

Palmer Lake Beach Club Inc.

Board Meeting Minutes, 2019-08-29, 7:00pm, Sunnyside Offices

1. **Call to order.** 7:18pm
2. **Roll Call & Welcome.**
 - a. Board Members Present: Robert Perry (President), Jeffery Prestage (1st Vice-President), Kim Hunsaker (2nd Vice-President), Dolores Starr (Treasurer), Betty Corey (Board Alternate).
 - b. Guests: Glenyce Jackson (Previous Board President), Rich Goad (Maintenance Supv), Sharon Keefer (Previous Board Member/Treasurer, Members: Matt Schroedle, Nicole Schreib, Sarah Watkins, Nancy Bennett, Robert Casey, Les Friedman and Barbara Haley.
3. **President's Comments.**
 - a. Agenda review and ask for changes. Items 5f, g & e below were added.
 - b. Board membership and attendees.
 - i. Resignation of Anne Walther, Board Member & Secretary. Robert Perry noted for the record that we received her resignation letter, and she has been removed from the rolls as an active Director.
 - ii. Removal of Board Member Brian Bouvia for non-attendance. Robert Perry noted that per the Bylaws, Brian Bouvia has not attended and is subject to removal from the Board. Jeffery Prestage made the motion that Brian Bouvia be removed from the Board for non-attendance. Dolores Starr seconded the motion. There was no discussion, and then the motion was carried by unanimous vote of the Board.
 - iii. Appointment of Alternate Betty Corey to the Board. Robert Perry noted that we have two Board vacancies, and asked Betty Corey if she would accept appointment to the Board and then appointment as Secretary. She declined for health reasons.
 - iv. Appointment of Additional Alternate: Jeffery Prestage made the motion that Sarah Watkins be appointed as a Board Alternate. Kim Hunsaker seconded the motion. There was no discussion, and then the motion was carried by unanimous vote of the Board.
 - v. Appointment of Alternate to the Board: Jeffery Prestage made the motion that Alternate Sarah Watkins be appointed to the Board. Kim Hunsaker seconded the motion. There was no discussion, and then the motion was carried by unanimous vote of the Board.
 - vi. Appointment of Secretary: Dolores Starr made the motion that Board Member Sarah Watkins be appointed Board Secretary. Kim Hunsaker seconded the motion. There was no discussion, and then the motion was carried by unanimous vote of the Board.
 - vii. Approval of 7-3-19 Board Minutes: Jeffery Prestage made the motion that minutes which were distributed in printed form for review be approved as the official minutes of the 7-3-19 Board meeting. Kim Hunsaker seconded the motion. There was no discussion, and then the motion was carried by unanimous vote of the Board.
 - viii. Approval of 8-1-19 Board Minutes: Jeffery Prestage made the motion that minutes which were distributed in printed form for review be approved as the official minutes of the 8-1-19 Board meeting. Kim Hunsaker seconded the motion. There

was no discussion, and then the motion was carried by unanimous vote of the Board.

4. Treasurer:

- a. Financial Statements Review: Due to changeover of Bookkeeper, financial statements were not available for review.
- b. Mailing of late fees and statements reported by Robert Perry. Robert Perry commented that the invoicing of late fees for the annual dues which were due on 7-1-19 and incurred late fees on 7-31-19 were mailed to the late members, along with statements showing updated balances. These were mailed on about August 10th, 2019.
- c. Status of federal tax return. Robert Perry noted that we need to ensure our non-profit federal tax return was filed. It is due 75 days after the close of our fiscal year. We have filed an extension. Treasurer will follow-up and get the returns filed.

5. New Business/Agenda Items:

- a. Bylaw Changes Review. Robert Perry distributed draft Bylaw changes that the Board had discussed at previous meetings for discussion and review. After discussion and review, Jeffery Prestage made the motion that these draft changes be submitted to the membership at the October General Membership meeting for approval. Delores Starr seconded the motion. There was no further discussion, and then the motion was carried by unanimous vote of the Board.
 - b. Fall General Membership Meeting. Robert Perry distributed a detailed draft agenda for review and comment for the meeting at the Home Fire Station, October 5, 2019, 10:00~12:00. The discussion was that the final agenda would be approved at the late September 2019 Board meeting.
 - c. Roll-off Container/Junk Hauling Update. Member Robert Casey explained his hauling service, and Jefferey Prestage agreed to work with Robert and submit a proposal to the Board so that we can sponsor a community junk hauling event.
 - d. Bookkeeper Change. Robert Perry noted that our existing bookkeeper Brandi Alvarez would be moving on to other employment, and we needed to find a replacement. Delores Starr (Treasurer) as well as Member Sharon Keefer, along with Robert Perry commented that they would help train the new candidate once hired. Delores Starr made the motion that we start recruiting immediately to fill the role, and Kim Hunsaker seconded the motion. There was no further discussion, and then the motion was carried by unanimous vote of the Board.
 - e. Member Les Friedman – Crime/Ring Security. He commented that his Ring camera and solar panel were stolen, and Ring would not provide any assistance unless served with a warrant. It was recently noted in the news that Ring is working with law enforcement agencies, and he asked that the HOA send a request to the Pierce County Sheriff advocating that Pierce County Sheriff's department form a relationship with Ring. After discussion, Robert Perry agreed to research the situation, and report to the Board for Board disposition of the request.
 - f. Flag pole. Dee Motion Jeff to investigate flag pole. Betty second. Unanimous.
 - g. Donated Flag. Fred Toensjost, 1926 192nd Ave SW. Navy 22 years. Miriam gave the flag to Dee.
 - h. Barbara Haley. She reported good news....???
6. **Next Board Meeting:** Sep 26th. And per the Bylaws(ByLaws Art V, Section 6), the post General Membership Meeting Board meeting will be October 10th.
7. **Adjourn:** The meeting was adjourned at 9:40pm.