



# VILLAGE OF MANITO

## REGULAR VILLAGE BOARD MEETING

**OCTOBER 6, 2025**

The Village of Manito Board of Trustees held its regular meeting at the Village Hall on October 6, 2025, at 7:01 p.m.

Present for the meeting were President Sondag, Trustees Baker, Schier, Nieuwkoop, Mattson, Lacey, Kalhammer, and Clerk Butler. Also present were Chief of Police Scott Montgomery, Public Works Director Steve Sondag, Zoning Director Ken Farnam, and ESDA Remi Kraft.

### **PREVIOUS MONTH MINUTES**

The minutes of the August meeting were approved as presented in a motion by Trustee Mattson and second by Trustee Lacey.

### **TREASURERS REPORT**

Trustee Mattson made a motion to approve the Treasurer's report which was seconded by Trustee Kalhammer and approved. (Attached)

### **WATER REPORT**

Trustee Nieuwkoop presented the water report for August. Currently 86 delinquent customers owe \$6,301.11. September deposits \$29,938. Deposits were down \$584.72 compared to one year ago. Year to date income is up \$1,767.46. Smith Septic balance is \$0. Burling and Son balance \$1,794. It was also reported that the second installment of real estate taxes and late payments have been paid to the Village.

## **ZONING**

Chairman Farnam reported three permits were requested. Chad Lhamon - 301 W. Market St. - solar. Derek Dillard - 405 E. Mason - roof. Russ Farnsworth - 307 S. East Ave. - solar.

## **ZONING BOARD OF APPEALS**

NTR

## **WATER COLLECTOR'S REPORT**

Notices for delinquent accounts will be sent out with a shut off date.

## **PUBLIC WORKS DEPARTMENT REPORT**

Spray patch has been completed. Over 60 tons of asphalt was put down in 2025. Director Sondag has been in contact with a contractor about the bubble in the sewage lagoon liner. He will be requesting a meeting to start the process on installing a vent. He is estimating \$15,000 for all work to be done.

## **ESDA**

Director Kraft reported that the siren will be tested 10/7/2025.

## **POLICE REPORT**

Chief Montgomery stated that they are down a part time employee and has posted a job opening notice.

## PARK DISTRICT REPORT

Pickleball courts have been installed and have been in use. The scoreboard has been installed and ready to be used.

## AUDIENCE

Monica Charlton stated that the asphalt sidewalk from the grade school to the high school needs to be redone and she would look into getting an estimate.

The new scoreboard is in the direct line of frisbee golf. Monica Charlton will assess the possible installation of a gate in the outfield for access to the outfield for golfers.

Residents were pleased with the townwide clean up.

Paula Charlton stated that the landbank presentation prior to the board meeting was very well given and informational.

## OLD BUSINESS

Downtown properties - President Sondag stated he was contacted by Theinert Construction about proceeding with downtown demolition projects. Clerk Butler will start an email chain with President Sondag and the Village of Manito's insurance agent about insurance coverage that is required for demolition.

Pond update - with no rain, water is not rising. Brent Breedlove and Guy Mattson fixed some small problem areas. Trustee Mattson will look into aerators for the pond, but water is needed to proceed. There will be some discussion on installing a gutter along Orange Street to feed water into the pond. Trustee Mattson will be looking into fencing.

Gutter update - Gutter work in progress. Trustee Kalhammer stated that the bid went \$1,500 over budget for North Street project due to a larger area needing a gutter than originally expected. Trustee Kalhammer motioned for \$9,504 for guttering on northside of Mason Street from Adams Street to Broadway Street and expend \$1,500 to complete the North Street project. Trustee Mattson seconded the motion. Motion carries.

Revive and Thrive update - R& T meets monthly. They are working on a new TIF map that Trustee Mattson will be reviewing. Julie Grant stated that there are 6 more banners to go up. R&T committee has submitted the request to Ameren to install those banners. President Sondag

stated that the next round of banners needs to be bigger, they are hard to see. The committee would like to thank Paula and Renita for their hard work. They would like to expand the number of planters down to downtown and possibly add landscaping to where signs are at the north end of town. R&T committee will bring financial requests to the February or March meeting ahead of the next budget meeting.

Feral cat update - Trustee Kalhammer has taken 3 female and 2 male cats have been fixed and released. Trustee Kalhammer motioned for \$25 per trip allotment reimbursement to volunteers for taking feral cats to Springfield to be spayed/neutered. Trustee Lacey seconded the motion. Motion carries.

### **NEW BUSINESS**

Director Sondag stated that number 2 blower sounds like it is about to go bad. He will get an estimate to repair. It is currently functional.

Renita Holtslaw brought forth discussion about TN&W installing a water line and hydrant at north sign. TN&W would provide water to the village for water of the plants. South end sign is falling apart. Renita will get some quotes and bring a cost back to the board for replacement.

Trustee Kalhammer brought forth a concern from Debbie Bernshausen about rock alley at Veteran's Park. Debbie stated that it was hard to push a wheelchair through the rock during Popcorn Festival. Some ideas were to install a sidewalk connecting the West and East sides of the park or to tar and chip the alley. Trustees Baker and Kalhammer will discuss plans at a later date.

President Sondag and Clerk Butler drafted a letter to be sent to area businesses and surrounding areas. This letter would invite these businesses to be advertised on the Village Website for a minimal fee. The money received by these businesses would offset the cost of the website fee of just over \$1,300. It is the consensus of the board to send out letters.

Trick or treat hours will be from 5pm-8pm with homes with lights on as per Village Ordinance. Motion was made by Trustee Mattson. Seconded by Trustee Schier. Motion carries.

Julie DeSutter requested \$300 for Trunk or Treat at Midwest Central High School for prizes and games for the public. Motion made by Trustee Mattson, seconded by Trustee Schier. Motion carries.

Trustee Kalhammer motioned to donate \$500 to MCHS Yearbook committee sponsorship. Seconded by Trustee Baker. Motion carries.

Director Sondag stated that it was budgeted for \$25,000 to be utilized for tree trimming around the Village and asked for bids. Director Sondag stated that we needed a person in a bucket truck and the Public Works team would handle the hauling and disposal of any limbs cut down. He was given a bid of \$125/hour from A Cut Above with one man in a bucket for at least 5 days and a bid of \$435/hour from Backwoods Tree Service. A motion was made by Trustee Mattson to accept the lowest bid of \$125/hour from A Cut Above. Seconded by Trustee Schier. Motion carries.

Trustee Schier motioned to receive the Intergovernmental Agreement (IGA) contracts and bylaws of the Prairie Hills Land Bank Authority for review. Seconded by Trustee Baker. Motion carries. Clerk Butler will disperse copies of IGA as soon as it is emailed to her.

Bills were allowed paid on a motion by Trustee Mattson and second by Trustee Schier:

General Fund – 23 checks for a total of \$33,598.23

Water/Sewer – 10 checks for a total of \$12,615.56

TIF – 5 checks for a total of \$21,495.98

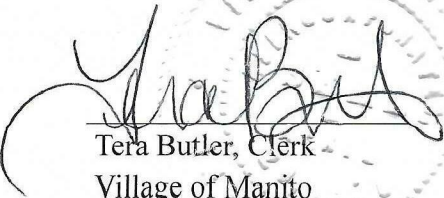
MFT – 1 check for a total of \$700.00

### CLOSING REMARKS


NTR

The meeting was adjourned at 8:38pm on a motion by Trustee Mattson and second by Trustee Nieuwkoop.

Approved/corrected as presented on a motion by Trustee Mattson and second by Trustee Schier at a regular meeting held on November 3, 2025.



Tera Butler, Clerk  
Village of Manito



Tim Sondag, President  
Village of Manito