

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

Minutes of Council Meeting Held on 16 March 2023

Present : Cllr J Williams (Chair), Cllr M Harvey (Vice Chair), Cllr P Freeman, Cllr C Thomas, Cllr R Jervis, Cllr P Gaughan, Cllr J Davies, Cllr S Milliner, Cllr P Gaughan, Ward Cllr R Godfrey, D Barrett-Plows Clerk, Mrs Tinsley Independent Standards Committee Member

Chair introduced Mrs Tinsley, Independent Standards Committee Member to Wenvoe Community Councillors & Ward Cllr R Godfrey

1. **Apologies:** Cllr R Sexton
2. **Declarations of Interest under the Council's Code of Conduct:** Cllr J Williams & Cllr M Harvey declared an interest in relation to the Library lease.
3. The minutes of the Council meeting held on 16 February 2023 were approved.
4. **Police matters:** There had been 19 occurrences through address search Wenvoe, occurrences of note included:
 - a. Car recovered no tax or insurance, St Andrews Road, Wenvoe
 - b. Abandoned vehicle with smashed window, owner notified, car removed by owner, Clos Llanfair, Wenvoe
 - c. Intruders on site, Westward, Port Road, Wenvoe
 - d. ASB, Wenvoe Arms, Port Road, Wenvoe
 - e. Youth ASB, Burdons Close, Wenvoe
 - f. Criminal damage, New Wallace farm, Wenvoe
 - g. ASB, Alps Court Livery, Wenvoe
 - h. Abandoned vehicle, Grange Avenue, Wenvoe
 - i. ASB Nuisance, Old Market, Wenvoe
 - j. Stolen car sighted, Old Port Road, Wenvoe

5. **Planning:**

New Planning Applications: None

Previous Planning Applications:

Glenburnie, Port Road, 2 Entrance signs either side of site access – Approved

6. Finance and payment of accounts:

Cashbook: shared and approved.

Payment Schedule – all payments approved.

Cllr P Freeman recommended that website & hosting be postponed to future meeting. Chair proposed to accept the introduction of accounting software be implemented to start 1st April 2023, Cllr R Jervis proposed, Cllr J Davies seconded with an unanimous vote in favour.

7. Training:

Fire Safety Training Course was attended by Chair J Williams, Cllr C Thomas, Clerk to the Council D Barrett-Plows and L Shilcock Hub/Library representative. All attendees having received their Certificate.

8. Other projects and responsibilities:

- a. Windows/Doors – Recommendation of door mouldings to be manufactured to match the window mouldings were accepted with an unanimous vote in favour.
- b. Hub/Library lease - Chair passed this matter to Cllr S Milliner who had drawn up letter in relation to 'Variation to Licence to Occupy' to include the addition of 'licence fee to be amended to £1.00 per annum, to be reviewed in 4 years from the date of letter, namely 15 March 2027'. It was agreed by Councillors present that Cllr S Milliner sign the letter on behalf of Wenvoe Community Council with an unanimous vote in favour.
- c. Football Posts - Twyn-yr-Odyn – VOG experiencing ongoing supply issues.
- d. WRAC update – Cllr P Freeman confirmed that there had been no Rural Affairs meeting in March 2023. The Parc Dyffryn solar farm is ongoing but delayed. Cllr M Harvey requested Cllr C Thomas to include an update in the next edition of 'What's On'. In relation to the proposed Aberthaw solar farm – this was noted by Council. The Vale of Glamorgan GW sections from Leckwith woods, Cwrt-yr-Ala Road, Wrinstone, Greave and through Whitehall have now been completed. The next sections are Wenvoe wood and Burdons Hill.
- e. Repair Café Wales – Schedule of works advertised on mybuilder.com with 2 replies to date, 1 subsequently withdrew as the work required was not within their scope. Chair will look to obtain other quotations.
- f. Cemetery – ongoing project
- g. Storage Cupboard Main Hall – resolved.
- h. Independent Remuneration Panel for Wales Annual Report – postponed to future meeting.
- i. Replacement Memorial Bench – following discussions in relation to the history of Wenvoe Community Council's offer to contribute to the replacement costs, it was

agreed to extend the deadline to receive confirmation of the order being placed for an addition 4 weeks.

9. Any matters the Chairman decides are urgent:
 - a. Audit Wales request for further information – Chair pointed out that some queries would be discussed under Part II. Chair highlighted that the WCC Financial Regulations needed to be reviewed and/or amended, the payment queries had not been minuted, Cllr C Thomas mentioned the difficulties Council experienced during Covid. Chair pointed out that once the accounts software is installed it will help with the recording all financial transactions.
 - b. Cllr M Harvey raised a point about Local Democracy & Boundary for Wales in that any comments/issues in relation to Wenvoe boundaries were to be submitted before 28 March 2023. Ward Cllr R Godfrey confirmed that he had written to the Chief Executive requesting clarification and that he would inform Wenvoe Community Council upon receipt of a response.

10. Health & Safety matters

WCC – Fire door and main hall door glass, Fire Exit in Kitchen – Ward Cllr R Godfrey confirmed that the measurements had now been taken and programme of works will take place in the near future.

11. Cllr M Harvey reminded Council that the improvements to the Hub/Library patio had been postponed to Spring 2023 and that he had now contacted the contractor to arrange a site meeting and to co-ordinate with all volunteer parties, i.e., digger, waste disposal, donation of quarry free materials.

Update by Ward Councillor R Godfrey – the following was advised:

- a. Vale of Glamorgan Council to introduce small electrical household collections in addition to current collections.
- b. Council tax confirmed an increase of 4.9%
- c. Model Farm planning application refused
- d. Enquired in relation to application to become Wenvoe Community Councillor – Chair confirmed that the process will be followed correctly and will be placed on the next Agenda for meeting to be held on 20 April 2023.

Meeting postponed at 20.40 hrs

Mrs Tinsley and Ward Cllr R Godfrey were asked to leave the meeting.

12. Chair declared Part II of the meeting.

Meeting ended at 21.30 hrs

Next meeting 20 April 2023