



## **WENVOE COMMUNITY COUNCIL** **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above  
Council will be held at Wenvoe Library/Hub on  
Thursday 17 July 2025 at 7.30pm

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 19 June 2025
4. Public participation
5. Police Matters (see Crime Report)
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2025
  - a) 1 – 30 June 2025
  - b) Payment Schedule
  - c) Report of Finance Meeting held 8 July 2025
8. Other projects and responsibilities
  - a) WRAC - update
  - b) Fly-tipping Enforcement – update
  - c) Section 6 – Environmental (Wales) Act 2016
  - d) First Registration of Land & Carpark Boundary - update
  - e) Cemetery – update
  - f) Multi location meetings - update
  - g) Noticeboards – update
  - h) Repairs to guttering – outbuildings – update
  - i) Outbuilding doors – update
  - j) Welsh Water
  - k) Councillor Co-option
  - l) Hire of Hall – The Polevault Studio
  - m) What's On volunteers
  - n) VOG Annual Assessment 2024-2025 Summary
  - o) Health & Safety Committee – annual safety inspections
  - p) Stone wall – allotments
9. Ward Councillor Report
10. Any matters the Chairman decides are urgent
11. To receive reports from Chairman, Clerk and Members
12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item).

Next meeting: 18 September 2025 at 7:30 pm: Monthly Meeting

Signed .....

Debbie Barrett-Plows  
Clerk to the Council

**To view the full Agenda please visit - [www.wenvoecouncil.org.uk](http://www.wenvoecouncil.org.uk)**

## Agenda 5

### **Wenvoe Crime/ASB incidents For the period 08.05.2025 – 09.07.2025**

765 occurrences through address search Wenvoe (excluding St Nicholas/Bonvilston). This also includes Vale side of Culberhouse Cross including Copthorne Hotel.

Occurrences of note:

ASB	Children jumping in Quarry	Left before officers attended
Suspicious males	Wenvoe Castle Golf Club	Unknown males with balaclavas and electric bikes seen in location
Criminal Damage locks	Pound Lane	No CCTV or witnesses

Several incidents relating to ASB at McDonalds/thefts at Retail Park

### **New Planning Applications**

2025/00555/FUL (ANH)      The Byre Farm  
Retrospective approval of temporary rural  
enterprise dwelling with associated infrastructure  
for three years

Applicant: Mr Stephen Lakin

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2020/00636/FUL      Wenvoe Quarry, Alps  
Variation of Condition 1 – relating to period of  
consent of 2016/015118/FUL: Proposed recycling  
facility (original application date 24.06.2020)

Applicant: Shaun Denny, Breedon Trading Ltd

### **Previously Reported Planning Applications**

2025/00315/FUL      **5 Wenvoe Close**      Approved  
Demolition of existing garage and utility      3 July 2025  
room. Erection of 2 storey extension to left  
side of the house

Applicant: Mr Taylor Bond

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2024/00543/FUL (HM)      **Wayside Cottage, Dyffryn**      No Objection  
Proposed new access gate to lane

Applicant: Mr Paul Frost

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2023/00373/OUT      **Upper House, Pound Lane, Wenvoe**      No objection  
Proposed two- bedroom bungalow

Applicant: Mr Roger Bentley

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# Wenvoe Community Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (RFO/Chair of Finance etc)

<b>A</b>	<b>Bank Reconciliation at 30/06/2025</b>		
	Cash in Hand 01/04/2025		34,687.90
	<b>ADD</b> Receipts 01/04/2025 - 30/06/2025		22,930.65
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/06/2025		57,618.55
	<b>Cash in Hand 30/06/2025</b> (per Cash Book)		22,192.33
<b>B</b>			
	Cash in hand per Bank Statements		<b>35,426.22</b>
	Petty Cash 31/05/2025	0.00	
	Wenvoe Community Council 31/05/2025	35,426.22	
	Lloyds Deposit Account 31/05/2025	0.00	
<b>B</b>	Less unrepresented payments		
			35,426.22
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>35,426.22</b>
	<b>A = B Checks out OK</b>		

# Wenvoe Community Council

1 July 2025 (2025-2026)

## RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
22	WCC Hall Hire	02/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Lauren Prescott	X	43.00		43.00
22	WCC Hall Hire	02/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Lauren Prescott	X	100.00		100.00
23	WCC Hall Hire	04/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Scottish Country Dance Cla	X	96.00		96.00
24	WCC Hall Hire	05/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Wenvoe Scout Group	X	964.60		964.60
24	Outbuildings	05/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Wenvoe Scout Group	X	100.00		100.00
25	WCC Hall Hire	12/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Lauren Prescott	X	-100.00		-100.00
30	Allotments - Income	12/06/2025		Wenvoe Community	BACS	Allotments - Twyn yr Odyn	Heather Bear	X	-100.00		-100.00
26	Cemetery - Income	18/06/2025		Wenvoe Community	CHQ	Cemetery	Colin Thomas	X	197.00		197.00
28	Outbuildings	19/06/2025		Wenvoe Community	BACS	Outbuildings	Damian Martin	X	100.00		100.00
27	WCC Hall Hire	27/06/2025		Wenvoe Community	CR 500087	Wenvoe Community Centre Ha	Toddler Group	X	40.00		40.00
29	WCC Hall Hire	30/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Ian Oakley	X	143.00		143.00
Total									1,583.60		1,583.60

# Wenvoe Community Council

2 July 2025 (2025-2026)

## PAYMENTS LIST

Voushe Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
52 Grounds - Cemetery	05/06/2025		Wenvoe Community	SO	Cemetery	Michael Tucker	X	20.00		20.00
53 cleaner	06/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
58 Allotments - Income	12/06/2025		Wenvoe Community	BACS	Allotments - Twyn yr Odyn	Heather Bear	X			
60 Clerk Salary	13/06/2025		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,686.74		1,686.74
59 Clerk Pension	13/06/2025		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	497.60		497.60
54 cleaner	13/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
63 Electricity & Gas	17/06/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	163.69	8.18	171.87
65 IT - website	17/06/2025		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	12.99	2.60	15.59
61 IT - website	17/06/2025		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	862.56	172.51	1,035.07
64 Bank Charges	17/06/2025		Wenvoe Community	PAY	Bank Charges	Lloyds Bank	X	9.09		9.09
62 Electricity & Gas	19/06/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	23.39	1.16	24.55
55 cleaner	20/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
67 Grounds - Open Spaces	24/06/2025	19 June 2025	Wenvoe Community		Open Spaces - Grounds Contra	John Crockford	S	1,128.00	225.60	1,353.60
68 Grounds - Open Spaces	24/06/2025	19 June 2025	Wenvoe Community		Open Spaces - Grounds Contra	John Crockford	S	500.00	100.00	600.00
69 Products - Open Spaces	24/06/2025		Wenvoe Community	CARD	Sundry Expenses	Direct 3565Online Ltd	S	58.00	13.05	71.05
66 WCC Repairs & Renewals	24/06/2025	19 June 2025	Wenvoe Community	BACS	Repairs & Renewals	CID Electrics	X	60.00		60.00
69 Postages	24/06/2025		Wenvoe Community	CARD	Sundry Expenses	Direct 3565Online Ltd	X	7.25		7.25
70 Stationery	26/06/2025		Wenvoe Community	CARD	Stationery	Amazon Services Europe S.	S	35.61	7.12	42.73
71 Stationery	26/06/2025		Wenvoe Community	CARD	Stationery	Amazon Services Europe S.	S	4.16	0.83	4.99
56 cleaner	27/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
72 Council Tax	27/06/2025		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	295.00		295.00
57 cleaner	30/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	15.00		15.00
73 Telephone & Broadband	30/06/2025		Wenvoe Community	DD	WCC Broadband	Onecom	S	72.53	14.51	87.04
Total								5,631.61	545.56	6,177.17

### Payment Schedule

1. Ray Charles	Outbuilding doors	£350.00
2. BD Roofing	Outbuilding guttering repairs (upon receipt of invoice) Original quotation	£330.00