



CAROLINE SCHOOL OF LEGAL STUDIES  
THE CAROLEAN AGE

## Copyright and Intellectual Property Rights Protection Policy

**Introduction:** Caroline School of Legal Studies is dedicated to upholding copyright and intellectual property rights, as mandated by the laws and regulations of France. This policy articulates our commitment to honouring creators' rights, preventing copyright infringement, and ensuring proper intellectual property use within our institution.

### Definitions:

- Copyright: Exclusive legal rights granted to original creators encompassing various creative forms like literature, art, music, and more.
- Intellectual Property: Intangible property covering inventions, designs, trademarks, and trade secrets.
- Infringement: Unauthorised usage, reproduction, distribution, or modification of copyrighted materials or intellectual property.
- Fair Use: Limited use of copyrighted materials without permission for specific purposes like research, criticism, or education.

**Compliance with Copyright Laws:** Caroline School of Legal Studies expects all staff, faculty, and students to adhere to France's copyright laws. This involves respecting copyright holders' rights and obtaining appropriate permissions as required.

Responsibilities: Faculty and Staff Responsibilities:

- Faculty and staff are responsible for ensuring that materials used in teaching or research conform to copyright laws.
- They must seek permission from copyright holders or use materials falling within fair use parameters.
- Proper attribution to original creators of copyrighted content is essential.

### Student Responsibilities:

- Students must respect copyright laws and others' intellectual property.
- Unauthorised sharing, distribution, or reproduction of copyrighted materials is prohibited.
- Referencing others' work must be accompanied by proper citation and attribution.



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### **Use of Copyrighted Materials:**

#### **Educational Use:**

- Caroline School of Legal Studies permits copyrighted materials' use for educational purposes under fair use guidelines.
- Compliance with fair use constraints and legal requirements is mandatory.

#### **Licensing and Permissions:**

- For educational purposes beyond fair use limits, the institution seeks proper licensing or permissions from copyright holders.
- Faculty, staff, and students are responsible for securing necessary permissions for their use of copyrighted content.

### **Intellectual Property Rights:**

#### **Ownership:**

- The institution respects intellectual property rights of faculty, staff, and students.
- Creators maintain ownership of their intellectual property, including inventions, designs, and original works.

#### **Use of Institutional Intellectual Property:**

- The institution may employ and share intellectual property generated by its faculty, staff, and students for educational and research purposes.
- Usage adheres to relevant laws and regulations.

#### **Reporting Copyright Infringement:**

- Suspected copyright infringements should be reported to the designated copyright officer at Caroline School of Legal Studies.
- Prompt investigation and appropriate action will be taken to address reported infringements.

#### **Education and Awareness:**

- The institution promotes copyright education and awareness through regular training sessions, workshops, and resources.

#### **Policy Enforcement:**

- Policy violations may result in disciplinary actions, warnings, sanctions, or legal consequences, following French law.
- Appropriate measures will be taken to enforce the policy and safeguard copyright and intellectual property rights.

#### **Policy Review:**

- Periodic reviews of this policy ensure its effectiveness and alignment with evolving legal landscapes.
- Stakeholders will be informed of any amendments or updates to the policy.



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By adhering to this Copyright and Intellectual Property Rights Protection Policy, Caroline School of Legal Studies cultivates a culture of intellectual property respect and contributes to ethical and legal use of copyrighted materials within our academic community.