

Palmer Lake Beach Club (PLBC) Inc.

Board Meeting Minutes

August 24th, 2023, 7:00pm

South Beach Offices

- 1. Call to order:** 7:00pm
- 2. Roll Call:** Dolores Starr, Treasurer; Rosa Velder, Member/Opns Mgr; Nancy Carr, Alternate – Acting as 2nd VP (Sarah Watkins, 2nd VP has excused absence); Kim Hunsaker, 1st VP; Kathy Wright, Secretary; Rich Goad, Member; Gary Gerstner, Member; Jeffery Prestage, Maint Coord; Kim Adam, Member; David Silvia, Member; Tim Duclos, Member; Robert Perry, President
- 3. President Comments:**
 - a. Agenda Review – Ask for changes.
 - b. Review and approval of July 27th Board minutes. Because of the amount of details in the July 27th Board meeting, a paper copy of the draft was circulated, and as part of the discussion, the minutes were specifically discussed with regard to a member initially claiming to be an attorney, and verified as accurate. After discussion, Delores Starr made a motion to approve the minutes, and Kim Hunsaker seconded the motion. There was no further discussion, and the motion was approved unanimously.
 - c. Fall General Member Meeting. The General Member Meeting was discussed, and the following was unanimously agreed to: The meeting will be held on Saturday, October 28th at 10:00am ~ 12:00 noon. Location TBD, Dolores Starr will determine if a local church is available for use, to provide for more meeting space and the ability to serve refreshments. The stuffing party was set for Friday, September 22nd at 6:00pm, with notice to be mailed NLT Monday September 25th. After some discussion of type of notice (postcard, letter, etc) it was decided that the invite would be a stuffed letter. There is no bylaws changes or budget items to be included in the notice or planned for the meeting, therefore no advance notice of such is required.
- 4. Secretary/Operations Manager:**
 - a. Discussions of general correspondence and communications. There was no noteworthy or exceptional items/events that occurred.
- 5. Treasurer – Dolores Starr/Rosa Velder (Bookkeeper/Opns Mgr):**
 - a. Monthly financial report review. Dolores and Rosa explained the monthly report, which included a new format – monthly data for July only, FY actual to-date and annual plan. After discussion, Kim Hunsaker made a motion to approve the financial report, Kathy Wright seconded the motion, there was no further discussion and the motion passed unanimously.
 - b. Use of a money market account. Sound Credit Union (SCU) recommended that we open a money market account to earn a higher rate of return. Basically PLBC would shift funds from the operating checking account to the money market account to maximize the interest earnings, and transfer the money back into checking as

needed to write checks. The money market account is insured by the same agency that insures the SCU checking account. After discussion, Kim Hunsaker make a motion to allow the use of the money market account, and that our bookkeeper could transfer funds into and out of the account, to and from our regular SCU checking account. Nancy Carr seconded the motion. There was no further discussion, and the motion passed unanimously.

6. New Business:

- a. Playground ride installation – there was a brief review of the mounting process for the kids rideable toys in the fenced play area.
- b. Barbeque grill update – Robert Perry updated the Board on Jay Wood’s good work on rescuing some of the existing charcoal grills and reusing them. We will need to purchase one additional grill.
- c. Trunk or Treat Discussion. Kim Hunsaker with Sarah Watkins help (pending Sarah’s approval) would own the event, which would be held on Halloween. Kathy Wright offered to co-chair the event.
- d. Holiday Decorations Contest. Rosa Velder agreed to own the event, and will work on the program.
- e. Photos with Santa. Santas surrogate or Santa will be available. Kim Hunsake and Delores Starr agreed to own the program.

7. Next Board Meeting: 2023-09-28.

8. Executive Session: The Board met in executive session, and reached the following decisions (unanimously):

- a. For 2306 194th Ave and 19112 17th St Ct, send notice of potential non-compliance.
- b. To conduct a market survey of employee compensation.

9. Adjourned: 8:55pm.