

MINUTES

American Classical Charter Academy, Inc.
Organizational meeting
12 noon October 6, 2018

Attendance- Mike Loeb, Mark Oxner, Mark Gotz, David Hull, Gina Smith, Nick Lichter, Mark Ezzard, Keith Spence, Michael Ezzard, Chris Norwood via phone.

Call to Order at 12:05

Roll call of board members: Mike Loeb, Mark Oxner, Christopher Norwood by phone.

Prayer and Pledge of Allegiance

Nomination of officers: Mike Loeb Nominated for president- Motion by Mr. Oxner 2nd by Mr. Norwood. Approved 3-0
Christopher Norwood for Secretary- Motion by Mr. Loeb 2nd Mr. Oxner. Approved 3-0
Mark Oxner nominated for Treasurer- Motion by Mr. Loeb 2nd by Mr. Norwood. Approved 3-0

Public to be heard- No one came forward

Item #6 Organizational items:

Motion by Mr. Oxner to approve by-laws 2nd by Mr. Loeb. Discussion of striking CEO reference. Amendment passed 3-0 Motion to accept by-laws as amended 3-0.

Motion to authorize School Financial Services to open corporate bank account. Motion Mr. Loeb, 2nd Mr. Oxner. Keith Spence of SFS discussed procedures of authorizing checks. Discussion of having three board members as signors with requirement for two signors on checks. Motioned by Mr. Loeb, 2nd Mr. Oxner. Approved 3-0.

Item #7 Consent agenda- All items were pulled for discussion as noted below by Mr. Norwood.

Motion to approve charter contract and have Chairman sign document- Motioned by Mr. Norwood, 2nd by Mr. Oxner. Motion approved 3-0.

Motion to approve contract with Classical Charter Management Group for educational oversight. Motioned by Mr. Oxner 2nd by Mr. Loeb. Discussion of what was included in contract and what the fee in the contract amounted to. Motion approved 3-0.

Motion to approve contract with School Development Group- Motioned by Mr. Oxner, 2nd by Mr. Loeb. Discussion of cost and responsibilities. Approved 3-0.

Motion to approve contract with School Financial Services- Motion to approve Mr. Oxner, 2nd by Mr. Loeb. Discussion of length of term, cost and responsibilities. Approved 3-0.

Motion to approve contract with King and Walker for services regarding 501(c)3 filing. Motioned by Mr. Loeb, 2nd by Mr. Oxner. Approved 3-0.

Motion to approve contract for development of facilities with American Charter Development. Motioned by Mr. Oxner, 2nd by Mr. Loeb. Discussion of negotiations between school and ACD. Terms of Memorandum of Understanding were discussed and a decision was made to try and negotiate better business terms. Request by Mr. Norwood to have motion to approve this item withdrawn. Mr. Oxner withdrew initial motion and Mr. Loeb withdrew his 2nd. Motion by Mr. Norwood and 2nd it by Mr. Loeb to table this item. Passed 3-0.

Item #8 Funding (financial report). This item was deferred

Item #9 facility update- Presentation by Mark Ezzard and Michael Ezzard on facility. Presentation of Hickory tree road facility including floor plans, elevation and site plan were put forth for boards review and approval. Preliminary address 2395 Hickory tree road. 40,000 under roof, 31,000 A/C. Discussion of reworking the administrative core and bathrooms.

Motion to approve floor plan (subject to approval of education group CCMG). Motion to approve by Mr. Loeb, 2nd by Mr. Oxner. Passed 3-0

Motion to approve site plan presented by Mark Ezzard. Motioned by Mr. Oxner, 2nd by Mr. Loeb. Approved 2-1 (Mr. Norwood abstained since he had not seen).

Item #10- Update on education marketing- Presentation by Nick Lichter of marketing plan. Discussion of website and sign up of parents. Make it easy for parents to enroll their students. Town Halls with different groups who value good education. Facebook advertising would be important. Need to create logo. Work toward good waiting list. Don't do mailer until we are 90 days or so into marketing program. No cost for website. Reach out to local officials for their support. Press release for charter approval and ground breaking. GYR program for time lines on tasks and HR areas. Work career expos which are normally in fall and spring. Need banner and logo to set up tables for these events. Estimated printing costs for marketing materials (\$3,000). Suggestion that we purchase Lotterese immediately. Estimated cost \$3,200. CCMG has offered to pay for other items required.

Item #11- Comments from Board Members- No comments by Board.

It was noted that board members will need to proceed with finger printing and background checks.

Meeting was adjourned at 3:35