# WENVOE COMMUNITY COUNCIL
# COUNCIL SUMMONS

**Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 19 November 2026 at 7.30pm**

## AGENDA

1. To receive apologies for absence

2. To receive Declaration of Interest under the Council's Code of Conduct

3. To approve the minutes of the Council meeting held 15 October 2026

4. Public Participation

5. Police Matters (see Crime Report)

6. To consider new and updated Planning Applications (see planning list)

7. Finance and payment of accounts 2026
   a) 1-31 October 2026
   b) Payment Schedule
   c) Sponsor A Poppy
   d) Wenvoe Library Limited

8. Other projects and responsibilities
   a) WRAC – update
   b) Fly-tipping Enforcement – update
   c) Section 6 – Environmental (Wales) Act 2016
   d) Cemetery – update
   e) Welsh Water – update
   f) WCC Car Park - hedges
   g) Christmas Tree
   h) Annual Donation Requests
   i) Bench request – front garden area of WCC
   j) Hall Hire charges
   k) Allotments
   l) Councillor – to read lesson at Community Carol Service

9. Ward Councillor Report

10. Any matters the Chairman decides are urgent

11. To receive reports from Chairman, Clerk and Members

12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item)

Next meeting: 17 December 2026 at 7:30 pm: Monthly Meeting

Signed .....
Debbie Barrett-Plows, Clerk to the Council

**To view the full Agenda or join the meeting please visit - www.wenvoecouncil.org.uk for further information**

Agenda 5

## Wenvoe Crime Report
## For the period 15.09.2026 – 12.10.2026

There were 30 occurrences through address search Wenvoe (excluding St Nicholas & Bonvilston).

This also includes Vale of Glamorgan side of Culverhouse Cross including Copthorne Hotel.

**Incidents of note**

| | | |
|---|---|---|
| Theft of Cement Mixer | Premier Inn | No lines of enquiry |
| Theft of Machinery | Redlands Farm | No lines of enquiry |

Several incidents relating to ASB at McDonalds/Thefts at Retail Park

## New Planning Applications

| | | |
|---|---|---|
| 2026/00577/FUL (BD) | Lodge Farm, St Lythan's Road<br>Conversion and rehabilitation of the existing storage and workshop to provide ancillary granny annex accommodation<br><br>Applicants: Mr Phil & Mrs Justine Webley | No objection |

## Previous Reported Planning Applications

| | | |
|---|---|---|
| 2026/00514/FUL (HUD) | **Dyllwyn, Morfa Lane**<br>Erection of a self-contained 2 bedroom dwelling<br><br>Applicant: Mr Richard Franks | No objection |
| 2026/00036/FUK (GW) | **Goldsland Farm**<br>Create a new wildlife pond, measuring 25m x 12m and two swales/ditches to capture water as it runs down the sloped bank to channel into the new field pond and away from the outlining farm properties<br>Applicant: Abigail Reader | No objection |
| 2025/01110/FUL (WG) | **Tarrws Cottage, Old Port Road**<br>Conversion of proposed outbuilding to habitable building<br><br>Applicant: Mr Dennis Kitt | **Refused 30.10.2026** |
| 2025/00555/FUL (ANH) | **The Byre Farm**<br>Retrospective approval of temporary rural enterprise dwelling with associated infrastructure for three years<br><br>Applicant: Mr Stephen Lakin | No objection |
| 2024/00543/FUL (HM) | **Wayside Cottage, Dyffryn**<br>Proposed new access gate to lane<br><br>Applicant: Mr Paul Frost | No Objection |

# Wenvoe Community Council

Prepared by: _____ Date: _____

*Name and Role (Clerk/RFO etc)*

Approved by: _____ Date: _____

*Name and Role (RFO/Chair of Finance etc)*

| | | | | |
|---|---|---|---|---|
| | **Bank Reconciliation at 31/10/2026** | | | |
| | Cash in Hand 01/04/2026 | | | 41,948.10 |
| | **ADD**<br>Receipts 01/04/2026 - 31/10/2026 | | | 42,478.65 |
| | | | | 84,426.75 |
| | **SUBTRACT**<br>Payments 01/04/2026 - 31/10/2026 | | | 53,299.61 |
| **A** | **Cash in Hand 31/10/2026**<br>(per Cash Book) | | | **31,127.14** |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 31/10/2026 | 0.00 | |
| | Wenvoe Community Council | 31/10/2026 | 31,127.14 | |
| | Lloyds Deposit Account | 31/10/2026 | 0.00 | |
| | | | | **31,127.14** |
| | Less unpresented payments | | | |
| | | | | 31,127.14 |
| | Plus unpresented receipts | | | |
| **B** | **Adjusted Bank Balance** | | | **31,127.14** |
| | **A = B Checks out OK** | | | |

# Wenvoe Community Council

## RECEIPTS LIST

| Vouche | Code | Date | Minute | Bank | Receipt No | Description | Customer | VAT Type | Net | VAT | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 91 | | 01/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Sheena Thomas | | -100.00 | | -100.00 |
| 92 | | 05/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Samantha Campbell | | 46.00 | | 46.00 |
| 93 | | 05/10/2026 | | Wenvoe Community | BACS | Cemetery | J Pidgeon & Son Limited | | 207.00 | | 207.00 |
| 94 | | 12/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Bryony de Claire | | 34.00 | | 34.00 |
| 95 | | 12/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Mike Johnson | | 34.00 | | 34.00 |
| 96 | | 13/10/2026 | | Wenvoe Community | Mobile Cheque Dep | Allotments - Twyn yr Odyn | Barry Harper | | 46.00 | | 46.00 |
| 97 | | 14/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Andrew G Pyman | | 34.00 | | 34.00 |
| 98 | | 15/10/2026 | | Wenvoe Community | Mobile Cheque Dep | Sundry Income | National Grid Electricity Dis | | 3.48 | | 3.48 |
| 101 | | 19/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Joe Richards | | 134.00 | | 134.00 |
| 99 | | 19/10/2026 | | Wenvoe Community | Mobile Cheque Dep | Allotments - Twyn yr Odyn | Bernard McCarthy | | 46.00 | | 46.00 |
| 100 | | 19/10/2026 | | Wenvoe Community | BACS | Donation | Sponsor A Poppy | | 10.00 | | 10.00 |
| 102 | | 19/10/2026 | | Wenvoe Community | BACS | Donation | Sponsor A Poppy | | | | |
| 104 | | 21/10/2026 | | Wenvoe Community | BACS | Light & Heat | Wenvoe Community Librar | | 161.01 | | 161.01 |
| 103 | | 21/10/2026 | | Wenvoe Community | BACS | Donation | Sponsor A Poppy | | 10.00 | | 10.00 |
| 113 | | 21/10/2026 | | Wenvoe Community | BACS | Allotments - Twyn yr Odyn | Samantha Campbell | | 46.00 | | 46.00 |
| 105 | | 22/10/2026 | | Wenvoe Community | CR500166 | Wenvoe Community Centre Ha | Annmarie` Honey | | 46.00 | | 46.00 |
| 106 | | 22/10/2026 | | Wenvoe Community | CR500166 | Wenvoe Community Centre Ha | Patchwork Ladies | | 616.00 | | 616.00 |
| 107 | | 22/10/2026 | | Wenvoe Community | BACS | Donation | Sponsor A Poppy | | 10.00 | | 10.00 |
| 109 | | 27/10/2026 | | Wenvoe Community | BACS | Wenvoe Community Centre Ha | Marco Floris | | 117.00 | | 117.00 |
| 110 | | 27/10/2026 | | Wenvoe Community | BACS | Donation | Sponsor A Poppy | | 20.00 | | 20.00 |
| 108 | | 27/10/2026 | | Wenvoe Community | CR 500167 | Donation | Sponsor A Poppy | | 230.00 | | 230.00 |
| 111 | | 30/10/2026 | | Wenvoe Community | BACS | Wenvoe Community Centre Ha | Molly Barraclough | | 68.00 | | 68.00 |
| 112 | | 30/10/2026 | | Wenvoe Community | BACS | Wenvoe Community Centre Ha | Molly Barraclough | | 51.00 | | 51.00 |
| | | | | | | | | **Total** | **1,869.49** | | **1,869.49** |

# Wenvoe Community Council

## PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Payment Ref. | Description | Supplier | VAT Type | Net | VAT | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 110 | | 01/10/2026 | | Wenvoe Community | DD | Light & Heat | British Gas | | 23.39 | 1.16 | 24.55 |
| 111 | | 01/10/2026 | 17 September 2026 | Wenvoe Community | CARD | Subscriptions | SLCC | | 253.00 | | 253.00 |
| 112 | | 02/10/2026 | | Wenvoe Community | SO | Cleaner | Cleaner | | 180.00 | | 180.00 |
| 113 | | 02/10/2026 | | Wenvoe Community | CARD | Stationery | Amazon Services Europe S. | | 3.71 | 0.74 | 4.45 |
| 114 | | 02/10/2026 | | Wenvoe Community | CARD | Stationery | Amazon Services Europe S | | 12.46 | 2.49 | 14.95 |
| 115 | | 02/10/2026 | | Wenvoe Community | CARD | Subscriptions | Amazon Services Europe S | | 114.00 | | 114.00 |
| 116 | | 05/10/2026 | | Wenvoe Community | SO | Cemetery Bins | Michael Tucker | | 20.00 | | 20.00 |
| 117 | | 15/10/2026 | | Wenvoe Community | BACS | Clerk Salary | Clerk - Salary | | 1,576.74 | | 1,576.74 |
| 118 | | 15/10/2026 | | Wenvoe Community | BACS | Pension Contributions | Cardiff & Vale of Glamorga | | 395.09 | | 395.09 |
| 119 | | 19/10/2026 | | Wenvoe Community | DD | Light & Heat | British Gas | | 183.75 | 8.84 | 192.59 |
| 120 | | 19/10/2026 | | Wenvoe Community | CHG | Bank Charges | Lloyds Bank | | 5.14 | | 5.14 |
| 122 | | 20/10/2026 | | Wenvoe Community | | Training | One Voice Wales | | 44.00 | | 44.00 |
| 121 | | 20/10/2026 | 15 October 2026 | Wenvoe Community | BACS | Buildings maintenance & repair | HD Roofing Specialists Ltd | | 150.00 | 30.00 | 180.00 |
| 124 | | 22/10/2026 | | Wenvoe Community | CARD | Stationery | Amazon Services Europe S. | | 14.16 | 2.83 | 16.99 |
| 123 | | 22/10/2026 | | Wenvoe Community | CARD | Subscriptions | Amazon Services Europe S. | | -114.00 | | -114.00 |
| 125 | | 23/10/2026 | | Wenvoe Community | | HMRC - PAYE | HMRC - PAYE | | 1,380.87 | | 1,380.87 |
| 126 | | 27/10/2026 | | Wenvoe Community | DD | Council Tax | Vale of Glamorgan Council | | 306.00 | | 306.00 |
| 128 | | 30/10/2026 | | Wenvoe Community | DD | WCC Broadband | Onecom | | 85.80 | 17.16 | 102.96 |
| 127 | | 30/10/2026 | | Wenvoe Community | SO | Cleaner | Cleaner | | 180.00 | | 180.00 |
| | | | | | | | | **Total** | **4,814.11** | **63.22** | **4,877.33** |

Payment Schedule

| | | | |
|---|---|---|---|
| 1. | S R Morgan | Water Pipe Repair – Allotments | £180.00 |
| 2. | Clerk | Re-imbursement – cleaning products | £ 10.00 |