



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 18 June 2026 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declaration of Interest under the Council's Code of Conduct
3. New Councillor Declaration of Acceptance of Office
4. To approve the minutes of the Council meeting held 21 May 2026
5. Police Matters (see Crime Report)
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2026
 - a) 1-31 May 2026
 - b) Payment Schedule
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Cemetery – update
 - e) Welsh Water – update
 - f) Health & Safety Committee – annual safety inspections - update
 - g) WCC Car Park - update
 - h) Community Open Day – 6 October 2026 - update
 - i) Training Plan
 - j) Refurbishment of WCC Toilets - update
 - k) Library licence to occupy – update
 - l) Update Expenses & Claim Form Policy
 - m) Next Policies meeting
9. Ward Councillor Report
10. Any matters the Chairman decides are urgent
11. To receive reports from Chairman, Clerk and Members
12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item)

Next meeting: 16 July 2026 at 7:30 pm: Monthly Meeting

Signed
Debbie Barrett-Plows, Clerk to the Council

**To view the full Agenda or join the meeting please visit - www.wenvoecouncil.org.uk
for further information**

Agenda 5

Wenvoe Crime Report
For the period 14.05.2026 – 11.06.2026

No crime report details received for the above period.

New Planning Applications

2026/00380/FUL (GW) 1,3, 5 & 7 Rectory Close
Refurbishment and energy efficiency works
to four properties

Applicant: Adrian Thomas

Previously Reported Planning Applications

2026/00294/FUL (CR) **St Brendan, Old Port Road**
To build new garage for storage purposes,
the new garage will be 'like for like' with
the existing outbuildings in respect of its
appearance

No objection

Applicant: Miss Jemma Doolan

2026/00036/FUK (GW) **Goldsland Farm**
Create a new wildlife pond, measuring 25m x 12m
and two swales/ditches to capture water as it runs
down the sloped bank to channel into the new field
pond and away from the outlining farm properties

No objection

Applicant: Abigail Reader

2025/01110/FUL (WG) **Tarrws Cottage, Old Port Road**
Conversion of proposed outbuilding to
habitable building

No objection

Applicant: Mr Dennis Kitt

2025/00555/FUL (ANH) **The Byre Farm**
Retrospective approval of temporary rural
enterprise dwelling with associated infrastructure
for three years

No objection

Applicant: Mr Stephen Lakin

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn**
Proposed new access gate to lane

No Objection

Applicant: Mr Paul Frost

Wenvoe Community Council

RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
16	01/05/2026		Wenvoe Community	CR 500155	Recycling Products	Recycling Products - Garde	X	57.50		57.50
14	01/05/2026		Wenvoe Community	CR 500155	Wenvoe Community Centre Ha	Elderfit	X	82.00		82.00
15	01/05/2026		Wenvoe Community	CR 500155	Wenvoe Community Centre Ha	Sophie Bond	X	30.00		30.00
17	06/05/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Radio Club	X	70.00		70.00
18	07/05/2026		Wenvoe Community	BACS - James Hen	Wenvoe Community Centre Ha	Ffion Henderson-Jones	X	146.00		146.00
19	11/05/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Scottish Country Dance Cla	X	-16.00		-16.00
20	11/05/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Ffion Henderson-Jones	X	-100.00		-100.00
21	12/05/2026		Wenvoe Community	BACS	Cemetery	Christine Rice	X	557.00		557.00
22	12/05/2026		Wenvoe Community	BACS	Cemetery	Anita Bradnum	X	207.00		207.00
23	20/05/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Molly Barraclough	X	68.00		68.00
25	20/05/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Valeways	X	219.00		219.00
24	20/05/2026		Wenvoe Community	BACS	Outbuildings	Glamorgan Guild of Weave	X	375.00		375.00
26	26/05/2026		Wenvoe Community	BACS	Light & Heat	Wenvoe Community Librar	X	93.27		93.27
27	28/05/2026		Wenvoe Community	CR 500157	Wenvoe Community Centre Ha	Bablu Miah	X	90.00		90.00
28	28/05/2026		Wenvoe Community	CR 500157	Wenvoe Community Centre Ha	Sophie Bond	X	30.00		30.00
29	28/05/2026		Wenvoe Community	CR 500157	Wenvoe Community Centre Ha	Elderfit	X	68.00		68.00
Total								1,976.77		1,976.77

Wenvoe Community Council

04 June 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
20	Grounds - Cemetery	05/05/2026		Wenvoe Community	SO	Cemetery Bins	Michael Tucker	X	20.00		20.00
21	Electricity & Gas	06/05/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	64.12	3.20	67.32
22	Cleaning Equipment & Products	07/05/2026		Wenvoe Community	CARD	Cleaning Materials	Homebargains	S	19.33	3.87	23.20
23	Subscriptions	07/05/2026		Wenvoe Community	CARD	Subscriptions	123 Reg	S	107.88	21.58	129.46
24	Cleaning Equipment & Products	14/05/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S.	S	11.92	2.38	14.30
26	Clerk Salary	15/05/2026		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,531.04		1,531.04
25	Clerk Pension	15/05/2026		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	382.41		382.41
27	cleaner	15/05/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	180.00		180.00
28	Electricity & Gas	19/05/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	184.81	9.24	194.05
29	Sundry Expenditure	19/05/2026		Wenvoe Community	Bank Charges	Sundry Expenses	Lloyds Bank	X	10.03		10.03
30	Improvements - Allotments	26/05/2026	16 April 2026	Wenvoe Community	BACS	Allotments - Twyn yr Odyn	Barry Oliver	X	750.00		750.00
32	Insurance	26/05/2026	16 April 2026	Wenvoe Community	BACS	Insurance	Zurich Insurance Company	X	2,573.74		2,573.74
34	Audit	26/05/2026	16 April 2026	Wenvoe Community	BACS	Audit Fees	Michael Fisher	X	350.00		350.00
31	Hygiene Services	26/05/2026	16 April 2026	Wenvoe Community	BACS	Sundry Expenses	Cathedral Leasing Limited	S	156.00	31.20	187.20
33	Annual Servicing of Equipment	26/05/2026	16 April 2026	Wenvoe Community	BACS	Annual Safety Checks	Plexus Fire & Security Lim	S	285.25	57.05	342.30
35	Council Tax	27/05/2026		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	306.00		306.00
36	Subscriptions	28/05/2026		Wenvoe Community	CARD	Subscriptions	123 Reg	S	12.99	2.60	15.59
37	Renewals - Equipment	28/05/2026	16 April 2026	Wenvoe Community	CARD	Fixtures & Fittings	Gopak Limited	S	592.62	118.52	711.14
38	Telephone & Broadband	29/05/2026		Wenvoe Community	DD	WCC Broadband	Onecom	S	77.85	15.57	93.42
Total									7,615.99	265.21	7,881.20

Payment Schedule

1. Additional Cleaning (Toilets Refurbishment)	1 ½ Hours	£ 22.50
Approved 21.05.2026 Council meeting (paid 15.06.2026)		
2. One Voice Wales		£ 44.00
Cllr N Gater – The Council – Module 1 – 12.05.2026		
3. John Crockford - Open Grounds Contract		£ 1833.60
4. JSH Plumbing – electrical works currently being undertaken (upon receipt of Invoice and final inspection of works)		£14040.00