



PALMER LAKE
BEACH CLUB

Fall 2024 General Member Meeting

October 26, 2024, 12:30pm~2:30pm

Longbranch Improvement Club,

4312 Key Peninsula Hwy SW

Longbranch, WA 98351

Minutes Version

This agenda has been updated to become the official minutes of the meeting. Minutes notes are reflected herein in red text to complement the official agenda.

Pledge of Allegiance



AGENDA

1. Introduction
2. Agenda Review
 1. American Pond Weed in lake
3. Member Agenda Topics
4. Operational Overview
5. Financial Summary
6. Call for Volunteers – 2025~2026 Operating Budget
7. Call for Volunteers – End of Fiscal Year Member Audit
8. Event Committee
9. Fall and Winter Events Plan

The meeting was called to order at 12:30pm, the Board members present were introduced, the agenda was reviewed and the optional pledge of allegiance was conducted. The member additions to the agenda are listed and were addressed at the end of the original agenda.

Operations

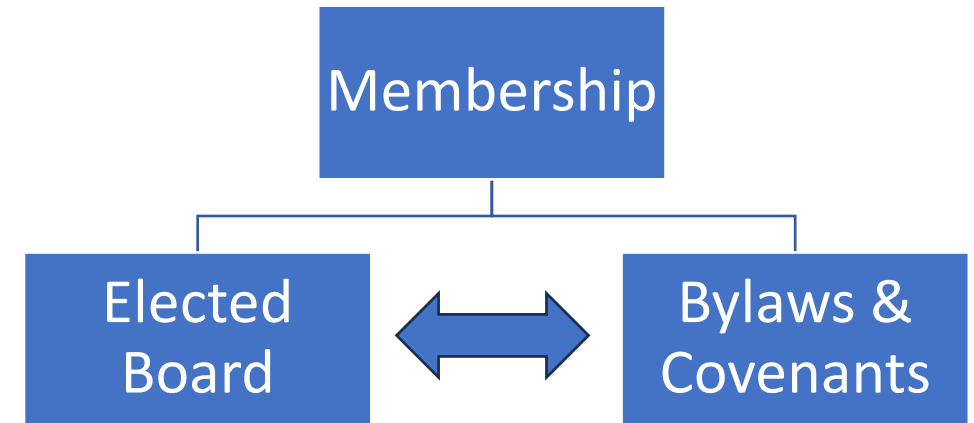
Part-Time Staff

Rosa Velder	Operations & Bookkeeping
Sarah Watkins	Maintenance Coordinator
Tristin Watkins	Maintenance Technician
William Watkins	Maintenance Team Member

Contract Employees:

Pierce County Sheriff Deputies

Control



- Board is elected by membership.
- Membership creates bylaws and covenants.
- Board determines roles.
- Board follows bylaws & covenants.
- Board issues operating policies consistent with law, covenants and bylaws.
- Board does not deviate from law, covenants and bylaws.

Current Financial Summary

(Rosa Velder)

Income Statement

Category	Full FY Plan	Year to Date
Revenue	\$151,320.00	\$43,872.95
Expenses	\$151,320.00	\$37,402.69
Net Result:		\$6,470.26

Balance Sheet Summary

Category	Amount
Assets	
Cash/CDs	\$222,903.71
A/R	\$110,095.96
Fixed	\$122,508.03
Total:	\$455,507.70
Liabilities	
	-\$73.42
Net Assets	\$455,434.28

*Summary presented and questions addressed by Rosa Velder,
Treasurer Dolores Starr is on vacation.*

Budget Committee Volunteers

(Rosa Velder)

Each year, a committee of HOA members prepares a recommended budget for review and approval of the membership at the Spring General Membership Meeting.

The Committee is assisted by the Treasurer, and to help move the process along, the Board prepares a draft recommendation for the committee to consider.

We need at least 3~4 volunteers to help in this effort. It typically is done on a Saturday, and takes 2~3 hours.

Please volunteer and help the HOA.

Volunteers are Linda Niles, Bernadette Belcher, Cliff Arif, Melinda Head and Genee Grimmett

Audit Committee Volunteers

(Rosa Velder)

Each year, the books of the HOA are reviewed by our outside accountants for the preparation of our tax returns.

In addition, a group of member volunteers also form the Audit Committee, and do a detailed examination of the financial records of the HOA, and then creates a report for the membership which is presented at the Spring General Membership meeting. The Audit Committee consists of at least 3 members plus the Treasurer. Our Bookkeeper/Operations manager assists in pulling any records the committee wants to see.

This typically is done on a Saturday, and takes 2~3 hours. However the Committee is free to spend whatever time it desires in conducting the examination

We need 3~4 volunteers. Please volunteer and help the HOA.

Volunteers are: Linda Niles, Bernadette Belcher, Cliff Arif, Melinda Head and Genee Grimm

Event Committee Volunteers

(Kathy Wright)

We are looking for member volunteers to serve on the event committee, to help plan and execute the annual event calendar.

It's fun and a great way to meet other members and improve the community.

Please volunteer and help the community have fun activities.

Volunteers are needed and a list was passed for members to volunteer for upcoming events.

Fall and Winter Events Plan

(Kathy Wright)

Halloween Trunk or Treat:

To improve the safety of our children, we plan to close 24th street by the south beach, and we are hoping that community members will set up vehicles, tents or areas to have children visit and get their candy. This will keep them off the darkened streets, and away from the traffic. Please be set up and ready for kids by 5:00 pm on Monday October 31st (ends at 8:00 pm).

Pictures with Santa:

In mid-December we are planning to have Santa visit PLBC for photos with your children & pets. In mid-November we will announce all the details. It was a big hit last year, and we hope for another great year of holiday memories!

Holiday Lighting Contest:

At our last contest we had three winners who were over the top in bringing the holiday sparkle to Palmer Lake. In November we will announce the details and the prizes!

Kathy explained the above events along with volunteer opportunities.

Additional Agenda Items

- 1. Jeffery Prestage asked to address the members. He commented this is his 9th year in PLBC and he is impressed with the improvement in crime rate. He feels we spend a lot of money on children and need help with lake health. He has done research on how and some options that are available and would like to share his learnings.*
- 2. Note: The Board forgot the agenda item on American Pond Water and asked that Tammy Harris be allowed to share the information she has on lake health and pond weed options. She is working with the Board and would like to see a subcommittee formed to look at the what she has been working on adding information Jeffery has and ideas from other members. Jeffery Prestage, Andre' (Andy) Gano, Cliff Arif, Tammy Harris and Melinda Head volunteered to help with this.*
- 3. Andre' Gano said he would like to see that owners are responsible for their property and keeping garbage and trash picked up. Rosa explained the process we have for non-compliance is part of the bylaws and the first step is to email the Board. This is not a quick process, but the Board needs information and pictures to start.*
- 4. Cliff Arif wanted to talk about getting some type of stairs to the upper field and also try to change the way the cars are parked. Cliff will check out some options and bring to the Board.*

Meeting adjourned at 1:40 pm.