

# **Palmer Lake Beach Club (PLBC)**

## **Minutes, October 23, 2025**

### **South Beach Office**

1. Call to Order: 7:01pm
2. Roll call:
  - a. Board Members Present: Ashley Perry, President; Kathy Wright, 1<sup>st</sup> Vice-President; Denise Mattos, 2<sup>nd</sup> Vice-President; Dee Starr, Treasurer; Nancy Carr, Secretary.
  - b. Alternate Board Members Present: Kacey Abernethy
  - c. Members: Michael Abernethy
  - d. Employees
3. Old Business;
  - a. Agenda Review by President
  - b. Sarah – Winterizing and lake level pump turned off
  - c. Lake update- The latest update to the website helped keep information current. k
    - i. Ashley explained only one company in Washington is certified to apply the necessary chemicals for a lake our size. Other options are being explored.
  - d. Removal and maintenance of sand in play area.
    - i. Ashley will talk with Bob and Sarah for this maintenance task.
4. Secretary
  - a. Nancy asked for approval for the September Board Minutes that were distributed through email. Motion made by Dee and seconded by Kathy. Approved. Dee/Kathy
5. Treasurer - Dee
  - a. Dee advised the September financial report not available tonight, but will be included in the Member Meeting information for Saturday's meeting.
  - b. There was a member request in the September Board meeting for a percentage of the paid vs non-paid members. This was moved to next month, Bob not present.
6. Operations Manager
  - a. Communications received and responded to are listed: manual effort to transfer data
    - i. Payroll process change distributed to Board by email along with the explanation that the manual effort required to transfer the data is very time consuming.
    - ii. Accounting process for reimbursement payments distributed to Board by email.
    - iii. Request for tree removal distributed by email, not approved by Board.

- iv. Garbage violation on 17<sup>th</sup> St SW resolved by the County.
  - b. The Fall General Meeting presentation deck for Saturday's meeting was reviewed and updated.
    - i. Necessary items to have available at the Member Meeting were discussed and tasks assigned.
- 7. HOA Events
  - a. Status for Halloween Trunk or Treat on Oct 31<sup>st</sup> shared.
    - i. Trunks need to be there by 4.00 before the road is closed.
  - b. Photo with Santa will be next, and Ashley will set that up.
- 8. November Board Meeting changed due to Thanksgiving. The meeting will now be one week earlier, Nov. 20<sup>th</sup>. Kathy will put a notice on the website.
- 9. Meeting adjourned at 7:45 pm