



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 19 March 2026 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 19 February 2026
4. Public participation
5. Police Matters (see Crime Report)
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2026
 - a) 1-28 February 2026
 - b) Payment Schedule
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Cemetery – update
 - e) Welsh Water – update
 - f) Health & Safety Committee – annual safety inspections.
 - g) Stone wall – allotment
 - h) Library Roof - update
 - i) WCC Car Park
 - j) WCC windows – update
 - k) Lost keys
 - l) Community Open Day – Saturday 6 June 2026
 - m) Councillor Training Plan
 - n) Internal Auditor - update
 - o) Refurbishment of Male & Female toilets – Wenvoe Community Centre
 - p) Library licence to occupy
 - q) Scouts Hall Hire Charge
9. Ward Councillor Report
10. Any matters the Chairman decides are urgent
11. To receive reports from Chairman, Clerk and Members
12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item).
13. Part II

Next meeting: 16 April 2026 at 7:30 pm: Monthly Meeting

Signed
Debbie Barrett-Plows, Clerk to the Council

**To view the full Agenda or join the meeting please visit - www.wenvoecouncil.org.uk
for further information**

Agenda 5

Wenvoe Crime Report
For the period 14.02.2026 11.03.2026

There were 17 occurrences through address search Wenvoe (excluding St Nicholas and Bonvilston).

This also includes Vale of Glamorgan side of Culverhouse Cross including Copthorne Hotel.

Occurrences of Note: None

Several incidents relating to ASB at McDonalds/Thefts at Retail Park

New Planning Applications

There are no new planning applications.

Previously Reported Planning Applications

2026/00036/FUK (GW)	Goldsland Farm Create a new wildlife pond, measuring 25m x 12m and two swales/ditches to capture water as it runs down the sloped bank to channel into the new field pond and away from the outlining farm properties Applicant: Abigail Reader	No objection
2026/00023/FUL	71 Burdons Close Single storey ground floor extension, attic conversion with flat roof dormer and part conversion of garage into gym. Removal of existing conservatory. Applicant: Mr & Mrs Barry Pappin	No objection
2026/00078/FUL (SDB)	Blodfa, Station Road East Internal remodel at ground and first floor, conversion of garage to habitable space, replacement dormer with Juliet balcony to rear elevation, and hip to gable roof extension. Applicant: Mr & Mrs Rattenbury	No objection
2025/01110/FUL (WG)	Tarrws Cottage, Old Port Road Conversion of proposed outbuilding to habitable building Applicant: Mr Dennis Kitt	No objection
2025/00555/FUL (ANH)	The Byre Farm Retrospective approval of temporary rural enterprise dwelling with associated infrastructure for three years Applicant: Mr Stephen Lakin	No objection
2024/00543/FUL (HM)	Wayside Cottage, Dyffryn Proposed new access gate to lane Applicant: Mr Paul Frost	No Objection

Wenvoe Community Council

03 March 2026 (2025-2026)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
147	WCC Hall Hire	17/02/2026		Wenvoe Community		Wenvoe Community Centre Ha	Elderfit	X			
148	Cemetery - Income	03/02/2026		Wenvoe Community	BACS	Cemetery	Mossfords Cardiff West	X	106.00		106.00
149	WCC Hall Hire	09/02/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Kelly Elkins	X	-100.00		-100.00
150	WCC Hall Hire	25/02/2026		Wenvoe Community	CR 500151	Wenvoe Community Centre Ha	Bablu Miah	X	140.00		140.00
151	WCC Hall Hire	25/02/2026		Wenvoe Community	CR 500151	Wenvoe Community Centre Ha	Sophie Bond	X	50.00		50.00
152	WCC Hall Hire	25/02/2026		Wenvoe Community	CR500152	Wenvoe Community Centre Ha	Sophie Bond	X	20.00		20.00
153	WCC Hall Hire	25/02/2026		Wenvoe Community	CR500152	Wenvoe Community Centre Ha	Elderfit	X	64.00		64.00
154	Cemetery - Income	25/02/2026		Wenvoe Community	CR 500015	Cemetery	Pamela Joyce & Raymond	X	1,560.00		1,560.00
155	WCC Hall Hire	27/02/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Molly Barraclough	X	64.00		64.00
156	WCC Hall Hire	25/02/2026		Wenvoe Community		Wenvoe Community Centre Ha	Bablu Miah	X	-140.00		-140.00
157	WCC Hall Hire	25/02/2026		Wenvoe Community	CR 500151	Wenvoe Community Centre Ha	Bablu Miah	X	40.00		40.00
Total									1,804.00		1,804.00

Wenvoe Community Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
220	Renewals - Equipment	04/02/2026		Wenvoe Community	CARD	Repairs & Renewals	Screwfix Direct Limited	S	33.24	6.65	39.89
221	Cleaning Equipment & Products	04/02/2026		Wenvoe Community	CARD	Cleaning Materials	Screwfix Direct Limited	S	6.66	1.33	7.99
222	Grounds - Cemetery	05/02/2026		Wenvoe Community	S/O	Cemetery Bins	Michael Tucker	X	20.00		20.00
223	Cleaning Equipment & Products	06/02/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S	S	9.16	1.83	10.99
224	Repairs & Renewals	09/02/2026		Wenvoe Community	BACS	Repairs & Renewals	KJH Plumbing	X	125.00		125.00
225	Clerk Pension	13/02/2026		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	433.92		433.92
226	Clerk Salary	13/02/2026		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,511.22		1,511.22
227	Water	13/02/2026		Wenvoe Community	DD	Water Rates	Welsh Water	X	237.84		237.84
228	Water - Allotments	16/02/2026		Wenvoe Community	DD	Water Rates	Welsh Water	X	68.49		68.49
229	Electricity & Gas	17/02/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	259.11	12.95	272.06
230	Sundry Expenditure	17/02/2026		Wenvoe Community		Bank Charges	Lloyds Bank	X	5.01		5.01
231	cleaner	20/02/2026		Wenvoe Community	S/O	Cleaner	Cleaner	X	180.00		180.00
232	Sundry Expenditure	23/02/2026		Wenvoe Community	DEB	Subscriptions	Amazon Services Europe S	X	8.99		8.99
233	Stationery	24/02/2026		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	22.49	4.50	26.99
234	Electricity & Gas	25/02/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	390.83	78.16	468.99
235	Grounds - Open Spaces	25/02/2026		Wenvoe Community	BACS	Open Spaces - Grounds Contra	John Crockford	S	3,690.00	738.00	4,428.00
236	Annual Servicing of Equipment	25/02/2026		Wenvoe Community	BACS	Annual Safety Checks	FAST Fire & Security Techn	S	75.65	15.13	90.78
237	Products - Open Spaces	25/02/2026		Wenvoe Community	BACS	Open Spaces - Grounds Contra	Integrated Graphics Limite	S	46.00	9.20	55.20
238	Cleaning Equipment & Products	25/02/2026		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S	S	24.96	4.99	29.95
239	Telephone & Broadband	27/02/2026		Wenvoe Community	DD	WCC Broadband	Onecom	S	72.53	14.51	87.04
240	Stationery	27/02/2026		Wenvoe Community	DD	Stationery	Amazon Services Europe S	S	18.32	3.67	21.99
241	Electricity & Gas	17/02/2026		Wenvoe Community	DD	Light & Heat	British Gas	S			
Total									7,239.42	890.92	8,130.34

Payment Schedule

1. VOG Fire & Security Ltd	Fire Alarm Servicing	£240.00
2. One Voice Wales	Annual membership 01.04.2026-31.03.2027	£580.00
3. Microsoft	Subscription renewal due 3 April 2026	£104.99
4. Vale of Glamorgan	Garden Waste Bags	£ 50.00