

Y Ganolfan Gynd eithasol
Yr Hen Bwrtawi,
Gwenfô
Bro Morgannwg
CF6 6AL



Community Centre
Old Port Road,
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Vale of Glamorgan
CF5 6AL

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WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that the Annual Meeting of the above Council will be held at Wenvoe Community Library/Hub on Thursday 7 May 2026 at 7.00pm

1. To elect the Chairman and Vice Chair for the Council Year 2026-2027
2. To receive the Chairman's Declaration of Acceptance of Office
3. To confirm meeting dates for 2026-2027
4. To receive apologies for absence
5. To receive Declarations of Interest
6. To review Committee Structures and to appoint Members to serve
 - a. Finance Committee
 - b. Health & Safety Committee
 - c. Planning Committee
 - d. Cemetery Committee
 - e. Policies Committee
7. To appoint representatives on the board of external bodies
 - a. Wenvoe Church in Wales School Board of Governors
 - b. Vale Council Community Liaison Committee
 - c. "One Voice Wales"
 - d. WCC & WCL Liaison Committee
8. To appoint Allotment Wardens
9. Consider and approve Statement of Accounts & Internal Audit Report..
10. Complete External Audit Annual Accounting Statement for year 01.04.2025-31.03.2026
11. To appoint Internal Auditor for 2026-2027
12. To review and confirm the governance documents:
 - a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct

13. To review the Fixed Asset Register

14. To review Policies

15. To confirm the banking arrangements

Signed

**Debbie Barrett-Plows
Clerk to the Council**