



VILLAGE OF MANITO

REGULAR VILLAGE BOARD MEETING

JULY 07, 2025

The Village of Manito Board of Trustees held its regular meeting at the Village Hall on July 07, 2025, at 7:00 p.m.

Present for the meeting were President Sondag, Trustees Schier, Nieuwkoop, Mattson, Lacey, Kalhammer, and Clerk Butler. Trustee Baker was absent. Also present were Chief of Police Scott Montgomery, Public Works Director Steve Sondag, and ESDA Dan Kraft.

PREVIOUS MONTH MINUTES

The minutes of the June meeting were approved as presented in a motion by Trustee Mattson and second by Trustee Nieuwkoop.

TREASURERS REPORT

Trustee Mattson made a motion to approve the Treasurer's report which was seconded by Trustee Nieuwkoop and approved. (Attached)

WATER REPORT

Trustee Nieuwkoop presented the water report for June. Currently 83 delinquent customers owe \$6,652.26. May deposits \$29,415.27. Deposits were up \$3,227.43 compared to one year ago. Year to date income is up \$1,639.88. Smith Septic balance is \$5,344.50 and is scheduled to pay \$2000 on 7/8/25. Burling and Son balance \$1,890.

ZONING

Chairman Farnam reported that only one permit was issued. Brad Crum, 816 Lincoln – Solar.

ZONING BOARD OF APPEALS

NTR

WATER COLLECTOR'S REPORT

Bills are due July 10th, and hopefully we have less delinquent accounts. Public works will be hanging notices after this week. Susan also reported that Connie's Clock repair is at a standstill because Springfield Clock suggested contacting the manufacturer. Susan and Tera will work on getting an update for next meeting.

PUBLIC WORKS DEPARTMENT REPORT

Director Sondag reported that 13 tons of asphalt was put down. The second run of sidewalk on Sheridan has been started. Public works department repaired a backhoe and mower. A/C hose was repaired. New truck being repaired for a bad light.

ESDA

Director Kraft reported that the June test went fine with the exception of the south alarm. Repairs should be completed before the August board meeting.

POLICE REPORT

Chief Montgomery reported that Woiwode property on Park Ave. would be installing new trusses with a new roof by the end of the month.

PARK DISTRICT REPORT

Park board reported that elections were held on 6/2/2025. New board is as follows:

President - Josh Harbourn

Vice President - Monica Charlton

Treasurer - Patrick Butler

Secretary - Susan Frank

AUDIENCE

Dan Sarff brought up parking lot issues in Memorial Park. He does not think that a parking lot at the end of the culdesac on near the small diamond in the north part of the park would be a good idea.

Renita Holstlaw reported that new plants around sign on the north entrance of town were lost, but she will be working on replacing them.

OLD BUSINESS

Trustee Kalhammer reported on the issue of the abundance of cats within the Village was still a concern. She stated that Rescued Heart in Pekin will spay/neuter/shots for \$50 per cat on Tuesday, Wednesday, and Fridays. She stated that they will house them overnight after the surgery. The animals need to be trapped and brought in. The plan is to release the cats 24 hours after the surgery.

Reports on downtown properties - Dan Sarff was good to sign off on the demolition plan. Andria Lord stated that Atty Rossi advised her not to sign anything. This was what the attorney had advised at the June meeting to all property owners - not to sign any contract until the Village of Manito had agreed on a plan. The end plan that the Village of Manito has agreed upon is the Village will pay \$210,000 which is 100% of demolition of Sarff and Lord properties and 90% of Roadhouse LLC properties, with the understanding and agreement that Roadhouse Properties will rebuild with certain criteria outlined in a signed agreement.

Trustee Mattson reported that the pond liner was delivered 7/3/2025. \$35,000 was allotted to spend on a liner, and the total amount spent was \$25,933. Liner cost was \$23,793, and shipping total was \$2140. Trustee Mattson is asking for 30-40 people to assist in the rolling out of the liner. Clerk Butler will get an article ran in the Manito Review and Mason County Democrat and posted on the Village of Manito Facebook page. The planned date is 7/26/2025 at 10am, rain date of 8/2/2025 at 10am.

Trustee Kalhammer gave an update on gutters - the next set of gutters along the road will be North Street from Adams Street to Timberlane Terrace, along the north side of the road, Mason Street from Adams Street to Broadway Street, and Pine Street from Adams Street to Broadway Street. It is the consensus of the board to add this item to the August agenda to request bids.

President Sondag called for a 5 minute recess at 732pm.

Meeting called to order at 736pm.

Revive and Thrive committee - Judy Lacey with the Infrastructure committee reported that they were looking at updating ordinances. Josh Harbourn asked if there was an update on a website for the Village of Manito and suggested maybe hiring a website development group. President Sondag reported that the website is under development and will be better up and running by Fall. Julie and Josh Cackowski reported that 14 spots for flower pots were found. They will be in contact with Nick from Mason County to verify that the spots desired are good to utilize.

Trustee Schier motioned for \$1000 for food and beverages for the pond liner roll out to feed volunteers at no cost to the public. Trustee Kalhammer seconded the motion. Motion carries.

NEW BUSINESS

County agreement for animal control was tabled until August meeting. It will be added to the Agenda.

Trustee Mattson motioned for the Village of Manito to forego the Gracery Tax of 1%. Trustee Lacey seconded the motion. Motion carried.

Trustee Mattson motioned for the third revision to the TIF Ordinance to accommodate demolition. Motion was seconded by Trustee Nieuwkoop. Motion carried for Ordinance number 25-001.

Motion made by Trustee Mattson for the third revision of the Village Budget to accommodate expenses for downtown demolition and renovation plans. Motion seconded by Trustee Nieuwkoop. Motion carried.

Trustee Nieuwkoop stated that a new service truck needed to be ordered. Truck would be a 2026 F250. Delivery date would be November or December of 2025. 50% of funds would be from water sewer budget, and 50% would be from streets budget. This service truck will assist in lift station pumps repair. A motion was made by Trustee Nieuwkoop to expend \$76,483 for the purchase of a new service truck. Trustee Mattson seconded the motion. Motion carried.

Director Sondag stated that a vac truck (company would be Hunter) was needed to hydro excavate an 8' section at 205 N. Harrison. Trustee Nieuwkoop motioned to expend \$1,445 for vac truck. Trustee Lacey seconded the motion. Motion carried.

New water line at Russell Farnsworth property was fixed, so no further discussion was needed.

Forman Park District representative JD Proehl brought forth a request for the Village of Manito to assist in funds needed for a concession stand to be built at Memorial Park. The planned build site of the concession stand would be between diamonds #1 (lighted diamond) and diamond #2. The park would need water and sewer to be ran to the site. He stated that \$40,000 would be needed now to start the build and \$40,000 would be needed in the very near future to complete the build. They are looking at getting \$90,000 from Forman Valley Community Foundation and some money from windmill grants. The last discussed amount was in 2023/2024 time frame with a total build amount of \$160,000. Dan Sarff stated that there is septic near the culdesac and there is water in spigots behind diamond #1. Trustee Nieuwkoop requested to see blue prints from the park district and to see their books. Topic will be tabled until August Board Meeting.

Popcorn Festival co-chairman Patia Picken introduced Mike Lane who will be heading up the Car Show at the Popcorn Festival for 2025. He stated that there would be prizes and awards. He would like for State Street from Washington Street to Broadway Street be closed immediately following the parade until 4pm. A motion was made by Trustee Kalhammer for road closure. Motion was seconded by Trustee Mattson. Motion carried.

Trustee Kalhammer motioned that a crosswalk and signs be installed across State Street from the Donseum to the Donseum parking lot. Motion was seconded by Trustee Mattson. Motion carried. Further discussion was made to look into making sure it was ADA compliant.

Jacob Reagan of 614 E High Street would like to make his home a sober living facility. President Sondag stated that he would need to get a permit and go before the zoning board. Neighbors of that address would be notified if he proceeds with this plan and would be allowed to speak at a zoning board meeting whether they are for or against this idea.

Bills were allowed paid on a motion by Trustee Mattson and second by Trustee Kalhammer:

General Fund – 31 checks for a total of \$39,064.34

Water/Sewer – 22 checks for a total of \$31,069.04

TIF – 5 checks for a total of \$44,735.71

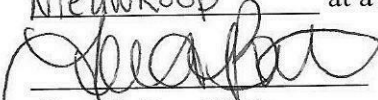
MFT – 5 checks for a total of \$13,180.40

CLOSING REMARKS

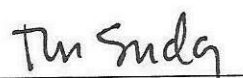
NTR

The meeting was adjourned at 8:23pm on a motion by Trustee Mattson and second by Trustee Nieuwkoop.

Approved/corrected as presented on a motion by Trustee Mattson and second by Trustee Nieuwkoop at a regular meeting held on August 4, 2025.



Tera Butler, Clerk
Village of Manito



Tim Sondag, President
Village of Manito

