

Who	Action	What	Where	Actor	Notes
PRESHOW					
Jackson	FLY CHECK	All Flies UP	Onstage	-	
Jackson + Ross	SWEEP/MOP	Stage	Onstage	-	
Jackson	FLY CHECK	All Flies DOWN	Onstage	-	
Sophia + Felix	PRESET	Props	Backstage	-	
ALL CREW	TURN ON	Run Lights	Backstage		
Sarah	UNLOCK	Doors	Dressing Rooms	-	
	CHECK	Monitors/PA		-	
	TURN ON	Fans	115 C	-	
Jackson	TRACK	Themselves	SR Console	-	get on headset for scrim!
Ross	PREP	Consumables	Green Room + Backstage	-	Alcohols, Pineapple, Paper Bags, Money, Money Strap, Cigarettes, Cliff's Party Glass, Lipstick
	STRIKE	Tablecloth, Phone	<i>Mein Herr</i> Table	-	replaced after fight call
ALL CREW	PRESET	Props	Onstage	-	After Fly Check/Fight Call
Sarah	CHECK	Bed	US	-	
Jackson	FLY	Scrim IN	Console SR	-	right before House Open
Sophia	CHECK	Costume Presets	Backstage		check in with Wardrobe as needed
Sarah	CALL	House Open	Dressing Room	-	@7:00 or @1:30
	CHECK	Consumables	Backstage	-	
		Prop Presets		-	After Sophia + Felix give the all clear
PLACES					
Sarah	CALL	15 Minutes	Dressing Room	-	@7:13 or @1:43
		5 Minutes		-	@7:23 or @1:53
		2 Minutes		-	@7:26 or @1:56
		Places	Backstage	-	@7:28 or @1:58
			Onstage	-	to Justin onstage
	CHECK	Places	SR	-	Jordi, Jeremy, Anna, Roggi, Charles, Janet, HLD, Eric, Bay

Who	Action	What	Where	Actor	Notes
Sarah	CHECK	Places	US	-	Ainsley
Felix	CHECK	Places	SL	-	David, Meghan, Cassidy, Fola, Holly, Wendy, Rodo, Chris
Jackson	FLY	Scrim OUT	Console SR	-	
Ross	BABYSIT	Sliding Door	US	-	at all times, make sure the door is all the way closed
1.1 - Willkommen					
Jackson	FLY	Lightbulbs IN	Console SR	-	
		Lightbulbs OUT		-	
Sophia	PRESET	German Passport + Ernst's Notes	Coat - SR	-	place in Ernst's coat pocket and try to make it the same pocket every night
Felix	PREP	Bench #1	SL Proc.	Eric	
		Cliff's Bags		Rodolfo	Suitcase and Typewriter case
Sophia	PREP	Bench #2	SR Proc.	HLD	applause after <i>Willkommen</i>
	CATCH	Glass	SR 2	Jeremy	
Ross	WATCH	Sliding Door	Door - US	-	watch for bounce
1.2 - Train Station					
Sophia	PREP	Door	SR Proc.	Eric	
	CATCH	Bench #1	SR 2	Fola	
Jackson	PRESET	Ernst's Satchel	Trunk - SR 4	Jeremy	"Welcome to Berlin my friend, welcome to Berlin" - Satchel set on the SR side of the trunk
	CLEAN	Ernst's Suitcase	SR 3	-	
Ross	WATCH	Sliding Door	Door - US	-	watch for bounce
1.3 - So What?					
Felix	PAGE	Curtain	SL 3	Jordi, Charles, Meghan	Emcee sings "Willkommen, Bienvenue" - Desk and Chair entrance
	PREP	Bench #1	SL Proc.	Meghan	
Ross	PREP	Cliff's Party Glass	SL	-	once <i>So What</i> starts, smooth cylinder glass with tea
Sophia	PREP	Bench #2	SR Proc.	Eric	legs face SR, when tempo picks up
Felix	PAGE	Curtain	SL 3	Jordi, HLD, Rodolfo	Cliff says "Welcome to Berlin famous novelist" - Desk and Chair exit
	CLEAN	Cliff's Bags		-	clean off chalk lines using a clorox wipe
Sarah	STRIKE	Cliff's Jacket	Bed - US	-	strike to the dressing rooms
Jackson	CATCH	Door	SR 2	David	David says "Fraulein Sally Bowles!"
Ross	WATCH	Sliding Door	Door - US	-	watch for bounce

Who	Action	What	Where	Actor	Notes
1.4 - Don't Tell Mama					
Sophia	PRESET	Purse	SR	-	Contains: Compact, Lipstick, Eggs x3, Worc. Sauce, 6 Marks. Add eggs with spike mark first THEN egg with peaches upright
Felix	PRESET	Desk	SL 3	-	Typewriter, Paper, Books, <i>Mein Kampf</i> , Blank/Typed Paper, Folder
	STRIKE	Bench #1	SL	-	to home
Ross	PREP	Eggs	Green Room	-	retrieve from SR then prep with Peach
Sophia	PREP	D.R. Table	SR 2	Rodolfo	get ready during the phone call scene
Jackson	PREP	Door	SR Proc.	-	
1.5 - Mein Herr					
Jackson	CATCH	Door	SR 2	Anna	make sure path is clear
Felix + Sarah	PREP	Bar Cart	SL Proc.	Holly	during the Dressing Room scene
		Desk + Chair	SL 2	-	
Sophia	CATCH	D.R. Table	SR 3	Holly	Catch as it comes offstage and move home
		Bench #2	SR 2	Anna	
Ross	TRACK	Hand Mirror	SR -> US	-	off of the Dressing Room table SR
	WASH	Sally + Cliff's	Green Room	-	
	TRACK	Glasses	GR -> SR	-	
Jackson	PREP	Door	SR Proc.	-	before <i>Mein Herr</i> ends
Felix	STRIKE	<i>Mein Herr</i> Table	SL	-	
1.6 - Perfectly Marvelous					
Sophia	PAGE	Curtain	SR 3	Rodolfo, Charles	Shine a light for the actors, end of <i>Mein Herr</i> - Trunk entrance
Felix + Sarah	PAGE	Curtain	SL 3	Jordi, Meghan, Fola	end of <i>Mein Herr</i> - Desk and Chair entrance
Sophia	PAGE	Curtain	SR 3	Rodolfo, Charles	Sally sings "We'll think of something" - Trunk exit
Felix + Jackson	PAGE	Curtain	SL 3	Jordi, Meghan, Fola	Sally sings "We'll think of something" - Desk and Chair exit
1.7 - Two Ladies					
Ross	PAGE	Sliding Door	Door - US	David	FASTER, Sally sings "We'll think of something" - keep open until Ainsley and Keith have exited and bed has been struck
Jackson	TRACK	Sally's Suitcase	SL -> US	-	

Who	Action	What	Where	Actor	Notes
Ross + Jackson	PREP	Round Table	US	-	Move from under the stairs to right behind door AFTER bed is in its home backstage, double check pedestal is on
Ross	SET	Sally's Suitcase	Bed - US	-	Has Money x13 in LEFT pocket. Hung on headboard DS side either track fast or go SL first, track the book LAST
		Cliff's Robe		-	
Jackson	TRACK	Sally's Hat Box	US -> SR	Bed - US	
		Sally's Fur Coat			
		Book	US -> SL		
Felix	STRIKE	<i>Mein Kampf</i>	Desk - SL 3	-	In the desk drawer
	RESET	Cliff's Desk	SL 3	-	STRIKE: Eggs, Toothbrush, Purse SET: Glasses x4, Whiskey
		Bar Cart		-	
Ross	CLEAN	Glasses + Toothbrush	Green Room	-	Pulled from Bar Cart SL.
Sophia	PREP	Door #1	SR 2	-	"But there's room on the bottom if you drop in some night"
1.8 - Couldn't Please Me More					
ALL CREW	CAUTION	Sliding Door OPEN	Wall - US	-	open the whole scene!!
Felix + Sarah	PAGE	Curtain	SL 2	Fola	at the end of <i>Two Ladies</i> - Door's entrance
Sophia	PAGE	Curtain	SR 2	Eric	at the end of <i>Two Ladies</i> - Door's entrance
	PRESET	Step Ladder	SR 1	-	FOLDED OUT
Felix + Jackson	PAGE	Curtain	SL 2	Fola	"Good evening Herr Shultz. I am overwhelmed" - Door's exit
	PREP	Desk + Chair		-	
Sophia	PRESET	Fur Coat	SR 4	Ainsley	place atop the trunk
1.9 - Tomorrow Belongs to Me					
Sarah	TRACK	Pineapple	SL -> US	Janet	Give to Ross
		Sally's Purse	SL -> SR	-	
Ross	PRESET	Pineapple	Table US	-	on top of Hat Box "Pedestal"
Felix + Jackson	PAGE	Curtain	SL 2	Roggi, Meghan, Fola	Emcee whispers "To me!" - Desk and Chair's entrance + Door's exit
Sophia	PAGE	Curtain	SR 3	Charles, Eric	Emcee whispers "To me!" - Trunk's entrance
Ross	TRACK	Presents	US -> US Wall	-	after table moves

Who	Action	What	Where	Actor	Notes
1.10 - Maybe This Time/Money					
Felix	PAGE	Curtain	SL 2	Jordi, Meghan, Rodolfo	"That clinking clanking sound" - Desk and Chair's exit
	PREP	Toy Taxi	SL 2	Fola	during <i>Maybe This Time</i> , put on Bench
Captain's Hat		Meghan			
Ross	HIDE	Himself	US Platform	-	before <i>Money</i> starts, wait for Bed, leave a gap for actor peek
Sophia	PAGE	Curtain	SR 4	Charles, Eric	"That clinking clanking sound" - Trunk's exit
	CATCH	Door #1	SR 2	Bay	
	HANDOFF	Phone Reciever			
	CATCH	Feather Duster	SR 2	Anna	
Typewriter		Roggi			
Jackson	CATCH	Captain's Hat	SL 2	Meghan	literally catch!
Sophia	PREP	Door #1	SR 2		
Felix + Jackson	PREP	Door #2	SL 2		right before <i>Money</i> is over
Jackson	PAGE	Curtain	SL 3	Fola	for Door's entrance after <i>Money</i> is over
Felix	STRIKE	Bar Cart	SL 2	-	STRIKE: Clothing SET: Purse, Glasses x4, Gin, Whiskey. Don't worry about time, can also be done intermission
	RESET			-	
	STRIKE	Letter + Check	Desk - SL 3	-	
Jackson	PREP	Typewriter	Stool - SL 2	-	Stuffed in Typewriter Money x17
	HANDOFF			Roggi	
Felix	PRESET	Desk	SL 3	-	STRIKE: Books, Folder, Papers ADD: <i>Mein Kampf</i> , Blank Paper
Ross + Sarah	PREP	Round Table	US	-	AFTER the Bed exits: move from under the stairs to right behind door, double check pedestal and pineapple are set
Sophia	PRESET	Apple Basket	SR	-	ADD: Party Glasses x6 and Bottle of Schnapps (NO BAG)
1.11 - Married					
Sophia	STRIKE	Sally Clothes	Trunk SR	-	
	PRESET	Cliff Clothes		-	
Ross	CLOSE	Sliding Door	Door - US	Bay	close after Bay's exit "Future Herr Shultz. Ja, ja!"
Sophia	PRESET	Cliff's Sweater	Trunk SR	-	
		Fur Coat		-	
Ross	RESET	Bedding	Bed US	-	
Felix	STRIKE	Door	SL	-	end of <i>Married</i>

Who	Action	What	Where	Actor	Notes
Jackson	CATCH	Door	SR 2	Eric	then HANDOFF Present
1.12 - Reprise: Tomorrow Belongs to Me					
ALL CREW	CAUTION	Sliding Door	Door - US	-	open the whole scene!!
Ross	LIGHT	Floor	SL 1	-	
Sarah			SR 1	-	
Sophia	PAGE	Curtain + Light	SR 2	-	peek a flashlight through the curtain aimed at the floor to guide the actors to their exit in the blackout
Felix	PAGE	Curtain + Light	SL 2	-	
Jackson	FLY	Scrim IN	Console SR	-	
INTERMISSION					
Sophia + Ross	RESET	Klub Tables + Chairs	Onstage	-	
	STRIKE	Tablecloths		-	
Ross	PREP	Orange	Green Room	-	Retrieve from fridge then cut for easy peeling
	CLEAN	BC Glasses x3	Green Room	-	pull from SR Prop Drop, strike dollar bills out, clean, set on Bar Cart
	TRACK	(the wrinkly ones)	GR -> SL	-	
Felix + Jackson	SET	Desk	Onstage	-	
Sarah	STRIKE	Sally's Suitcase	Onstage -> SR		
Jackson	TRACK	Typewriter	SR -> On Stage	-	set on the Desk onstage
Sophia	TRACK	Sally's Purse	SR -> SL	-	set on the Bar Cart
		Apple Basket		-	then ADD: Orange
		German Passport		-	
Ross	SET	Cabaret Chair	US	-	taken from USR table, out of the way of Kickline things
Sophia	TRACK	Cliff's Briefcase	US -> SR	-	move to Dressing Rooms/wardrobe
		Ernst's Coat + Hat		-	
	PRESET	Cliff's Coat	Trunk - SR 4		
Sarah	CHECK	Props Presets	Onstage	-	
Jackson + Ross	PRESET	Round Table	Stairs - US	-	Fruit Shop Setup: 3 Crates of Fruit
Jackson	TRACK	Themselves	SR Console	-	get on headset for scrim!
Sarah	CHECK	Gas Masks	Bed US	-	
Jackson	FLY	Scrim OUT	Console SR	-	On Liz's call over headset

Who	Action	What	Where	Actor	Notes
ALL CREW	PRESET	Props	Backstage	-	
Sarah	CHECK	Props Presets	Backstage	-	
	CALL	10 Minutes	Dressing Room	-	
		5 Minutes		-	
		Places	Backstage	-	
		Onstage	-	to Justin onstage	
Felix	CHECK	SL Places	SL	-	Holly H, David, Roggi, Rodolfo, Fola, Eric (6 people)
	CUE	Emcee Entrance	SL 2	David	On Liz's call over headset
Jackson	CHECK	SR Places	SR	-	Meghan, Anna, Bay, Chris, Charles, Cassidy, Jordi (7 people)
2.1 - Kickline					
Ross	PRESET	Footboard Cover	Bed - US	-	
	OPEN	Sliding Door	Door - US	Holly	open AS SOON AS Holly is ready: FAST!
	CLOSE			Rodolfo	CLOSE after Emcee enters and Rodolfo exits
Jackson	TRACK	Typed Paper	SR -> SL	-	
Ross + Jackson	PREP	Round Table	Wall - US	-	IMMEDIATELY AFTER the cast has put on their Gas Masks, make sure there are Crates of Fruit x3
Felix	PAGE	Curtain	SL 3	Roggi, Eric Rodolfo	for Desk and Chair exit - almost immediatley after Kickline music starts
	PRESET	Cliff's Desk	SL 3	-	SET: Open Folder, Scattered Books, Typewriter w/ Typed Paper, Blank Pages
2.2 - Marriage Reprise					
Ross	OPEN	Sliding Door	Door - US	-	open for Round Table entrance, when the transition music starts
	CLOSE			-	close after Janet has entered
	CHECK	Props	Wall - US	-	actors should have mirror, letter opener, and hair brush
	PREP	Cabaret Chair		-	
Sarah	TRACK	Themselves	to US	-	
ALL CREW	JUMPSCARE!	Sound Effect	-	-	end of <i>Married</i> has a loud broken glass sound effect
Felix	STRIKE	Orange Peels	Basket - SL	Fred	throw out the peels and orange (or eat it?)
2.3 - If You Could See Her					
Sarah	CUE	Sliding Door OPEN	Door - US	Roggi	off of Liz's call - for Round Table exit, slowly

Who	Action	What	Where	Actor	Notes
Sarah	STRIKE	Footboard Cover	Bed - US	-	
Felix + Jackson	PAGE	Curtain	SL 4	Rodolfo, Charles	transition music out of <i>Married</i> , each grab one crate off the table
	STRIKE	Round Table	SL	-	
Ross	CLEAN	Party Glasses	Green Room	-	if not already done at intermission
Sophia	PREP	Door #1	SR 2	Eric	
Sophia	TRACK	Cabaret Chair	SL -> SR	-	place upstage
Felix + Jackson	PREP	Desk + Chair	SL 2	-	
Felix	PREP	Bar Cart	SL Proc.	-	Holly normally does this herself but just do a check
Ross	OPEN	Sliding Door	Door - US	Anna, Fola	end of <i>If You Could See Her</i>
	CLOSE				after Bed has made it onstage
2.4 - WWYD / I Don't Care Much					
Sophia	PAGE	Curtain	SR 2	Eric	after <i>IYCSH</i> applause - for Door's entrance
Felix + Jackson	PAGE	Curtain	SL 3	Meghan, Jordi, Roggi	after <i>IYCSH</i> applause - for Desk and Chair entrance
Ross + Sarah	PREP	Bag of Shoes x4	Stairs - US	-	move bags under the stairs after the bed enters for <i>WWYD</i>
Sophia	PAGE	Curtain	SR 3	Keith	"Call the Klub. Tell them goodbye" for Keith's exit with typewriter
Ross	OPEN	Sliding Door	Door - US	David	Slowly open all the way on the music after "Tell them goodbye"
	CLOSE				after David has entered and bed has been struck
Sophia	PAGE	Curtain	SR 2	Eric	about halfway through <i>IDCM</i> - for Door's exit
Felix + Jackson	PAGE	Curtain	SL 3	Meghan, Jordi, Roggi	out halfway through <i>IDCM</i> - for Desk and Chair exit
Felix	PRESET	Cliff's Desk	SL 3	-	SET: Suitcase open in the middle of desk pointing US, Passport, Notebook, Folder, Papers, Books
Jackson	STRIKE	Crystal Bowl	Bar Cart - SL	-	
	ADD	Train Tickets x2		-	
Ross	STRIKE	Blankets	Bed - US	-	AFTER bed exits during <i>IDCM</i> - only the top two blankets
	TRACK	Cliff's Briefcase	SR -> US	Keith	
	PRESET		Bed - US	-	in the middle of the bed

Who	Action	What	Where	Actor	Notes
2.5 - Cabaret					
ALL CREW	WARNING	Strobe Lights	Onstage	-	be ready for intense strobing lights!
Felix	PREP	Mic w/ Stand	SL Proc.	David	during the fight set as close to onstage as possible, mic in the front
Ross	OPEN	Sliding Door	Door - US	Ainsley	"the toast of Mayfair, Fraulein Sally Bowles" - open door width
	CLOSE				after Sally's entrance
	SET	ONE Bag of Shoes	Wall - US	-	ONLY on SL side of Wall
Sophia	PREP	Door	SR 2	-	start of song
		Bench #2		-	
	LIGHT	Quick Change	USR	-	start of song
Felix + Jackson	PREP	Desk + Chair	SL 2	-	start of song
Jackson	TRACK	Themselves	SL -> SR	-	
Felix	PREP	Bar Cart	SL Proc.	-	after Desk + Chair are prepped
2.6 - Cliff's Room					
Ross	OPEN	Sliding Door	Door - US	Anna, HLD	after <i>Cabaret</i> , with transition music
	CLOSE				once the bed has made it onstage
Sophia	PAGE	Curtain	SR 2	Eric	after <i>Cabaret</i> , with transition music - Door's entrance,
Jackson	PAGE	Curtain	SR 3	Rodolfo, Charles	after <i>Cabaret</i> , with transition music - Trunk's entrance
Felix	PAGE	Curtain	SL 3	Meghan, Jordi, Roggi	after <i>Cabaret</i> , with transition music - Desk and Chair entrance
Sophia + Jackson	CLEAR	Quick Change	USR	-	clear a path for the bed to come off that's out of the QC area
Sophia	PREP	Bench #2	SR Proc.	Fola	after Cliff furniture has made it onstage, prep before QC!
Ross	OPEN	Sliding Door	Door - US	Anna, HLD	when the German PA starts playing - Bed's exit
	CLOSE				once bed is clear
Sophia	PAGE	Curtain	SR 2	Eric	when the German PA starts playing - Door's exit
Jackson	PAGE	Curtain	SR 3	Rodolfo, Charles	when the German PA starts playing - Trunk's exit
	PAGE	Curtain	SR 4	Anna, HLD	after Trunk is off - Bed's exit
	STRIKE	Bed		-	get it clear of the QCs

Who	Action	What	Where	Actor	Notes
Felix	PAGE	Curtain	SL 3	Meghan, Jordi, Bay	when the German PA starts playing - Desk and Chair exit
2.7 - Finale					
Ross, Sarah + Sophia	SET	Bag of Shoes x3	Wall - US	-	make sure they won't fly out with the wall, we have until right after the ensemble enters
Felix	STRIKE	Bench + Bags	SL 2	-	after Meghan + Holly's QC into Finale
Jackson	FLY	Everything OUT	SR Console	-	On Liz's call over headset
ALL CREW	RESET	Prop Presets	-	-	reset and tidy up whatever you can quietly
Sarah	CALL	Clears	SR4	David	
POST SHOW					
Sophia	STRIKE	Costumes	Trunk SR	-	return to wardrobe
Jackson	FLY	All Flys	Onstage	-	fly everything back to on deck
ALL CREW	RESET	Prop Presets	-	-	reset whatever is left
ALL CREW	CLEAR	Scenic Door Dock	SL	-	make sure the Scene Shop Elephant doors are cleared
Sarah	LOCK UP	Doors	Backstage	-	THE CRASH BAR HOUSE LEFT
ALL CREW	TURN IN	Paperwork	Sarah	-	Please hand in paperwork WITH NOTES so Sarah can get an updated version to everyone