

Palmer Lake Beach Club (PLBC)

Board Meeting Minutes

2019-04-25, 7:00pm,

Sunnyside Offices

1. Call to Order: 7:05pm
2. In Attendance: Dolores "Dee" Starr, Treasurer; Jeffery Prestage, 1st Vice-President, Robert "Bob" Perry, President; Rich Goad, Maintenance Supv; Ed Wood, Maintenance. A quorum for conducting business was present.
3. Agenda was reviewed, and changes are reflected herein:
4. Reviewed/Approval of Minutes 4-4-19 Board Meeting: After updating, Dee made the motion the minutes be accepted as an accurate summary of the meeting. Motion was seconded by Jeffery, and approved by unanimous board vote, without objections.
5. Secretary: Correspondence & discussions. Bob did a summary, no material items to report.
6. Treasurer:
 - a. Current financial summary – current cash holdings, expenses through the end of March were reviewed.
 - b. Sound Credit Union Payments Made Electronically the Last 30 Days were reviewed.
 - c. Jeffery made the motion the current financial summary and Sound Credit Union Payments Made Electronically review be accepted. Motion was seconded by Dee, and approved by unanimous board vote, without objections.
7. Agenda Items/Discussions:
 - a. Lake drainage plan and approval to go to permitting discussion. Bob provided an update and the board reviewed the blueprints. Jeffery made the motion we accept the plan and move forward to permitting the work. Motion was seconded by Dee, and approved by unanimous vote, without objections.
 - b. Corporate Attorney is changing firms, and PLBC has the option of staying with the existing firm and changing attorney's, or staying with the Attorney and her new firm, or changing it all. After discussion, Jeffery made the motion we keep our Attorney and her new firm. Motion was seconded by Dee, and approved by unanimous board vote, without objections.
 - c. We reviewed the Email Opt-In Program and agreed to include it in the annual dues mailing. Dee made the motion we include in the dues billing. Motion was seconded by Jeffery and approved by unanimous board vote, without objections.
 - d. We discussed some members dumping construction debris by the roadside in front of their property and the desire to have a community cleanup day, where we would have a trash pickup event, so members could bring their trash to a truck. Jeffery agreed to chase this, and have a date set for our next Board Meeting.
 - e. A/R Collections Activity: Bob did a review of the account audit efforts and agreed to circulate a cover letter and example of an audit to the Board.
 - f. Web site information. We discussed the need to update the web site, including the information regarding the Easter Egg Hunt. Bob will do this.
 - g. Updated check signing authorization. We discussed the need for each Board Member to be authorized to sign paper checks, noting our "two signatures" requirement. Jeffery made the motion that Dolores Starr, Kim Hunsaker, Anthony Higginson, Jeffery Prestage and Robert Perry be authorized to sign checks drawn on the Sound Credit Union Account. Motion was seconded by Dee, and approved by unanimous board vote, without objections.

- h. We discussed the need to schedule the new committee meetings (Community Enhancement & Financial Planning which was discussed at the March General Membership meeting. Bob agreed to chase and get it on a schedule.
 - i. We discussed plans for a “potluck” community barbeque event, and settled on June 1st. Bob said he will provide a 70lb pig roast to supplement the “potluck”.
 - j. We agreed that we would stock the lake at the end of May as previously approved. Bob will get with Anthony, who was supposed to coordinate with the supplier.
 - k. Recognition of previous board member’s service. Bob suggested that we look back a few years and identify those people who worked so hard on the Board, and committed so much time, and create a certificate recognition program. Jeffery suggested we go back 5 years. Bob agreed to research and make a specific proposal..
8. Confirmation of Next Meeting: May 23rd, 2019, 7:00pm
9. Adjournment: Meeting was adjourned at 8:20pm.