

Y Ganolfan Gynd eithasol
Yr Hen Bwrtawi,
Gwenfô
Bro Morgannwg
CF6 6AL



Community Centre
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CF5 6AL

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WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that the Annual Meeting of the above Council will be held at Wenvoe Community Library/Hub on Thursday 1 May 2025 at 6.30pm

1. To elect the Chairman and Vice Chair for the Council Year 2025-2026
2. To receive the Chairman's Declaration of Acceptance of Office and to consider approving extension to deadline for Declarations of Acceptance of Office if councillors are unable to attend 1 May 2025 meeting.
3. To confirm meeting dates for 2025
4. To receive apologies for absence
5. To receive Declarations of Interest
6. To review Committee Structures and to appoint Members to serve
 - a. Finance Committee
 - b. Health & Safety Committee
 - c. Planning Committee
 - d. Cemetery Committee
 - e. Policies Committee
7. To appoint representatives on the board of external bodies.
 - a. Wenvoe Church in Wales School Board of Governors
 - b. Vale Council Community Liaison Committee
 - c. "One Voice Wales"
 - d. WCC & WCL Liaison Committee
8. To appoint Allotment Wardens
9. Consider and approve Statement of Accounts.
10. Complete External Audit Annual Accounting Statement for year 01.04.2024-31.03.2025
11. To review and confirm the governance documents
 - a. Standing Orders

- b. Financial Regulations
- c. Code of Conduct

12. To review the Fixed Asset Register

13. To review Policies

14. To confirm the banking arrangements

Signed

**Debbie Barrett-Plows
Clerk to the Council**