

PALMER LAKE BEACH CLUB
PO Box 291, Lakebay WA 98349
Email: contact@palmerlakebeachclub.com
Website: www.palmerlakdebeachclub.com

September 3, 2019

Notice of Fall General Membership Meeting, October 5th, 2019, Home Fire Station, 10:00 am ~ 12:00 noon.

Happy Fall!

This is the notice for the fall general membership meeting for the owners of lots (members) in the Palmer Lake Beach Club – your HOA. The many volunteers who have been working on your behalf have accomplished a lot this year, on the Board, on Committees and Events. I know everyone appreciates their commitment to making Palmer Lake a better place to live, and we have more improvements ahead of us. Our thanks to everyone for serving!

As detailed in the Covenants & Bylaws of the HOA (which you can find on our website for download), we have two annual general membership meetings per year – October and March. Members who are in good standing (not past due) are invited to participate and vote in these meetings, to ensure your voice is heard and we are meeting your needs. At this meeting when you sign in, we will ask you to verify your contact information, and authorize us to contact you via email instead of regular mail for future announcements and billing, to save your dues. We conduct three mailings per year (Fall and Spring General Membership Meeting Notices, and Spring Annual Dues Billings), and these three mailings cost about \$3,000. By moving to email, we can save almost all this expense and reduce the need for dues increases. If you can't attend the meeting, on the back of this letter is the email authorization form – it would be great if you could complete it and mail it back to us!

Our agenda for this meeting will include....

- Call to Order, Agenda Review & Introductions
- Financial Report.
- Lake Drainage Project Update.
- Crime report with Q&A session.
- Nominating Committee, Audit Committee & Budget Committee call for volunteers.
- Halloween & Christmas activity plans. Call for volunteers.
- Update on 1892 190th Ave SW "Sign" property
- Bylaw changes – Article III would have a Section 5 added, authorizing fines, fees and charges for violations of the Covenants and Bylaws, Section 6 would include the ability to charge for returned checks and credit card fees, as well as account audit fees, Article IV would Section 1, Item G added to provide for standards and compliance processes, including appeals process.
- Additional Agenda Items Requested by Members

We hope you can come to meeting, and we look forward to your participation!

Sincerely,

Palmer Lake Beach Club
Board of Directors

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EMAIL REGISTRATION/AUTHORIZATION FORM

| | |
|---|--|
| PROPERTY OWNER 1 NAME | |
| PROPERTY OWNER 2 NAME | |
| PALMER LAKE PROPERTY STREET ADDRESS | |
| PROPERTY OWNER'S MAILING STREET ADDRESS | |
| PROPERTY OWNER'S MAILING CITY, ST, ZIP | |
| PROPERTY OWNER'S TELE # | |
| PROPERTY OWNERS EMAIL ADDRESS | |

I HEREBY AUTHORIZE PALMER LAKE BEACH CLUB TO COMMUNICATE WITH ME USING THIS EMAIL ADDRESS FOR THE FOLLOWING PURPOSES (CHECK OR INITIAL ALL THAT APPLY):

Option 1: Use my email for all purposes:

| CHECK/ INITIAL | PURPOSES |
|-------------------|---|
| | Use my email for all Palmer Lake Beach Club HOA communications, including billing and official notices (ensure you send us an updated email when your email address changes). |

Option 2: Only use my email for only the following limited purposes (do not complete if you checked Option 1 above):

| | |
|--|---|
| | Use my email only for routine communications, not including official notices. |
| | Use my email only for sending bathroom door codes. |

SIGNATURE(S):

(Signature of Owner 1)

(Date of Signature)

(Signature of Owner 2)

(Date of Signature)

Please mail or email this completed and signed form to Palmer Lake Beach Club. We do not provide access codes to non-owners. Owners are responsible to communicate codes to their tenant/guests. You may revoke this authorization any time by sending a letter to that effect to Palmer Lake Beach Club. Once this form is on file, you can update your email by sending us an email from your email address on file with us, noting your new email.