



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above
Council will be held at Wenvoe Library/Hub on
Thursday 16 July 2026 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declaration of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 18 June 2026 & the minutes of Finance meeting held 7 July 2026
4. Police Matters (see Crime Report)
5. To consider new and updated Planning Applications (see planning list)
6. Finance and payment of accounts 2026
 - a) 1-30 June 2026
 - b) Payment Schedule
 - c) Loan - refurbishment of WCC
7. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Cemetery – update
 - e) Welsh Water – update
 - f) Health & Safety Committee – annual safety inspections - update
 - g) WCC Car Park – signage
 - h) WCC Car Park - hedges
 - i) Community Open Day – 6 October 2026 – update
 - j) WCC logo re trees to front of Community Centre
8. Ward Councillor Report
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members
11. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item)

Next meeting: 17 September 2026 at 7:30 pm: Monthly Meeting

Signed
Debbie Barrett-Plows, Clerk to the Council

**To view the full Agenda or join the meeting please visit - www.wenvoecouncil.org.uk
for further information**

Agenda 4

Wenvoe Crime Report **For the period 14.05.2026 – 08.07.2026**

There were 64 occurrences through address search Wenvoe (excluding St Nicholas & Bonvilston).

This also includes Vale of Glamorgan side of Culverhouse Cross including Copthorne Hotel.

Incidents of note

Stolen vehicle – Range Rover	Garn Farm	No CCTV or witnesses
Attempted car interference	Picca Close	Male with balaclava trying to enter vehicles. No suspect and no CSI opportunities
Attempted car interference	Harlech Road	Male with balaclava trying to enter vehicles. No suspect and no CSI opportunities

Several incidents relating to ASB at McDonalds/Thefts at Retail Park

New Planning Applications

2026/00445/FUL (GW) Countisbury, St Lythans Road
Retrospective application for outbuilding that
has been built on raised ground levels which
has created a raised platform.

Applicant: James Punter

Previously Reported Planning Applications

2026/00380/FUL (GW) 1,3, 5 & 7 Rectory Close
Refurbishment and energy efficiency works No objection
to four properties

Applicant: Adrian Thomas

2026/00294/FUL (CR) **St Brendan, Old Port Road**
To build new garage for storage purposes,
the new garage will be 'like for like' with
the existing outbuildings in respect of its No objection
appearance

Applicant: Miss Jemma Doolan

2026/00036/FUK (GW) **Goldsland Farm**
Create a new wildlife pond, measuring 25m x 12m
and two swales/ditches to capture water as it runs
down the sloped bank to channel into the new field No objection
pond and away from the outlining farm properties

Applicant: Abigail Reader

2025/01110/FUL (WG) **Tarrws Cottage, Old Port Road**
Conversion of proposed outbuilding to
habitable building No objection

Applicant: Mr Dennis Kitt

2025/00555/FUL (ANH) **The Byre Farm**
Retrospective approval of temporary rural
enterprise dwelling with associated infrastructure No objection
for three years

Applicant: Mr Stephen Lakin

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn** No Objection
Proposed new access gate to lane

Applicant: Mr Paul Frost

Wenvoe Community Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		41,948.10
	ADD Receipts 01/04/2026 - 30/06/2026		20,565.78
	SUBTRACT Payments 01/04/2026 - 30/06/2026		62,513.88
	Cash in Hand 30/06/2026 (per Cash Book)		34,551.18
B	Cash in hand per Bank Statements		27,962.70
	Petty Cash	30/06/2026	0.00
	Wenvoe Community Council	30/06/2026	27,962.70
	Lloyds Deposit Account	30/06/2026	0.00
	Less unrepresented payments		27,962.70
B	Plus unrepresented receipts		27,962.70
	Adjusted Bank Balance		27,962.70
	A = B Checks out OK		

Wenvoe Community Council

01 July 2026 (2026-2027)

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
30	WCC Hall Hire	02/06/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Valeways	X	-100.00		-100.00
31	WCC Hall Hire	15/06/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Liana Sterio	X	108.00		108.00
32	WCC Hall Hire	18/06/2026		Wenvoe Community	CR 500158	Wenvoe Community Centre Ha	Patchwork Ladies	X	560.00		560.00
33	Cemetery - Income	23/06/2026		Wenvoe Community	BACS	Cemetery	Mossfords Cardiff West	X	112.00		112.00
34	Electricity & Gas	24/06/2026		Wenvoe Community	BACS	Electricity	Wenvoe Community Libran	X	138.16		138.16
Total									818.16		818.16

Wenvoe Community Council

01 July 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
39	Cleaning Equipment & Products	02/06/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S	S	8.24	1.64	9.88
40	Cleaning Equipment & Products	02/06/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S	S	19.99	4.00	23.99
41	Electricity & Gas	03/06/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	54.04	2.70	56.74
42	Cleaning Equipment & Products	03/06/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S	S	6.42	1.28	7.70
43	Repairs & Renewals	04/06/2026		Wenvoe Community	CARD	Buildings maintenance & repair	Online Home Retail Limited	S	56.99	11.40	68.39
44	Grounds - Cemetery	05/06/2026		Wenvoe Community	SO	Cemetery Bins	Michael Tucker	X	20.00		20.00
45	cleaner	12/06/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	180.00		180.00
48	cleaner	15/06/2026	21 May 2026	Wenvoe Community	BACS	Cleaner	Cleaner	X	22.50		22.50
46	Clerk Salary	15/06/2026		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,534.14		1,534.14
47	Clerk Pension	15/06/2026		Wenvoe Community	BACS	Clerk Salary	Cardiff & Vale of Glamorga	X	382.41		382.41
49	Subscriptions	16/06/2026		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	934.56	186.91	1,121.47
50	Subscriptions	17/06/2026		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	12.99	2.60	15.59
51	Electricity & Gas	19/06/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	175.52	8.77	184.29
52	Sundry Expenditure	19/06/2026		Wenvoe Community	CHG	Sundry Expenses	Lloyds Bank	X	5.94		5.94
55	Grounds - Open Spaces	23/06/2026	18 June 2026	Wenvoe Community	BACS	Open Spaces - Grounds Contra	John Crockford	S	1,528.00	305.60	1,833.60
56	Grounds - Open Spaces	23/06/2026	18 June 2026	Wenvoe Community	BACS	Open Spaces - Grounds Contra	John Crockford	S	1,126.00	225.20	1,351.20
54	Training	23/06/2026	18 June 2026	Wenvoe Community	BACS	Training	One Voice Wales	X	44.00		44.00
53	Repairs & Renewals	23/06/2026	18 June 2026	Wenvoe Community	BACS	Buildings maintenance & repair	JSH Plumbing & Heating LI	S	12,120.00	2,424.00	14,544.00
57	Council Tax	29/06/2026		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	306.00		306.00
58	Telephone & Broadband	30/06/2026		Wenvoe Community	DD	WCC Broadband	Onecom	S	77.85	15.57	93.42
Total									18,615.59	3,189.67	21,805.26

Payment Schedule

- | | | |
|-----------------------|-----------------------------|---------|
| 1. CID Electrics | New Double Socket Main Hall | £42.29 |
| 2. Water/Heating Unit | Library | £360.00 |

Budget remaining as at 30.06.2026 for Repairs & Renewals is £3.01

Virement from Building Decoration to Repairs & Renewals of
£357.00. This will leave £1143.00 in the budget for building decoration