

How to Pay Your Monthly Rent:

Make payment payable to Real Estate Directory.

The following are your options for paying your monthly rent:

- **Check/cashier's check/money order**
 - Mail to our office OR
 - Put it in an envelope and then in the mail slot (inside the building) at our office (*the building is usually open 8am-4:30pm Monday-Friday for access to this slot*) OR
 - Bring it in during business hours (10am-4pm Monday-Friday)

- **Cash**
 - Bring it in during business hours (we will then give you a receipt)
 - Make sure it is EXACT (as we may not have change available)
 - Do NOT leave it in the drop box/slot

- **Online bill-pay with your bank**
 - You can set this up online with your bank and they will mail us a check every month
 - Mail to our office: 109 7th St. NE
 - If it asks for an account number, put your address/apt. #
 - Make sure payment will be received no later than the 5th

Sorry, we do not have a way to accept electronic payments, payment over the phone, or debit/credit cards.

Regular business hours:
Monday-Friday 10am-4pm
(hours may vary around holidays and are subject to change)

