Tax ID: 9X-XXX8XX5

*APPLICATION FORM*

**All applicants for RNF of Light and Opportunity must submit a completed application form to be considered for an opportunity. The foundation is intended to assist a qualified Mankon girl child entering secondary school or vocational training after completing primary seven. Special focus is directed at the economically underprivileged Mankon girl child.**

**Mark N/A where a question on the form does not apply to you.**

*Part1: Personal Information*

NAME: Middle: Last (family name):

Date or birth: / /

Father’s Name: Mother’s Name:

Quarter (in Mankon): Caretaker’s contact No:

I have brothers and sisters. have been to secondary school.

One or both parents dead: Yes: No: WHO? Father: Mother:

How can we contact you for more information and/or results (add a phone number)

*PART II: Academics and Education*

List the last three schools attended in the last five years:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of School |  | From | To | Certificate received |
|  |  |  | Present |  |
|  |  |  |  |  |
|  |  |  |  |  |

List three choices of secondary school(s):

1st 2nd 3rd

***Essay Writing***

*On a separate sheet of paper and in* *no more than 500 words*, tell us why you are applying to the program and how you think you would benefit from the opportunity. Also include community and school activities in which you are involved.

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*PART III: Financial Information*

Name the person or caretaker who **pays** your school fees.

State the main type of work your father does.

State the main type of job your mother does.

State the average monthly income in your home.

State the type of gainful job your brother/sister does.

State any gainful activity you do during the holidays.

*PART IV: School Records*

**Section to be completed by your last SCHOOL.**

*Part IV a:*

Have your Headmaster/mistress/principal enter the last year results in school into the table below. *If the space is too small, you may have the results signed and attached.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Subject/Course | Score 1st sequence | Score 2nd sequence | Score 3rd Sequence | Rank |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Overall position of student in class: Number out of

*PART IV b: Information about School Authority completing this section.*

Name of Headmaster/mistress/Principal Phone no.

Name of School

*PART V: RECOMMENDATIONS (2 persons, one being your class teacher)*

Names of person(s): (1) (2)

Relationship to applicant (1) (2)

Phone no. (1) (2)

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*PART VI: Certification and Signatures:*

I authorize the Board of Directors and Sponsors to obtain complementary information from other sources and relevant authorities, if needed (school enrollment, academic records, examination results, or school attendance records).

I agree that such information be used purposely for processing my application.

If awarded the opportunity, I agree to abide by the conditions of the foundation as amended from time to time.

As a beneficiary my name, pictures, etc, can be used in the reports and other documents of the foundation.

I, certify that all the information entered on this form is true and correct to the best of my knowledge. I accept that should any of the information turn out to be false, my application will be disqualified. I also accept that this application does not automatically grant me the rights to any benefits from the foundation.

Name of Applicant Signature Date

*DISCLAIMER:*

*Completion of this application form does not automatically qualify an applicant for acceptance. The board of directors reserves the right to accept or decline any application, varying the scholarship amount as deemed necessary and investigate any fraudulent acts.*

SUBMISSION OF APPLICATION FORM

Before you turn in your application (see announcement for local addresses) please check the following boxes to ensure that it includes the following:

The application form provided has been completed and signed.

Your Headmaster/mistress/Principal has filled out your entire last year results.

 Your teacher has written a brief recommendation on your behalf.

 A photocopy of your birth certificate has been enclosed.

 Did you enclose the 500-word essay on why you are applying to the program and how you

think you would benefit? Did you include community and school activities in which you

are involved