



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 16 January 2025 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 19 December 2024
4. Public participation
5. Police Matters: <https://www.police.uk/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2024
 - a) 1-31 December 2024
 - b) Payment Schedule
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Flytipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Registration of Land - update
 - e) Asset Register
 - f) Cemetery – ongoing
 - g) Multi location meetings – update
 - h) Christmas Tree
 - i) Office redecoration
 - j) VE Day 80 Anniversary – Thursday 8 May 2025
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members

Next meeting: 20 February 2025 at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

To view the full Agenda please visit:
www.wenvoecouncil.org.uk

Agenda 5

Wenvoe Crime/ASB incidents 17.12.2024 – 08.01.2025

Total incident Number – 28

There were no incidents of note relating to Wenvoe

Most incidents relating to Culverhouse Cross Retail Park, several incidents relating to ASB at McDonalds and thefts at Retail Park

New Planning Applications

2024/01174/FUL (WG) **Former Beech Tree Inn**
Change of use from Bar & Restaurant
to Church

Applicant: Plymouth Brethren Christian Church

2024/01212/FUL (ANH) Construction and operation of a Battery
Energy Storage System (BESS) facility
including the erection of battery container units
inverters, 132kV substation, 33kV customer
switchgear, storage container and welfare
container, water tank, new internal access
roads, resurfaced compound, installation of
perimeter fencing and access gate; associated
ground works; and landscaping

Applicant: Greenfield Energy Developments Ltd

Previously Reported Planning Applications

2024/01047/HR (ANH) **N53 Wenvoe, St Lythans**
Partial removal of 33 hedgerows, located near
Wenvoe – Sections are all 6m. All hedgerows
Are over 30m in length and support hazel
Dormouse Muscardinus avellanarius. Approved
23.12.2024

Applicant: Mr Jonathan Houston

2024/00946/FUL (ANH) **Dyffryn Springs, St Lythans Road**
Retention of replacement marquee for
Weddings and entertainment functions Approved
Subject to modification and landscaping 20.12.2024

Applicant: Mr Jonathan Bird

2024/00866/FUL (GW) **The Laurals, 6 Walston Road, Wenvoe**
Two storey extension to the rear of the house
an existing single storey side extension to be
removed Approved
30.12.2024

Applicant: Miss Samantha Taylor

2024/00815/ADV (SDB) **Dyffryn Gardens**
Directional signage for visitors including car
parking and access, facilities and exits. Signage
for visitors including maps, restricted areas and
opening times. Mixture of Wall mounted, Bracket
mounted, Buried and freestanding signs Approved
16.12.2024

Applicant: Ms Caroline Dadd

2024/00543/FUL (HM)	Wayside Cottage, Dyffryn Proposed new access gate to lane Applicant: Mr Paul Frost	No Objection
2023/01123/FUL	Tunnelside Yard, Snell Yard Wenvoe Proposed change of use from agricultural land to proposed caravan suite for touring caravans and motorhomes (no static caravans) Applicant: Mr Steven Reynolds	No objection
2023/00373/OUT	Upper House, Pound Lane, Wenvoe Proposed two- bedroom bungalow Applicant: Mr Roger Bentley	No objection
2021/00075/FUL (ANH)	Land West of St Lythans Two livestock buildings with access from highway Applicant: Mr John Crockford	No objection

Wenvoe Community Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/12/2024			
A	Cash in Hand 01/04/2024		33,934.69
	ADD Receipts 01/04/2024 - 31/12/2024		72,669.50
			106,604.19
	SUBTRACT Payments 01/04/2024 - 31/12/2024		63,712.07
	Cash in Hand 31/12/2024 (per Cash Book)		42,892.12
B	Cash in hand per Bank Statements		
	Petty Cash	31/12/2024	0.00
	Wenvoe Community Council	31/12/2024	42,927.78
	Lloyds Deposit Account	31/12/2024	1.00
			42,928.78
	Less unrepresented payments		36.66
		42,892.12	
	Plus unrepresented receipts		
Adjusted Bank Balance			42,892.12
A = B Checks out OK			

Wenvoe Community Council

6 January 2025 (2024-2025)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
137	WCC Hall Hire	09/12/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Sally Yamamoto	X	97.50		97.50
138	WCC Hall Hire	11/12/2024		Wenvoe Community	CR 500072	Wenvoe Community Centre Ha	Toddler Group	X	30.00		30.00
139	WCC Hall Hire	11/12/2024		Wenvoe Community	CR 500073	Wenvoe Community Centre Ha	Wenvoe Choir	X	17.50		17.50
140	Cemetery - Income	11/12/2024		Wenvoe Community	CR 500073	Cemetery	W James & Sons	X	750.00		750.00
141	WCC Hall Hire	13/12/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Scottish Country Dance Cl	X	150.00		150.00
142	Sundry Income	19/12/2024		Wenvoe Community	Nightsave	Sundry Income	National Grid Electricity Dis	X	3.48		3.48
143	WCC Hall Hire	20/12/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Elderfit	X	285.00		285.00
144	Precept	31/12/2024		Wenvoe Community	BACS	Precept	The Vale of Glamorgan Cou	X	13,626.00		13,626.00
Total									14,959.48		14,959.48

Wenvoe Community Council

6 January 2025 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
192	Community Events	02/12/2024		Wenvoe Community	BACS	Community Expenditure	Janet Williams	X	85.80		85.80
194	Postages	03/12/2024	21 November 2024	Wenvoe Community	CARD	Postages	Crest Regalia Limited	S	2.83	0.57	3.40
195	Grounds - Cemetery	05/12/2024		Wenvoe Community	SO	Cemetery Blns	Michael Tucker	X	20.00		20.00
196	Repairs, Maintenance, Plants -	05/12/2024		Wenvoe Community	BACS	Repairs & Renewals	Olynpaidd M&E 2008 Limit	X	924.00		924.00
197	Postages	05/12/2024	21 November 2024	Wenvoe Community	CARD	Repairs & Renewals	Crest Regalia Limited	S	3.10	0.62	3.72
197	Sundry Expenditure	05/12/2024	21 November 2024	Wenvoe Community	CARD	Repairs & Renewals	Crest Regalia Limited	S	560.00	112.00	672.00
198	cleaner	06/12/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
200	Clerk Pension	10/12/2024		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	432.43		432.43
201	Clerk Salary	10/12/2024		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,451.68		1,451.68
193	Equipment & Furniture - Admin	12/12/2024	19 September 2024	Wenvoe Community	CARD	Fixtures & Fittings	Visunext Smart Visual Solu	S	416.66	83.33	499.99
202	Donations/Grants	12/12/2024	21 November 2024	Wenvoe Community	BACS	Donation	Calon Hearts Screening & I	X	714.00		714.00
199	cleaner	13/12/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
203	Electricity & Gas - WCC & Libra	17/12/2024		Wenvoe Community	DD	Light & Heat	British Gas	L	224.06	11.20	235.26
204	Light & Heat	18/12/2024		Wenvoe Community	DD	Light & Heat	British Gas	L	211.50	10.57	222.07
205	Community Events	19/12/2024	21 November 2024	Wenvoe Community	CHQ 000079	Community Expenditure	Wenvoe Choir Representat	X	36.66		36.66
206	Light & Heat	19/12/2024		Wenvoe Community		Light & Heat	British Gas	L			
207	cleaner	20/12/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
210	Council Tax - WCC & Library	27/12/2024		Wenvoe Community	DD	Council Tax	The Vale of Glamorgan Co	X	261.00		261.00
208	cleaner	27/12/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
209	cleaner	30/12/2024		Wenvoe Community	SO	Cleaner	Cleaner	X	15.00		15.00
211	Telephone & Broadband - WCC	31/12/2024		Wenvoe Community	DD	WCC Broadband	Onecom	S	68.76	13.75	82.51
Total									5,607.48	232.04	5,839.52