

Palmer Lake Beach Club (PLBC) Board Meeting Minutes

2019-09-26, Sunny Beach Offices

Call to order: Meeting was called to order at 6:59pm.

1. Roll Call & Welcome:

- a. Board Members Present: Robert Perry (President), Jeffery Prestage (1st Vice-President), Kim Hunsaker (2nd Vice-President), Dolores Starr (Treasurer), Sarah Watkins (Secretary), Betty Corey (Alternate)
- b. Guests Present: Rich Goad (Maintenance), Nicole Schreib (Resident), Cheryl Berkins (Resident).

2. President's Comments.

- a. Recruitment/interviewing of new bookkeeper: Board discussed and agreed that Dolores Starr and Sarah Watkins would begin the interview process together using the primary functional task check list provided. It was agreed to have the interviews completed by no later than next week.
- b. Financial Report: Dolores Starr reviewed the Treasurers Report (balance sheet, Profit and Loss, and Bill Pay) for July 2019 through September 2019 which is appended to these minutes. After review, a motion was made to accept the report by Dolores Starr, seconded by Kim Hunsaker. The motion was passed without opposition.
- c. Communications with members: Sarah Watkins has been appointed to secretary, she is now in training to take the minutes, she will work towards checking/responding to the PLBC emails.
- d. Preparation for general membership meeting: Board reviewed and updated October 5, 2019 General Membership Meeting Agenda Draft. Betty Corey, Jeffery Prestage, and Robert Perry will greet members at the door, members will be given the agenda and voting cards. Discussion of board positions that will become open was brought up. Assembling an Audit Committee, and Budget Committee, and Event Committee is needed.
- e. Collection action update: Robert Perry reviewed the collection actions that were taking place for audited and certain high balance members, as well as the HOA Attorney's successful results.

3. Additional Agenda Items:

- a. Trunk or Treat: Sarah Watkins made the motion to appoint Dolores Starr and Kim Hunsaker to lead the Trunk or Treat Committee. Seconded by Dolores Starr. The motion was passed without opposition. Kim Hunsaker will get a hold of our sheriff to see about closing off 24TH street in front of the sunny side beach in order to provide a safe place for families to trick or treat.
- b. South Beach Leaning Tree: The problematic tree leaning over the south beach fishing dock is in the process of being removed. Question was asked as to where the lumber would be going. Part of our quote included removal of the lumber, although it will take the company a day or two to return to remove the tree debris. Residents are welcome to come collect the wood in those two days. Jeffery Prestage will give notice when the lumber will become available.
- c. Lake Drainage Project: Robert Perry updated the Board on the status of the drainage project. The engineers have met with the County to reduce the pipe size to get the project cost back down to initial budgeted cost. We are hoping to have a permit in the coming weeks.
- d. Bus Stops: Question was asked that the HOA add additional sheltered bus stops to the bus route in Palmer Lake. Due to the nature of the school bus routes continually changing, and not being allowed to build on county properties the board agreed that the idea was not feasible. The board suggested that if a resident was willing to provide their own property to build a shelter on that may be a more workable option.

4. **Next Meeting.** The next meeting is the General Membership Meeting on 2019-10-05 at 10:00am at the Home Fire Station. After that meeting, the next Board of Directors meeting is 2019-10-10 at 7:00pm at the Sunny Beach Offices.

9. **Adjourn:** The meeting was adjourned at 9:08pm.