



AMERICAN CLASSICAL CHARTER ACADEMY

2019-2020 School Registration Information

The following documentation is required to register your student in American Classical Charter Academy.

Completed Registration Form

Verification of Legal Name and Guardianship of Student. A parent must have 50% custody or more to register a student in American Classical Charter Academy

- Birth Certificate

Verification of Age

- Birth Certificate – A certified Birth Certificate is required for Kindergarten and First Grade
To enter **Kindergarten**, a child must be 5 years old on or before September 1.
To enter **First Grade**, a child must be 6 years old on or before September 1.

Verification of Immunization and Physical Exam

- Florida Certification of Immunization, Florida Form 680 which can be obtained at the Osceola County Health Department located in Kissimmee or Poinciana or at a doctor's office.
- Proof of physical examination by a U.S. doctor within 12 months prior to the anticipated first day of school enrollment (i.e. the first day the student attends school)
 - 30-day exemption will be granted for students who are previously enrolled in a Florida school

Verification of Academic History

- Last Report Card or
- Most current transcript
- Verification of Special Education Information (if applicable)
 - Current IEP
- Current 504 Plan (if applicable)

Verification of address (one document from each category)

- Category 1: Mortgage document, current **properly executed*** rental or lease agreement or property tax records
- Category 2: Current utility bill or receipt of utilities turned on or income tax records or proof of receipt of government benefits.
 - If you do not have a lease or deed in your name a Verification of Address must be obtained. (Information available on District website or on Proof of Address Information sheet)

If person registering is not on the birth certificate, one of the following must be provided:

- Court Custody Documentation (this includes divorce decree)
- Department of Children and Families Placement Letter

*A Properly Executed Rental Agreement or Lease will include the name, signature and contact information of both the lessee and the leaser, contain all pages and be current at the time of registration.

Email ALL documentation and COMPLETED Registration Form to info@classicalchartergroup.com