

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfö  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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### Minutes of Council Meeting held on 19 February 2026

**Present:** Cllr J Williams (Chair), Cllr S Milliner, Cllr M Harvey, Cllr R Sexton, Cllr P Gaughan, Cllr R Jervis, Cllr N Gater

1. Apologies: Cllr P Freeman and Cllr C Thomas – personal commitments. Cllr J Crockford – work commitments and Clerk - sickness.
2. **Declarations of Interest under the Council’s Code of Conduct:**  
Cllr J Williams – Wenvoe Community Library Limited, The Hub & Cllr M Harvey – Wenvoe Community Library Limited.
3. The minutes of Council meeting held 15 January 2026 were approved with the addition of Cllr N Gater’s apologies for absence for Council meeting held 15 January 2026 to be noted.
4. **Public participation**  
None
5. **Police matters: Wenvoe Crime Report For the period 11.12.2025 – 11.02.2026**

There were 55 occurrences through address search Wenvoe (excluding St Nicholas and Bonvilston). This also includes Vale of Glamorgan side of Culverhouse Cross including Copthorne Hotel.

Occurrences of Note:

Obstructing the footpath with Vehicle	Brooklands Terrace	Being monitored by SWP and Council
Criminal Damage paint driveway	Old Port Road	Enquiries carried no CCTV or witnesses

Several incidents relating to ASB at McDonalds/Thefts at Retail Park

## 6. Planning:

### New Planning Applications

2026/00036/FUK (GW)      **Goldsland Farm**  
Create a new wildlife pond, measuring 25m x 12m and two swales/ditches to capture water as it runs down the sloped bank to channel into the new field pond and away from the outlying farm properties  
Applicant: Abigail Reader  
No objection

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2026/00023/FUL      **71 Burdons Close**  
Single storey ground floor extension, attic conversion with flat roof dormer and part conversion of garage into gym. Removal of existing conservatory.  
Applicant: Mr & Mrs Barry Pappin  
No objection

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2026/00078/FUL (SDB)      **Blodfa, Station Road East**  
Internal remodel at ground and first floor, conversion of garage to habitable space, replacement dormer with Juliet balcony to rear elevation, and hip to gable roof extension.  
Applicant: Mr & Mrs Rattenbury  
No objection

### Previously Reported Planning Applications

2026/00012/FUL      **4 Vennwood Close**  
Ground floor rear extension  
Applicant: Mr Marc Bowen  
Original planning application to include first floor side extensions was refused 14.10.2025  
Approved 09.02.2026

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2025/01110/FUL (WG)      **Tarrws Cottage, Old Port Road**  
Conversion of proposed outbuilding to habitable building  
Applicant: Mr Dennis Kitt  
No objection

2025/00555/FUL (ANH)

**The Byre Farm**

Retrospective approval of temporary rural enterprise dwelling with associated infrastructure for three years

No objection

Applicant: Mr Stephen Lakin

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2024/00543/FUL (HM)

**Wayside Cottage, Dyffryn**

Proposed new access gate to lane

No Objection

Applicant: Mr Paul Frost

**7. Finance and payment of accounts:**

- a) 1-31 January 2026 Bank Reconciliation was approved
- b) The following payments were approved:

John Crockford	Grounds Contract	£4428.00
Scribe	Scribe Annual renewal	£ 532.80
FAST Fire & Security	Annual Fire Extinguisher Inspection	£ 90.78
Integrated Graphics Ltd	4 x Carpark Signs	£ 55.20
- c) Councillor remuneration – Cllr J Williams reminded Councillors that they have to reply in writing to the Clerk of their decision to accept or decline the payment before Thursday 26 February 2026.

**Other projects and responsibilities:**

- a. WRAC – no update.
- b. Fly-tipping Enforcement – no update. There was a discussion in regard to tarmac tipped in the playing fields, Cllr J Williams reminded Councillors that reports can be made by individuals to the Vale of Glamorgan Council and that it is not the responsibility of the Clerk to action. Cllr P Gaughan informed Council of the hard core from the quarry and his concern as to whether there was asbestos present. It was agreed that Cllr J Crockford (as the main contact) liaise with Welsh Water in this regard.
- c. Section 6 – Environmental (Wales) Act 2016 – the plan is in place.
- d. Cemetery – no update.
- e. Noticeboards - Cllr J Williams thanked Cllr R Jervis and Cllr P Gaughan on behalf of the Clerk for installing the new noticeboard to the front of Wenvoe Community Council.
- f. Welsh Water – Council were advised that a new water meter had been installed for Wenvoe Community Centre, further checks had been carried out to confirm that there was no leak present.
- g. Health & Safety Committee – Cllr R Jervis to implement Risk Assessment.
- h. Stone Wall – allotments – ongoing.
- i. Library Roof – Clerk to contact Wernick in relation to the building warranties.
- j. WCC Carpark Signage – ongoing.
- k. WCC windows – repairs agreed to be carried out when the weather improves.

- l. Lost keys – Council agreed for the hire agreement to be reviewed by Cllr S Milliner and for the hall hire deposit to be withheld in relation to lost keys.
  - m. Community Open Day – Council agreed to be held on Saturday 6 June 2026 and for Wenvoe Library to hold a cake and bake sale to raise funds.
  - n. Councillor Training – following discussion in relation to training taken up by Councillors and future training requirements it was agreed for Cllr S Milliner to liaise with Clerk.
  - o. Internal Auditor – ongoing.
  - p. Library Income & Expenditure – removed from Agenda.
  - q. Refurbishment of male and female toilets in WCC. Cllr J Williams informed Council of the increase in hall hire and the need for the toilets and fittings/decoration to be renewed. Quotations are currently being obtained, to be discussed at next Council meeting.
9. Ward Councillor Report – none.
10. Any matters the Chairman decides are urgent - Council were informed to One Voice Wales – Age Friendly Communities and whether there was any interest in taking part in Covid National Day of Reflection, following discussion Council agreed not to participate.
11. To receive reports from Chairman, Clerk and Members – none.

**The meeting closed at 8.45pm**

**The next Council meeting will be held on  
Thursday 19 March 2026 at 7.30pm in the Hub/Library**

Amendment – 15 January 2026 Minutes:

Cllr N Gater apologies due to illness were accepted by Council