



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 16 May 2024 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 18 April 2024
4. Public participation
5. Police Matters: <https://www.police.uk/pu/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2024
 - a) 1-30 April 2024
 - b) Payments Schedule (see payment schedule)
 - c) Annual Return for Year Ended 31 March 2024 – to be signed
8. Other projects and responsibilities
 - a) WRAC update
 - b) Outbuildings – update
 - c) Guttering – front & rear of Wenvoe Community Centre – update
 - d) Registration of Land - update
 - e) Footpath & Conifer Hedge - update
 - f) D-Day 80th Anniversary
 - g) War Memorial
 - h) Wenvoe Scout Groups
 - i) WCC Car Park
 - j) Cemetery
 - k) Allotments
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members

Next meeting: 20 June 2024 at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

**To view the full Agenda please visit:
www.wenvoecouncil.org.uk**

Wenvoe Crime/ASB incidents 11.04.2024 – 09.05.2024

Total Incident Number – 12

Wenvoe Incidents – 5

Culverhouse Cross Retail Park – 2

St Lythans/Culverhouse Cross – 2

What	Where	Date
2 x Burglary	Wenvoe Village	14.04.2024
Damage	Wenvoe Village	19.04.2024
Damage	Wenvoe Village	25.04.2024
Attempted Theft	Wenvoe Village	26.04.2024
Thefts x 3	Culverhouse Cross Retail Park	11.04.2024 – 09.05.2024
Suspicious Males	Culverhouse Cross Retail Park	13.04.2024
Aggressive Female	Culverhouse Cross Retail Park	22.04.2024
Smell of Cannabis	St Lythans/Culverhouse Cross	12.04.2024
Suspicious Vehicle	St Lythans/Culverhouse Cross	05.05.2024

Agenda 6

New Planning Applications

2024/00285/FUL (HM) **2 Home Farm Bungalow, St Lythans Road**
Proposed single storey rear extension and
addition of a dormer window to the existing
roof

Applicant: Mr Huw Bird

2024/00281/FUL **42 Burdons Close, Wenvoe**
Single storey side elevation extension

Applicant: Mr Mark Dutton

2024/00158/FUL (TN) **Westward, Port Road, Wenvoe**
1800mm high boundary/fence to the front
of the property, to include sliding gate

Applicant: Mrs Amy Aquino

Previously Reported Planning Applications

2024/00001/DNS **Land East of Dyffryn, approximately 5 km
North-West of Barry Town Centre (Parc Worlton)**
Proposed Solar Farm with an installed generation
capacity of 42MW and associated ancillary infrastructure,
including a 132 kV substation (CAS-02112-T2N0G8)

Applicant: Lightrock Power Limited

2023/01123/FUL **Tunnelside Yard, Snell Yard Wenvoe**
Proposed change of use from agricultural land
To proposed caravan suite for touring caravans and
motorhomes (no static caravans)
Applicant: Mr Steven Reynolds

2023/00373/OUT **Upper House, Pound Lane, Wenvoe**

Proposed two- bedroom bungalow
Applicant: Mr Roger Bentley

2021/00075/FUL (ANH) **Land West of St Lythans**
Two livestock buildings with access from highway

Applicant: Mr John Crockford

2023/01215/FUL (GW) **Land adjacent to Hawthorn Cottage, Twyn yr Odyn** Objection
To vary/remove conditions 1,2,3 and 9, Condition 1 –
occupation, 2 – time period, 3 – time period and 9 –
vehicle on site of planning application 2013/00857/FUL –
The use of land for the stationing of caravans for residential
purposes for 1 no gypsy pitch together with the formation
of additional hard standing and utility/dayroom ancillary to
that use – Allowed on Appeal

Applicant: c/o Agent – Miss D Green

2024/00254/FUL (TN) **85 Walston Road, Wenvoe** No objection
Alterations of the front roof by replacing
Two existing roof lights with a new dormer
Designed to match the two existing dormers

Applicant: Mr Graham Walters

2024/00220/FUL (HM) **Home Farm Bungalow, 1 St Lythans Road** No objection
Ground floor extension to the rear along
With a roof extension

Applicant: Jonathan Bird

Wenvoe Community Council

Prepared by: DBP
Name and Role (Clerk/RFO etc)

Date: 30 APRIL 2024

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 30/04/2024		
	Cash in Hand 01/04/2024		33,934.69
	ADD		
	Receipts 01/04/2024 - 30/04/2024		26,378.36
			60,313.05
	SUBTRACT		
	Payments 01/04/2024 - 30/04/2024		7,726.22
A	Cash in Hand 30/04/2024 (per Cash Book)		52,586.83
	Cash in hand per Bank Statements		
	Petty Cash	30/04/2024	0.00
	Wenvoe Community Council	30/04/2024	52,585.83
	Lloyds Deposit Account	30/04/2024	1.00
			52,586.83
	Less unrepresented payments		
			52,586.83
	Plus unrepresented receipts		
B	Adjusted Bank Balance		52,586.83
	A = B Checks out OK		

Wenvoe Community Council

1 May 2024 (2024-2025)

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 WCC Hall Hire	05/04/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Wenvoe Scout Group	X	910.00		910.00
2 WCC Hall Hire	05/04/2024		Wenvoe Community		Wenvoe Community Centre Ha	The Pole Vault Studio	X	50.00		50.00
3 WCC Hall Hire	08/04/2024		Wenvoe Community	MOBILE CHEQUE	Wenvoe Community Centre Ha	Canon HHI Art Space	X	300.00		300.00
4 Cleaning Equipment & Products	09/04/2024		Wenvoe Community	BACS	Cleaning Materials	Nisibits	X	6.00		6.00
5 VAT Refund	17/04/2024		Wenvoe Community	BACS	VAT Refund	HMRC - VAT	X	10,757.86		10,757.86
6 38	17/04/2024		Wenvoe Community	CR 500051	Wenvoe Community Centre Ha	Patchwork Ladies	X	60.00		60.00
7 WCC Hall Hire	19/04/2024		Wenvoe Community	CR 500052	Wenvoe Community Centre Ha	Sophie Andrews	X	30.00		30.00
8 WCC Hall Hire	22/04/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Valeways	X	85.00		85.00
8 WCC Hall Hire	22/04/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Valeways	X	100.00		100.00
9 WCC Hall Hire	23/04/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Radio Club	X	60.00		60.00
10 Cemetery - Income	29/04/2024		Wenvoe Community	BACS	Cemetery	Mossfords Cardiff West	X	100.00		100.00
11 Precept	30/04/2024		Wenvoe Community	BACS	Precept	Vale of Glamorgan Council	X	13,627.00		13,627.00
14 WCC Hall Hire	30/04/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Glenburnie Lodge	X	292.50		292.50
Total								26,378.36		26,378.36

Wenloe Community Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 cleaner	02/04/2024		Wenloe Community	SO	Cleaner	Cleaner	X	45.00		45.00
2 Cleaning Equipment & Products	03/04/2024		Wenloe Community	CARD	Cleaning Materials	Nisbits	S	80.21	16.04	96.25
3 Subscriptions	04/04/2024		Wenloe Community		Subscriptions	Microsoft: 365	X	79.99		79.99
5 Grounds - Cemetery	05/04/2024		Wenloe Community	SO	Cemetery Blins	Michael Tucker	X	20.00		20.00
4 cleaner	05/04/2024		Wenloe Community	SO	Cleaner	Cleaner	X	45.00		45.00
6 NI Employee/Employee	11/04/2024		Wenloe Community	DD	PAYE	HMRC - PAYE	X	1,060.98		1,060.98
7 Donations/Grants	11/04/2024	Thursday 21 March 2024	Wenloe Community	BACS	Donation	Wenloe What's On	X	500.00		500.00
8 cleaner	12/04/2024		Wenloe Community	SO	Cleaner	Cleaner	X	45.00		45.00
9 NI Employee/Employee	12/04/2024		Wenloe Community	CARD	PAYE	HMRC - PAYE	X	127.97		127.97
11 Clerk Salary	15/04/2024		Wenloe Community	BACS	Clerk Salary	Clerk - Salary	X	1,477.35		1,477.35
10 Clerk Pension	15/04/2024		Wenloe Community	BACS	Clerk Salary	Clerk - Salary	X	442.04		442.04
12 Grounds - Open Spaces	16/04/2024		Wenloe Community	BACS	Open Spaces - Open Spaces	John Croxford	S	751.00	150.20	901.20
13 Recycling Products via VOG	17/04/2024		Wenloe Community	BACS	Recycling Products	Vale of Glamorgan Council	X	-66.00		-66.00
14 Electricity & Gas - WCC & Libra	18/04/2024		Wenloe Community	DD	Light & Heat	British Gas	L	154.83	7.74	162.57
15 cleaner	19/04/2024		Wenloe Community	SO	Cleaner	Cleaner	X	45.00		45.00
16 Light & Heat	19/04/2024		Wenloe Community		Light & Heat	British Gas	L	151.83	7.59	159.42
24 Grounds - Open Spaces	25/04/2024		Wenloe Community	BACS	Open Spaces - Open Spaces	John Croxford	S	376.25	75.25	451.50
17 NI Employee/Employee	25/04/2024		Wenloe Community	DD	PAYE	HMRC - PAYE	X	1,036.42		1,036.42
19 Recycling Products via VOG	25/04/2024		Wenloe Community	BACS	Recycling Products	Vale of Glamorgan Council	X	22.00		22.00
20 Sundry Expenditure	25/04/2024		Wenloe Community	BACS	Sundry Expenses	Newton Newton Flag & Bai	S	24.00	4.80	28.80
21 Audit	25/04/2024		Wenloe Community	BACS	Audit Fees	Joanna Howell	X	204.55		204.55
22 IT - website	25/04/2024		Wenloe Community	BACS	Subscriptions	TSO Host	S	37.90	7.58	45.48
23 Training	25/04/2024		Wenloe Community	BACS	Training	One Voice Wales	X	40.00		40.00
25 Hygiene Services	25/04/2024		Wenloe Community	BACS	Sundry Expenses	Cathedral Leasing Limited	S	156.00	31.20	187.20
26 Recycling Products via VOG	25/04/2024		Wenloe Community	BACS	Recycling Products	Vale of Glamorgan Council	X	22.00		22.00
27 Annual Servicing of Equipment	25/04/2024		Wenloe Community	BACS	Annual Safety Checks	Scott Fire & Protection Sen	S	40.80	8.16	48.96
28 Subscriptions	25/04/2024		Wenloe Community	BACS	Subscriptions	Scribe	S	49.00	9.80	58.80
29 cleaner	26/04/2024		Wenloe Community	SO	Cleaner	Cleaner	X	45.00		45.00
31 Council Tax - WCC & Library	29/04/2024		Wenloe Community	DD	Council Tax	Vale of Glamorgan Council	X	264.17		264.17
30 cleaner	29/04/2024		Wenloe Community	SO	Cleaner	Cleaner	X	15.00		15.00
32 Telephone & Broadband - WCC	30/04/2024		Wenloe Community	DD	WCC Broadband	Onecom	S	58.81	11.76	70.57
18 Recycling Products via VOG	30/04/2024		Wenloe Community		Recycling Products	Vale of Glamorgan Council	X	44.00		44.00

Wenvoe Community Council

PAYMENTS LIST

1 May 2024 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
								7,396.10	330.12	7,726.22
					Total			7,396.10	330.12	7,726.22

Payment for Approval – Council Meeting 16 May 2024

1. Vale of Glamorgan Council	Annual Safety Check	£72.00
	2023-2024 Play Area Inspection	