

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

### Minutes of Council Meeting Held on 20 February 2025

**Present:** Cllrs J Williams (Chair), S Milliner (Vice Chair), M Harvey, C  
Thomas, P Freeman, P Gaughan, J Crockford, N Gater, R Godfrey, D Barrett-  
Plows Clerk to the Council.

1. **Apologies:** None **Absent:** Cllr R Sexton

2. **Declarations of Interest under the Council's Code of Conduct:**  
Cllr J Williams – Wenvoe Community Library Limited & The Hub, Cllr M Harvey – Wenvoe  
Community Library Limited.

3. The minutes of the meeting held of 16 January 2025 were unanimously approved and signed.

The meeting was adjourned at 7.35pm for public participation

4. **Public participation:**  
Planning – proposed construction of a 'berm' house, land adjacent to Station Road East – Council were  
presented with an overview of the proposals by the applicant prior to Council discussion when no  
objection was raised.

A local resident outlined his aim to establish a monthly Repair Café in Wenvoe, Council agreed to offer  
their support including the use of the Community Centre if the project goes ahead.

The meeting resumed at 7.50pm

5. **Police Matters**  
No crime report received.

6. **Planning**  
**New Planning Applications**

2025/00038/FUL (MK) **St Brendan, 4 Old Port Road**  
Change of use of front garden for the siting  
of a cabin operating as a commercial florist

Objection

Applicant: Miss Jemma Doolan

2025/00106/FUL (GW) **Land adjacent to Station Terrace, Station Road East**  
 Proposed construction of a berm house and associated development thereto  
 Applicant: Mr Damien Case  
 No objection

**Previously Reported Planning Applications**

2024/01174/FUL (WG) **Former Beech Tree Inn**  
 Change of use from Bar & Restaurant to Church  
 Applicant: Plymouth Brethren Christian Church  
 No objection

2024/01212/FUL (ANH) Construction and operation of a Battery Energy Storage System (BESS) facility including the erection of battery container units inverters, 132kV substation, 33kV customer switchgear, storage container and welfare container, water tank, new internal access roads, resurfaced compound, installation of perimeter fencing and access gate; associated ground works; and landscaping  
 Applicant: Greenfield Energy Developments Ltd  
 Objection

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn**  
 Proposed new access gate to lane  
 Applicant: Mr Paul Frost  
 No Objection

2023/01123/FUL **Tunnelside Yard, Snell Yard Wenvoe**  
 Proposed change of use from agricultural land to proposed caravan suite for touring caravans and motorhomes (no static caravans)  
 Applicant: Mr Steven Reynolds  
 No objection

2023/00373/OUT **Upper House, Pound Lane, Wenvoe**  
 Proposed two- bedroom bungalow  
 Applicant: Mr Roger Bentley  
 No objection

**7. Finance and payments of accounts:**

- a. 1 – 31 January 2025 were approved.
- b. The following payments were approved:
 

Plexus Fire & Security	Annual Safety Check – HUB/Library	£ 330.72
FAST Fire & Security Technologies	Annual Check – Fire Equipment	£ 90.78
Scribe	Annual subscription renewal	£ 489.60
John Crockford	Open Spaces – Ground Contract	£3,482.70
Plexus Fire & Safety	Call out – Alarm Fault – Hub/Library	£ 36.38
Vale of Glamorgan	Garden Waste Bags	£ 48.40
- c. The Income & Expenditure Budget for 2025-2026 with the Precept being increased at 6% was agreed. The Scale of Charges to be discussed at Council meeting 20 March 2025.
- d. Councillor remuneration – all Councillors to email Clerk to confirm as to whether they will be taking or declining payment.

**8. Other Projects and Responsibilities**

- a. WRAC – Cllr P Freeman expressed his concern that attendance at the WRAC meetings had declined and for this to be mentioned in the next edition of What's On. Updates were also given in relation to the public rights of way and solar farms which have planning approval.
- b. Fly-tipping - Cllr P Freeman showed Council the signs that had been made up and also that there were 2 fly-tipping incidents reported in January 2025.
- c. Section 6 – Environmental (Wales) Act 2016 – Cllr P Freeman and Clerk to action - ongoing.
- d. Registration of Land - Cllr J Williams and Cllr S Milliner had an on-site meeting with the surveyor and awaiting report.
- e. Asset Register – Councillors approved.
- f. Cemetery – ongoing.
- g. Multi location meetings – Clerk to locate an electrician re the installation to Wenvoe Community Library.
- h. Christmas Tree – Cllr J Crockford advised Council against the purchase to plant a real Christmas tree i.e., the tallest available being 5' and the roots once growing would be likely to cause damage to the Community Centre building. Council agreed to continue with the annual purchase of Christmas trees cut locally.
- i. Office redecoration - Clerk to liaise with the decorator to arrange for the works to be carried out as soon as possible.
- j. Main Hall and passageway renovation – Clerk to obtain 2 further quotations once the damp in the main hall had been resolved. Clerk to action.
- k. VE Day 80 Anniversary – Thursday 8 May 2025 – Cllr J Williams had spoken with The Horse & Jockey public house, they would be interested in offering a 'fish and chips' meal. Cllr J Williams to arrange to visit The Wenvoe Arms to see whether they would be also be interested in offering serving 'fish & chips' on this evening prior to the lighting of the beacon.
- l. Consider the accuracy of Minuting recorded by Clerk to the Council. The Clerk offered to leave the meeting prior to discussion, Cllr M Harvey proposed Clerk to remain in the meeting, Cllr R

Godfrey seconded. Council agreed for Clerk stay in the meeting. Cllr M Harvey proposed the following:

- i. Council resolved to note their confidence in minute accuracy by Clerk to the Council
- ii. Council record their concern regarding the repeated unnecessary depreciation of the written record by the Councillor for Wenvoe Ward to the Vale of Glamorgan Council.

After discussion the Council voted on the resolutions with the exception of Cllr C Thomas and Cllr R Godfrey it was carried unanimously.

- m. Councillor vacancy – closing date 28 February 2025. Two applications received to date – to be placed on March Agenda.
- n. Noticeboards – the noticeboard to the front of the Community Centre and Twyn yr Odyn are in a poor condition. Cllr R Godfrey agreed to obtain costings for remedial works.
- o. Repair Café – it was noted that Council had never had any objection to this project. It was unanimously agreed that Council would support this project in offering the use of the Community Centre.

**9. Any matter the Chair decides are urgent**

Following discussion about the cutting back of the tree on Walston Road Cllr C Thomas agreed to arrange for the 'pointed trunks' to be rectified.

**10. To receive reports from Chairman, Clerk & Members – none**

11. There was no correspondence not referenced on the Agenda.

The meeting closed at 9.55 pm

The next council meeting will be held on  
Thursday 20 March 2025 at 7.30 pm in the Hub/Library