



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 17 July 2025 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 19 June 2025
4. Public participation
5. Police Matters (see Crime Report)
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2025
 - a) 1 - 30 June 2025
 - b) Payment Schedule
 - c) Report of Finance Meeting held 8 July 2025
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement - update
 - c) Section 6 - Environmental (Wales) Act 2016
 - d) First Registration of Land & Carpark Boundary - update
 - e) Cemetery - update
 - f) Multi location meetings - update
 - g) Noticeboards - update
 - h) Repairs to guttering - outbuildings - update
 - i) Outbuilding doors - update
 - j) Welsh Water
 - k) Councillor Co-option
 - l) Hire of Hall - The Polevault Studio
 - m) What's On volunteers
 - n) VOG Annual Assessment 2024-2025 Summary
 - o) Health & Safety Committee - annual safety inspections
 - p) Stone wall - allotments
9. Ward Councillor Report
10. Any matters the Chairman decides are urgent
11. To receive reports from Chairman, Clerk and Members
12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item).

Next meeting: 18 September 2025 at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

To view the full Agenda please visit - www.wenvoecouncil.org.uk

Agenda 5

Wenvoe Crime/ASB incidents
For the period 08.05.2025 – 09.07.2025

765 occurrences through address search Wenvoe (excluding St Nicholas/Bonvilston). This also includes Vale side of Culberhouse Cross including Copthorne Hotel.

Occurrences of note:

ASB	Children jumping in Quarry	Left before officers attended
Suspicious males	Wenvoe Castle Golf Club	Unknown males with balaclavas and electric bikes seen in location
Criminal Damage locks	Pound Lane	No CCTV or witnesses

Several incidents relating to ASB at McDonalds/thefts at Retail Park

New Planning Applications

2025/00555/FUL (ANH) **The Byre Farm**
Retrospective approval of temporary rural
enterprise dwelling with associated infrastructure
for three years

Applicant: Mr Stephen Lakin

2020/00636/FUL **Wenvoe Quarry, Alps**
Variation of Condition 1 – relating to period of
consent of 2016/015118/FUL: Proposed recycling
facility (original application date 24.06.2020)

Applicant: Shaun Denny, Breedon Trading Ltd

Previously Reported Planning Applications

2025/00315/FUL **5 Wenvoe Close** **Approved**
Demolition of existing garage and utility
room. Erection of 2 storey extension to left
side of the house **3 July 2025**

Applicant: Mr Taylor Bond

2024/00543/FUL (HM) **Wayside Cottage, Dyffryn** **No Objection**
Proposed new access gate to lane

Applicant: Mr Paul Frost

2023/00373/OUT **Upper House, Pound Lane, Wenvoe** **No objection**
Proposed two- bedroom bungalow

Applicant: Mr Roger Bentley

Wenvoe Community Council
RECEIPTS LIST

1 July 2026 (2026-2026)

Voucher Code	Date	Misc	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
22 WCC Hall Hire	02/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Lauren Prescott	X	43.00		43.00
22 WCC Hall Hire	02/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Lauren Prescott	X	100.00		100.00
23 WCC Hall Hire	04/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Scottish Country Dance Co	X	96.00		96.00
24 WCC Hall Hire	05/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Wenvoe Scout Group	X	964.60		964.60
24 Outbuildings	05/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Wenvoe Scout Group	X	100.00		100.00
25 WCC Hall Hire	12/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Lauren Prescott	X	-100.00		-100.00
30 Allotments - Income	12/06/2025		Wenvoe Community	BACS	Allotments - Tveys yr Odyr	Heather Bear	X	-100.00		-100.00
26 Cemetery - Income	18/06/2025		Wenvoe Community	CHQ	Cemetery	Colin Thomas	X	197.00		197.00
28 Outbuildings	19/06/2025		Wenvoe Community	BACS	Outbuildings	Daniel Martin	X	100.00		100.00
27 WCC Hall Hire	27/06/2025		Wenvoe Community	CR 500097	Wenvoe Community Centre Hire	Toddler Group	X	40.00		40.00
29 WCC Hall Hire	30/06/2025		Wenvoe Community	BACS	Wenvoe Community Centre Hire	Jan Oakley	X	143.00		143.00
Total								1,983.60		1,983.60

Wenvoe Community Council
PAYMENTS LIST

2 July 2025 (2025-2028)

Yearche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
52	Grounds - Cemetery	05/06/2025		Wenvoe Community	SO	Cemetery	Michael Tucker	X	20.00		20.00
53	cleaner	06/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	x	45.00		45.00
58	Allotments - Income	12/06/2025		Wenvoe Community	BACS	Allotments - Twyn yr Odyn	Heather Bear	X			
60	Clerk Salary	13/06/2025		Wenvoe Community	BACS	Clerk Salary	Clark - Salary	X	1,686.74		1,686.74
59	Clerk Pension	13/06/2025		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorgan	X	497.60		497.60
54	cleaner	13/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
63	Electricity & Gas	17/06/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	163.69	6.18	171.87
65	IT - website	17/06/2025		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	12.99	2.60	15.59
61	IT - website	17/06/2025		Wenvoe Community	CARD	Subscriptions	Go Daddy	S	862.56	172.51	1,035.07
64	Bank Charges	17/06/2025		Wenvoe Community	PAY	Bank Charges	Lloyds Bank	X	9.09		9.09
62	Electricity & Gas	19/06/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	23.39	1.16	24.55
55	cleaner	20/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
67	Grounds - Open Spaces	24/06/2025	19 June 2025	Wenvoe Community		Open Spaces - Grounds Centre	John Crockettford	S	1,128.00	225.60	1,353.60
68	Grounds - Open Spaces	24/06/2025	19 June 2025	Wenvoe Community		Open Spaces - Grounds Centre	John Crockettford	S	500.00	100.00	600.00
69	Products - Open Spaces	24/06/2025		Wenvoe Community	CARD	Sundry Expenses	Direct 3565Online Ltd	S	58.00	13.05	71.05
66	WCC Repairs & Renewals	24/06/2025	19 June 2025	Wenvoe Community	BACS	Repairs & Renewals	CID Electrics	X	60.00		60.00
69	Postages	24/06/2025		Wenvoe Community	CARD	Sundry Expenses	Direct 3565Online Ltd	X	7.25		7.25
70	Stationery	26/06/2025		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	35.41	7.12	42.73
71	Stationery	26/06/2025		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	4.16	0.83	4.99
56	cleaner	27/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
72	Council Tax	27/06/2025		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	295.00		295.00
77	cleaner	30/06/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	15.00		15.00
73	Telephone & Broadband	30/06/2025		Wenvoe Community	DD	WCC Broadband	Oncocom	S	72.53	14.51	87.04
Total									5,431.41	848.86	6,177.17

Payment Schedule

1. Ray Charles	Outbuilding doors	£350.00
2. BD Roofing	Outbuilding guttering repairs (upon receipt of invoice) Original quotation	£330.00

NOTICE OF FINANCE MEETING

Notice is hereby given that a meeting of the above
Council will be held at the Wenvoe Community Centre

On

Tuesday 8 July 2025 at 10.30am



1. To receive apologies for absence
2. To approve minutes of Finance Meeting held 8 April 2025
3. To review budget v actual for the period 01.04.2025 – 30.06.2025
4. Confirm bank standing orders, direct debits and bank signatories
5. To review Bank Reconciliations for the period 01.04.2025-30.06.2025
6. VAT Reclaim

Signed

Debbie Barrett-Plows
Clerk to the Council