

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
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Wenvoe Community Council Meeting

17th February 2022

Minutes

Present :

Cllrs DT. Oliver, MR. Harvey, C. Frost (Chair), I. Moody, M. Tucker, R. Tanner , J. Williams, C. Thomas, K. Jones.

1. Apologies : Cllrs R Sexton and J. Bird, C. Harlow (Clerk)

Guest : Mr R. Metcalf

2. Interests were declared by Cllr. M. Harvey and Cllr. J. Williams with regards to the Wenvoe Community Library Ltd.
3. The minutes of the WCC meeting held on 20th January 2022 were approved.

The meeting was adjourned for Item 8a and Mr Metcalf.

4. **Police Matters** : The December statistics were shared.

5. **Planning updates** :

- **2002/00098/RG3** Station Road playing fields – no objections.
- **2021/61746/FUL** Vishwell Farm, St Andrews Road – previously discussed.
- **9 Walston Road**, Wenvoe – Objection. The proposed extension in respect of its design and appearance would have a detrimental impact on the location.

6. **Finance and payment of accounts**

Cashbook : Approved

VAT has not been received yet.

The WCC budget statement for 22/23 was shared and approved. A report to support the budget is awaiting completion.

Minutes of the WCC Finance meeting held on 18th January 2022 where the budget was discussed are awaited.

Action: Clerk to inform undertakers regarding amendments to burial charges

7. **Library Update:**

Payment raised for the plaque to mark the official opening of the Hub.

Action: Clerk to make payment.

Wenvoe Community Hub official opening date amended to 21st May 2022.

S106 monies – Cllr Mike Harvey declared the library building complete and therefore the £90K remaining of Section 106 monies can now be released. Cllr. Moody seconded and it was agreed by Council unanimously.

Action: Cllr Oliver, as spokesperson, to send letter with the above detail to Charlotte Raine, Vale of Glamorgan Council and cc. the Cllr. Sexton, Chair and Cllr. Frost, Vice Chair.

The recommendations regarding the access assessments were previously shared with Councillors prior to the meeting. It was agreed that the internal recommendations would be discussed with the WCC & WCL Ltd Liaison meeting and the external recommendations discussed with WCC. Cllr Harvey proposed the Chair to take forward and investigate, and make proposals as appropriate with propositions. Cllr. Tucker scoded.

8. **Other projects and responsibilities –**

- a.) Neighbouring Conifer Hedge – Cllr Harvey provided a background to the events. Mr Metcalf read a letter and discussion followed. Andrew Briscoombe, VoG Council (Mr Gwyn Teague's successor) has advised there is a TPO relating to the conifer hedge. Any work undertaken needs to happen before the birds nesting season. Previously Gwyn Teague, VoG Council had sent a letter to Mr Metcalf advising the

hedge to be cut back to a minimum of 2m to expose the footpath. Mr Metcalf left the meeting. Cllr Thomas proposed the hedge to be cut back to expose the pathway regardless of the 2m and WCC reserve the right to cut back to the boundary. This was agreed.

Action: Cllr. Harvey to draft a letter to Mr Metcalf to this effect.

b.) Queens Jubilee – e mail correspondence read out regarding tree planting and dedicated plaque from the RNIB.

Cllr. Tucker proposed that WCC purchase 7 jubilee roses (one for each decade) to plant in the park opposite the school.

Action: Clerk to communicate with Vale of Glamorgan Council to seek permission.

Cllr. Moody proposed that WCC purchase a Toposcope to be sited at the Quarryman's Tribute at Twyn yr Odyn. Cllr. Oliver seconded.

Action: Cllr. Moody to progress.

Cllr. Oliver received a letter from the village hall asking about plans for the Jubilee. There discussions to hold a tea dance in the Community Centre and a dance at the Village Hall.

Action: Cllr Sexton to reply.

c.) Footpaths and bridleways around Whitehall Farm. Footpath 56. A proposal has been received to turn a footpath into a bridleway. Wenvoe Community Council objects to the proposed changes because it is too narrow and unsafe.

Action: Clerk to respond to VoG Council urgently.

d) Local Government and Elections Act 2021:

Cllrs Moody, Thomas and Oliver had discussed the 5 main issues raised by the Act. Cllr. Oliver reported a summary of the findings:

Chapter 1 – General Power of Competence: this is considered more relevant to larger Councils.

Chapter 2 – Multi-location meetings: we clearly have to provide remote access for the public, at a minimum with two-way audio

Chapter 3 – Participation at meetings: in general we meet these requirements already, but we should review the relevant Standing Orders

Chapter 4 – Annual Reports: The Chair has to produce and publish an annual report as soon as possible after April 1st. Minutes of council meetings should be published within a week of meeting.

Action: Agenda item for March meeting

Chapter 5 – Requirement to have training plans for the Clerk and members which must be reviewed annually.

Chapter 6 – Review standing orders.

Action: **March agenda item**

More details will be presented at the next council meeting.

Action: March agenda item

9.) **Any matters the Chairman decides are urgent.**

Cllr Frost, Vice Chair proposed election posters be placed on the WCC notice boards to raise awareness about the forthcoming elections and encourage the public to find out more about becoming a community councillor. The posters will also be published in the 'Wenvoe What's On' and requested to be uploaded onto the Wenvoe Community Support Group site. This was agreed.

Notice Boards – Notice board on Redrow Estate to be lowered.

10.) **Health and Safety**

Cllr. Oliver - updated WCC on VoG Council information regarding closures due to Storm Eunice.

Plans shared on a Toucan crossing to be installed on Port Road adjacent to the Walston Castle.

Cllr. Tucker advised anti-climb paint had been applied to various areas of the Community Centre and Hub however could not be applied to front of building by the flag pole. Cllr. Moody advised extra public information notices advising of the same were in place.

Cllr. Frost advised minutes are awaited from the WCC H&S meeting this month.

Cllr. Thomas has inspected the allotment and Quarryman tribute and some repairs are needed.

Clerk's updates:

Defibrillator at Brooklands Terrace – trainer opened casing and alarm went off and consequently the alarm is not working now. Russell Godfrey has been chasing Calon to rectify and they are not responding.

Action: Clerk to contact Calon

Benches – John Crockford has commenced installation of benches around the village and surrounding area.

Noticeboards – will be installed following the benches. John Crockford has advised £250 to lower Redrow Estate notice board.

Defibrillators – New funding available for defibrillators £300 off each one. Agreed to postpone.

11.) **Reports:**

Cllr. Oliver reported the Village Hall have organised for hedging to be cut from the roadside by a tractor. This may initially cause some flattening to the grass verge.

Cllr. Moody reported the grass in Orchid Field has not been cut since last year.

Action: Clerk to check the contract and contact John Crockford.

Cllr. Moody received information regarding Andy Witcomb from Breedon Quarry. He would like to meet with Wenvoe Community Council to talk about how Breedon could help with village projects.

Action: Clerk to email – Andy.Witcomb@breedongroup.com

12.) **Correspondence and Communications –**

E mail received on 4th February 2022 from resident Angie Smith regarding the Copthorne Hotels change of use.

Action: Clerk to respond that WCC have not received any confirmation about this matter.

Parc Dyffryn Leaflet received and emailed to all Councillors on 8th February 2022.

Welsh Government consultation emailed to WCC Councillors regarding how to measure the inclusion of migrants in Wales. Our views are sought regarding this issue.

Email received from Ms. Esther Rees regarding replacement of her mother's memorial bench following storm damage on the village green.

Action: Discuss at next Council Meeting

Meeting closed

Next WCC meeting : March 17th @7.30pm