



# VILLAGE OF MANITO

## REGULAR VILLAGE BOARD MEETING

**DECEMBER 1, 2025**

The Village of Manito Board of Trustees held its regular meeting at the Village Hall on December 1, 2025, at 7:06 p.m.

Present for the meeting were President Sondag, Trustees Schier, Nieuwkoop, Mattson, Lacey and Baker. Trustee Kalhammer was absent. Also present were Chief of Police Scott Montgomery, Public Works Director Steve Sondag, Zoning Director Ken Farnam, and Water Clerk Susan Messman.

### **CONSENT AGENDA**

The following items were presented on a consent agenda: previous meeting minutes, 2026 regular meeting dates, Treasurer's Report, 2026 COLA increase of 3% for full and part time employees, and Christmas Bonuses for employees and appointees. Motion to approve by Trustee Mattson. Seconded by Trustee Baker. Motion carried.

### **WATER REPORT**

Trustee Nieuwkoop presented the water report for November. Currently 104 delinquent customers owe \$6,700.26. November deposits \$23,810.48. Deposits were down \$1,431.45 compared to one year ago. Year to date income is up \$3,064.84. Smith Septic is paid in full. Burling and Son balance \$1,386.

## **ZONING**

Chairman Farnam reported one permit for the month. Allie Danner - 805 S. Washington - fence.

## **ZONING BOARD OF APPEALS**

NTR

## **WATER COLLECTOR'S REPORT**

NTR

## **PUBLIC WORKS DEPARTMENT REPORT**

Director Sondag stated that the sewage lagoon work is complete. They cleaned sand and debris. Total for work to be completed was \$35,900, which was over what was budgeted by \$21,300. The northwest corner of the lagoon has a pipe 10'-11' deep for venting.

## **ESDA**

Director Kraft reported that the siren test in November was successful. The next test will be December 2, 2025.

## **POLICE REPORT**

Chief Montgomery reported the need for new full-time and part-time officers. Job postings have been made.

## **PARK DISTRICT REPORT**

Dan Sarff reported they are seeking bids for painting the surfaces on the tennis courts and NTR

## **AUDIENCE**

NTR

## **OLD BUSINESS**

It was approved on a motion by Trustee Nieuwkoop and seconded by Trustee Schier to spend an extra \$14,600 for lagoon repair. Motion to expend \$8,400 out of ARP funds. Motion carried.

Trustee Mattson stated that no more gutter work would be completed until Spring.

The tourism committee gave an update on future plans. They will approach the board when they need funding or approvals.

Feral cat update - as of December meeting, 17 cats (10 female and 7 male) have been vaccinated and spayed/neutered. Trustee Mattson motioned for 20 more cats to be spayed/neutered in an amount not to exceed \$800 to include travel. Motion seconded by Trustee Schier. Motion carried.

## **NEW BUSINESS**

Trustee Baker made a motion to amend Chapter 24 - Motor Vehicle Code, 24-6-4(C) Schedule "E" to establish and add a no parking zone on north and south sides of Southmoor St. from Western most entrance/exit of Midwest Central Primary school to junction with East Ave, and to install a crosswalk from the Eastern most entrance of Memorial Park across Southmoor Street connecting to the school property. Motion was seconded by Trustee Nieuwkoop. Motion carried - 4 YEA, 1 NAY, 1 ABSENT.

Trustee Mattson consulted with Cole McDaniels about the TIF district, and the current district can be extended for 12 years.

Trustee Schier will work with Clerk Butler to update ordinance books with current Village Ordinances. Ordinances should be reviewed every 5 years.

Trustee Baker made a motion for the Village of Manito to withdraw their offer to pay for any demolition of downtown businesses located on the 100 block of Broadway Street due to their inability to reach an agreement with all involved parties. All previous offers for contracts and agreements will be null and void as of the passing of this motion. Trustee Mattson seconded the motion. Motion fails. Trustee Mattson suggested a committee meeting to discuss further.

Trustee Schier made a motion to enter a contract with Prairie Hills Land Bank Authority. Trustee Schier will also be the Village of Manito representative for the Land Bank Authority. Seconded by Trustee Nieuwkoop. Motion carried.

Bills were allowed paid on a motion by Trustee Mattson and second by Trustee Schier:

General Fund – 24 checks for a total of \$59,243.17

Water/Sewer – 11 checks for a total of \$8,738.67

TIF - 1 check for a total of \$498.80

MFT – 1 check for a total of \$1,500.00

### **CLOSING REMARKS**

NTR

The meeting was adjourned at 8:09pm on a motion by Trustee Mattson and second by Trustee Schier.

Approved/corrected as presented on a motion by Trustee Mattson and second by Trustee Schier at a regular meeting held on January 5, 2026.

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Tera Butler, Clerk  
Village of Manito

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Tim Sondag, President  
Village of Manito