

Helper of Mothers LLC (HOMs) — Staffed Co-Op Service Agreement

Effective Date: March 1, 2026

Business: Helper of Mothers LLC (“HOMs,” “we,” “us,” “our”)

Parent/Guardian: (“Parent,” “you”)

Learner(s):(“Learner”)

1) Acceptance of Agreement

By submitting a Staffed Co-Op application and paying the required Registration & Materials Fee, Parent acknowledges that they have read, understood, and agreed to be bound by this Staffed Co-Op Service Agreement, including all incorporated policies (including the Staffed Co-Op Enrollment, Cancellation & Refund Policy). Payment of the Registration & Materials Fee constitutes electronic acceptance of these terms.

2) What This Is

This Agreement explains the terms for participating in a Helper of Mothers LLC (“HOMs”) Staffed Co-Op (“Program”).

A HOMs Staffed Co-Op is a parent-directed homeschool support service where HOMs Helpers (“Staff”, “Employee(s)”, “Sub-Contractor(s)”) guide instruction and activities in a group setting to supplement parent-led education.

HOMs is a homeschool administration and support service. HOMs is not a public school, private school, daycare, substitute parent, or legal educational authority. Parent remains legally responsible for the Learner’s home instruction program.

3) Program Description (What HOMs Does)

3.1 What HOMs Provides

HOMs provides trained staff (“Helpers,” “Staff,” “Employees,” or “Sub-contractors”) to support group learning sessions that may include:

- Academic support (curriculum-following, guided practice, small-group lessons)
- Enrichment activities including, but not limited to: projects, STEM, art, reading time, clubs, music, theatre, foreign language, health studies, physical education, life skills, home economics, faith studies, field trips, community engagement, and service learning
- Optional social-emotional learning (SEL) routines and goal tracking (as applicable)
- Basic classroom routines, expectations, and standards to maintain a productive and interactive group learning environment

3.2 Curriculum-Flexible

Unless otherwise stated in writing, the Program is curriculum-flexible. HOMs may support a variety of curricula but does not guarantee specific academic outcomes or curriculum completion.

4) What HOMs Does NOT Do (Important Limits)

4.1 Not Legally Responsible for Homeschool Compliance

Parent retains full responsibility to comply with Maryland home instruction requirements, including supervision options and recordkeeping obligations. Participation in the Program does not transfer educational responsibility from Parent to HOMs.

4.2 Not Daycare / Not Babysitting

The Program is educational support, not childcare. HOMs does not provide continuous one-to-one supervision equivalent to daycare services and does not accept responsibility for Learners outside defined session rules and times.

4.3 Not a Disciplinarian

HOMs Helpers maintain basic classroom routines and may document behavior concerns; however, Parent remains responsible for major behavior interventions and ensuring the Learner is suitable for a group environment. If a Learner's behavior substantially disrupts the Program or creates a safety concern, HOMs reserves the right to require parent intervention, modify participation, or remove the Learner in accordance with this Agreement.

4.4 No Medical or Therapeutic Services

HOMs does not provide therapy, counseling, ABA services, clinical behavior analysis, or medical care.

5) Parent Responsibilities

5.1 Legal Responsibility

Parent understands and agrees that they are legally responsible for the Learner's education and compliance with Federal and Maryland home instruction laws.

5.2 Emergency Information

Parent must provide current emergency contact information, allergy disclosures, relevant medical information, and an authorized pick-up list prior to participation. Parent is responsible for keeping all information accurate and updated. HOMs is not responsible for consequences arising from incomplete or inaccurate information.

5.3 Health & Illness

Learners who are sick, contagious, or experiencing symptoms such as fever, vomiting, diarrhea, unexplained rash, persistent cough, or other communicable conditions should not attend.

If illness develops during a session, Parent must arrange prompt pick-up. HOMs may require a Learner to remain home until symptoms resolve. HOMs is not responsible for exposure to common childhood illnesses inherent in group settings.

5.4 Supplies & Personal Items

Parent is responsible for providing required curriculum materials (if applicable), personal supplies, water bottle, snacks (if permitted), and necessary personal items.

HOMs is not responsible for lost, stolen, or damaged personal property.

5.5 Respect & Non-Discrimination

Parent and Learner agree to treat staff and participating families respectfully. Harassment, discrimination, bullying, intimidation, or disruptive conduct may result in removal from the Program.

6) Drop-Off, Pick-Up & Supervision Rules

6.1 Session Times

Learners may only attend during scheduled session times. HOMs does not provide supervision before or after designated hours unless stated in writing.

6.2 Drop-Off / Pick-Up

Learners will only be released to authorized adults listed on the Parent's authorized pick-up form. Identification may be required.

6.3 Late Pick-Up

A late pick-up fee of \$10 per 15 minutes will apply after 15 minutes past session end time. Repeated late pick-ups may result in suspension or removal.

6.4 No Transportation

HOMs does not provide transportation services. Parent is solely responsible for transportation and supervision during arrival and departure.

7) Behavior & Safety Expectations

7.1 Group Environment

Learners are expected to follow safety guidelines, respect boundaries, use appropriate language, and participate cooperatively.

7.2 Disruptive or Unsafe Conduct

HOMs reserves the right to remove a Learner if behavior:

- Poses a safety risk
- Is physically aggressive
- Involves threats or harassment
- Involves theft or property damage
- Repeatedly disrupts instruction
- Refuses to comply with reasonable safety instructions

Immediate pick-up may be required.

7.3 Removal

Refunds, if any, will follow the Staffed Co-Op Enrollment, Cancellation & Refund Policy.

8) Fees, Payments & Refunds

8.1 Registration & Materials Fee

A \$65 non-refundable Registration & Materials Fee reserves a seat, except if HOMs cancels the Program prior to semester start.

8.2 Semester Commitment

Enrollment constitutes a 16-week commitment unless otherwise stated.

8.3 Tuition Payments

Tuition must be paid according to the selected payment plan. Failure to remain current may result in suspension.

8.4 Late Payments

A seven (7) day grace period applies. A \$25 late fee may be assessed thereafter.

8.5 Withdrawals & Refunds

Refunds are governed by the Staffed Co-Op Enrollment, Cancellation & Refund Policy.

8.6 Absences

Tuition reserves a seat. No refunds for absences unless stated in writing.

8.7 Program Cancellation

If HOMs cancels due to weather, facility closure, or staffing, HOMs may offer a make-up session or prorated credit at its discretion.

9) Educational Responsibility & Documentation

Participation does not transfer homeschool responsibility to HOMs. Parent remains legally responsible for documentation and compliance.

HOMs may provide attendance summaries as a courtesy.

10) Media & Photo/Video Release

By enrolling, Parent grants permission for HOMs to photograph or record Learner during Program activities for:

- Private co-op communications
- Marketing and promotional purposes
- Documentation and internal training

HOMs will not intentionally publish sensitive personal information.

Parent may opt out of public marketing use by written notice. Opt-out applies going forward and does not require removal of previously published materials where not reasonably feasible.

In group settings, other families may take photos. HOMs cannot control third-party posting but may establish guidelines.

To the fullest extent permitted by law, Parent releases HOMs from claims related to authorized media use, except in cases of unlawful use, intentional misconduct, or gross negligence.

11) Privacy & Data Use

HOMs collects contact information, emergency contacts, authorized pick-up information, payment records, and relevant health disclosures.

If the HOMs Web App is used, its Privacy Policy governs digital data.

HOMs does not sell personal information and uses reasonable safeguards.

12) Assumption of Risk & Limitation of Liability

Participation involves inherent risks including minor injury, peer conflict, and illness exposure. Parent voluntarily assumes these risks.

To the fullest extent permitted by law, HOMs' liability shall not exceed the total tuition paid for the applicable semester.

HOMs is not liable for indirect, incidental, or consequential damages.

Nothing in this Agreement waives rights that cannot be waived under applicable law.

13) Indemnification

Parent agrees to indemnify and hold harmless Helper of Mothers LLC, its owners, employees, contractors, and volunteers from claims arising from the Learner's participation, except where prohibited by law.

14) Governing Law

This Agreement is governed by the laws of the State of Maryland. Disputes shall be resolved in Frederick County, Maryland.

15) Third-Party Facilities

Sessions may occur at third-party venues (churches, libraries, community centers, rented spaces). Parent agrees to comply with all venue rules. HOMs is not responsible for acts, omissions, or property conditions of third-party facilities.

Parent is responsible for damage caused by the Learner to third-party property, except where prohibited by law.

16) Entire Agreement

This Agreement, together with the Staffed Co-Op Enrollment, Cancellation & Refund Policy and any written addendum, constitutes the entire agreement between the parties.

