



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 19 February 2026 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 15 January 2025
4. Public participation
5. Police Matters (see Crime Report)
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2025
 - a) 1-31 January 2026
 - b) Payment Schedule
 - c) Councillor remuneration
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Cemetery – update
 - e) Noticeboards – update
 - f) Welsh Water – update
 - g) Health & Safety Committee – annual safety inspections.
 - h) Stone wall – allotments
 - i) Library Roof - update
 - j) WCC Car Park
 - k) WCC windows – update
 - l) Lost keys
 - m) Community Open Day – Saturday 6 June 2026
 - n) Councillor Training
 - o) Internal Auditor
 - p) Library Income & Expenditure
 - q) Refurbishment of Male & Female toilets – Wenvoe Community Centre
9. Ward Councillor Report
10. Any matters the Chairman decides are urgent
11. To receive reports from Chairman, Clerk and Members
12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item).

Next meeting: 19 March at 7:30 pm: Monthly Meeting

Signed
Debbie Barrett-Plows
Clerk to the Council

To view the full Agenda or join the meeting please visit - www.wenvoecouncil.org.uk for further information

Agenda 5

Wenvoe Crime Report
For the period 11.12.2025 – 11.02.2026

There were 55 occurrences through address search Wenvoe (excluding St Nicholas and Bonvilston.

This also includes Vale of Glamorgan side of Culverhouse Cross including Copthorne Hotel.

Occurrences of Note:

Obstructing the footpath with Vehicle	Brooklands Terrace	Being monitored by SWP and Council
Criminal Damage paint driveway	Old Port Road	Enquiries carried no CCTV or witnesses

Several incidents relating to ASB at McDonalds/Thefts at Retail Park

New Planning Applications

2026/00036/FUK (GW) **Goldsland Farm**
Create a new wildlife pond, measuring 25m x 12m
and two swales/ditches to capture water as it runs
down the sloped bank to channel into the new field
pond and away from the outlining farm properties
Applicant: Abigail Reader
No objection

2026/00023/FUL **71 Burdons Close**
Single storey ground floor extension, attic
conversion with flat roof dormer and part
conversion of garage into gym. Removal
of existing conservatory.
Applicant: Mr & Mrs Barry Pappin
No objection

2026/00078/FUL (SDB) **Blodfa, Station Road East**
Internal remodel at ground and first floor,
conversion of garage to habitable space,
replacement dormer with Juliet balcony
to rear elevation, and hip to gable roof
extension.
Applicant: Mr & Mrs Rattenbury
No objection

Previously Reported Planning Applications

2026/00012/FUL **4 Vennwood Close**
Ground floor rear extension
Applicant: Mr Marc Bowen
Approved 09.02.2026
FYI Original planning application to include first
floor side extensions was refused 14.10.2025

2025/01110/FUL (WG) **Tarrws Cottage, Old Port Road**
Conversion of proposed outbuilding to
habitable building
Applicant: Mr Dennis Kitt
No objection

2025/00555/FUL (ANH) **The Byre Farm**
Retrospective approval of temporary rural
enterprise dwelling with associated infrastructure
for three years
Applicant: Mr Stephen Lakin
No objection

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn**
Proposed new access gate to lane
Applicant: Mr Paul Frost
No Objection

Wenvoe Community Council

5 February 2026 (2025-2026)

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
129	WCC Hall Hire	07/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Bruce McDonald	X	100.00		100.00
130	WCC Hall Hire	07/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	FFWPU Wales	X	792.00		792.00
131	WCC Hall Hire	08/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Scottish Country Dance Cla	X	320.00		320.00
132	WCC Hall Hire	12/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Jessica Ann Webley	X	180.00		180.00
133	WCC Hall Hire	13/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Elderfit	X	160.00		160.00
136	WCC Hall Hire	14/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Glamorgan Guild of Weave	X	528.00		528.00
134	Cemetery - Income	14/01/2026		Wenvoe Community	BACS	Cemetery	Mossfords Cardiff West	X	106.00		106.00
135	Cemetery - Income	14/01/2026		Wenvoe Community	BACS	Cemetery	Mossfords Cardiff West	X	106.00		106.00
137	VAT Refund	15/01/2026		Wenvoe Community	BACS	VAT Refund	HMRC - VAT	X	934.46		934.46
138	WCC Hall Hire	19/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	FFWPU Wales	X	20.00		20.00
139	Electricity & Gas	20/01/2026		Wenvoe Community	BACS	Electricity	Wenvoe Community Libran	X	1,605.54		1,605.54
140	WCC Hall Hire	20/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Bruce McDonakd	X	-100.00		-100.00
141	WCC Hall Hire	21/01/2026		Wenvoe Community	CHQ	Wenvoe Community Centre Ha	Canon Hill Art Space	X	320.00		320.00
142	WCC Hall Hire	22/01/2026		Wenvoe Community	CR 500100	Wenvoe Community Centre Ha	Patchwork Ladies	X	527.00		527.00
143	WCC Hall Hire	22/01/2026		Wenvoe Community	CR 500100	Wenvoe Community Centre Ha	Elderfit	X	64.00		64.00
144	WCC Hall Hire	23/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Kelly Elkins	X	169.00		169.00
145	WCC Hall Hire	27/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	The Awen Project	X	32.00		32.00
146	WCC Hall Hire	30/01/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Molly Barraclough	X	164.00		164.00
Total									6,028.00		6,028.00

Wenvoe Community Council

12 February 2026 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
197	cleaner	02/01/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
198	cleaner	09/01/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
199	cleaner	16/01/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
200	cleaner	23/01/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
201	cleaner	28/01/2026		Wenvoe Community	SO	Cleaner	Cleaner	X			
202	Grounds - Cemetery	05/01/2026		Wenvoe Community	SO	Cemetery Bins	Michael Tucker	X	20.00		20.00
203	Subscriptions	12/01/2026		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	71.88	14.38	86.26
204	Products - Open Spaces	13/01/2026	18 December 2025	Wenvoe Community	CARD	Community Expenditure	Royal British Legion	S	170.00	34.00	204.00
205	Clerk Pension	15/01/2026		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	433.92		433.92
206	Clerk Salary	15/01/2026		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,511.22		1,511.22
207	Electricity & Gas	19/01/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	267.71	13.38	281.09
208	Sundry Expenditure	19/01/2026		Wenvoe Community	DD	Bank Charges	Lloyds Bank	X	5.24		5.24
209	Recycling Products via VOG	20/01/2026		Wenvoe Community	BACS	Recycling Products	Vale of Glamorgan Council	X	102.00		102.00
210	Cleaning Equipment & Products	22/01/2026		Wenvoe Community	CARD	Cleaning Materials	Homebargains	S	6.30	1.26	7.56
211	Cleaning Equipment & Products	22/01/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S.	S	9.04	1.81	10.85
212	Electricity & Gas	23/01/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	153.92	7.69	161.61
213	NI Employer/Employee	23/01/2026		Wenvoe Community	DD	PAYE	HMRC - PAYE	X	569.20		569.20
214	Stationery	23/01/2026		Wenvoe Community	CARD	Stationery	Amazon Services Europe S.	S	5.82	1.17	6.99
215	Subscriptions	23/01/2026		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	155.88	31.18	187.06
216	Council Tax	27/01/2026		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	295.00		295.00
217	Renewals - Equipment	28/01/2026		Wenvoe Community	CARD	Repairs & Renewals	Asda	S	37.50	7.50	45.00
218	Subscriptions	28/01/2026		Wenvoe Community	CARD	Subscriptions	AVG registered trademark	S	70.83	14.16	84.99
219	Telephone & Broadband	30/01/2026		Wenvoe Community	DD	WCC Broadband	Onecom	S	72.53	14.51	87.04
Total									4,137.99	141.04	4,279.03

Payment Schedule

1. John Crockford	Grounds Contract	£4428.00
2. Scribe	Scribe Accounts Renewal	£532.80
3. FAST Fire & Security	Annual Fire Extinguisher Inspection & Maintenance	£90.78
4. Integrated Graphics Ltd	4 x Carpark signs	£55.20