



## NOTICE OF MEETING

Notice is hereby given that a meeting of the above Council will be held at the Wenvoe Library/Hub  
on  
Thursday 18 May 2023 at 7.30pm

### AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 20 April 2023
4. Police Matters: <https://www.police.uk/pu/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
5. To consider new and updated Planning Applications (see below)
6. Finance and payment of accounts 2022/23
  - a) 1-30 April 2023 cash book
  - b) Payments Schedule
  - c) Internal Auditor
7. Other projects and responsibilities
  - a) Windows – update
  - b) Blinds – Small Meeting Room
  - c) Twyn-yr-Odyn Football Posts - update
  - d) WRAC update
    - 1) Solar Farm
  - e) Boundary Review – to note the view of WCC to the Commissions  
Request for information
  - f) 5 Year development plan
  - g) Dates of future sub-committee meetings
  - h) Risk Assessment requirements
  - i) Directions sign to Hub/Library
8. Any matters the Chairman decides are urgent
9. Health & Safety Matters
  - WCC – Fire door and main hall door glass, Fire Exit in Kitchen
10. To receive reports from Chairman, Clerk and Members
11. Part II

Next meeting: 15 June 2023 at 7:30 pm: Monthly Meeting

Signed .....

Debbie Barrett-Plows  
Clerk to the Council

Agenda 4

**Wenvoe Crime/ASB incidents 13/04/23 – 11/05/23**

What	Where	Date
Possible stolen goods dumped	Station road east	14/04/23
Possible rabbiting	Old port road	17/04/23
Possible Drug Driver	Culverhouse cross	22/04/23
Theft from petrol station	Port road	23/04/23
Baby not in car seat	Culverhouse cross	24/04/23
Untaxed vehicle	St Andrews road	27/04/23
Youth ASB	Station road east	26/04/23
Dangerous driving	Culverhouse cross	01/05/23
ASB	Old port road	03/05/23
Found stolen property	Old port road	06/05/23
Possible rabbiting	Old port road	06/05/23
Theft	Culverhouse cross	06/05/23
Dogbite	Old port road	06/25/23
ASB youth	Old port road	07/05/23
ASB youth	Old port road	08/05/23
Damage only RTC	Port road	08/05/23
Broken down vehicle	Culverhouse cross	09/05/23
ASB youth	Old port road	10/05/23
Welfare check	Culverhouse cross	13/04/23
Harassment	Culverhouse cross	26/04/23
Concern for safety	Culverhouse cross	27/04/23
Concern for safety	St Lythans road	01/05/23
Concern for safety	Port road	06/05/23
Violence against person	Culverhouse cross	06/05/23
Damage only RTC	Culverhouse cross	07/05/23
Harassment	Walston road	07/05/23

Agenda 5

**New Planning Applications**

2023/00374/FUL (HW)      **Dyffryn Springs, St Lythans Road, Dyffryn**      **No Objection**  
Retention of replacement marquee for wedding and  
Entertainment functions  
Applicant:      Mr Jonathan Bird

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2023/00416/FUL (HW)      **Land of Chapel Terrace, Twyn yr Odyn**      **No objection**  
  
To vary condition no of 1 of planning permission  
2021/00017/FUL (Construction of new barn to be used  
for stabling and animal shelter with areas for feed/hay  
storage and maintenance of plant and machinery in  
connection with the land) to amend the design  
from that approved to that constructed and proposed  
within the revised drawings  
Applicant:      Dr Johann Van Rooyen

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2021/00075/FUL (HW)      **Land West of St. Lythans**      **No objection**  
Two livestock buildings with access from highway  
Applicant:      Mr John Crockford

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2023/00433/FUL (SDB)      **Burger King (uk) Ltd, Culverhouse Cross Retail Park**      **No objection**  
Recladding exterior of building and replacement signage  
Applicant:      Unionburger Ltd

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2023/00434/ADV (SDB)      **Burger King (uk) Ltd, Culverhouse Cross Retail Park**      **No objection**  
  
Recladding exterior of building and replacement signage  
Applicant:      Unionburger Ltd

## **Previously Reported Planning Applications**

2023/00279/FUL	<b>19 Heol Draenen Wen, Wenvoe</b> Rear extension to house kitchen Applicant: Mrs Steven Freeman	Awaiting decision
2023/00201/FUL	<b>Teleview Kennels, St Lythans</b> Conversion of existing single storey admin and accommodation building into a two storey dwelling and demolition of existing kennel blocks.  Applicant: Mr & Mrs Reuben Evans	Awaiting decision
2023/00092/FUL	<b>The Walled Garden, Wenvoe</b> Variation of Condition 1 (5 yr time limit) of Planning Approval 2017/00950/FUL: Single storey bedroom and en-suite extension to existing dwelling  Applicant: Mr William Groom	Awaiting decision
2022/00942/OBS	<b>Land south of St Lythans Road (Parc Worlton)</b> Proposed Solar Park and Ancillary Development – Parc Worlton Solar Farm  Applicant: Lightrock Power Limited	Awaiting decision
2022/00884/OUT	<b>Wenvoe Service Station, Port Road, Wenvoe</b> Outline planning application for 2 no – 4 bedroom Bungalows on the existing Wenvoe Service Station And West Cross Sites.  Applicant: Mr Jamie Sullivan	Pending S106 obligation
2021/00075/FUL	<b>Land West of St Lythans</b> Two livestock buildings with access from highway  Applicant: Mr John Crockford	Awaiting decision

**WENVOE COMMUNITY COUNCIL**

**CASH BOOK 2023/2024**

**April**

**Opening balances b/fwd:**

Receipt No.	Date banked	RECEIPTS	Community Centre	Library rental	Library elec	Cemetery	Allotments	Precept	S106	VAT	Total	Lloyds Current account
			£	£	£	£	£	£	£	£	£	£
BACS	04.04.2023	Pole Vault - Inv 1823	40.00								40.00	
BACS	13.04.2023	Valeways - Inv 2123 (inc deposit £50.00)	125.00								125.00	
BACS	18.04.2023	Popol y Cwm - Inv 1524	200.00								200.00	
CR 27	18.04.2023	Toddler Group - Inv 1923	26.00								26.00	
BACS	20.04.2023	Wheatdon - Inv 2323	40.00								40.00	
BACS	20.04.2023	WCL - Inv 2023	477.71								477.71	
BACS	28.04.2023	VOG					12978.00				12978.00	
BACS	28.04.2023	FFWPU Wales - Inv 2423 (inc deposit £50.00)	105.00								105.00	
		<b>Total receipts</b>	<b>1013.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12978.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13991.71</b>	<b>68623.33</b>

**PAYMENTS**

Chq/ BACS	Chq. Date	DESCRIPTION	Open Spaces	Allotments	Cemetery	Centre & Library	Admin	Capital & S106	Clerical salary	VAT	Total	
SO	11.04.2023	Cleaner				45.00					45.00	
BACS	12.04.2023	E Rees - re replacement bench contribution	400.00								400.00	
BACS	12.04.2023	HMRC - PAYE							65.28		65.28	
BACS	14.04.2023	Cardiff & Vale Pension							212.93		212.93	
SO	14.04.2023	Cleaner				45.00					45.00	
BACS	14.04.2023	Clerk Salary							1085.64		1085.64	
DD	20.04.2023	British Gas - electricity				157.42				7.87	165.29	
SO	21.04.2023	Cleaner				45.00					45.00	
CARD	21.04.2023	Screwfix - Radiator Caps				5.47				1.09	6.56	
DD	24.04.2023	British Gas - gas				240.74				48.14	288.88	
BACS	25.04.2023	OVV - Invoice 7117					70.00				70.00	
BACS	25.04.2023	Banner Business Solutions - cleaning materials				20.84				4.17	25.01	
BACS	26.04.2023	Valeways - Deposit Refund (Inv 2123)				50.00					50.00	
DD	27.04.2023	VOG - Council Tax				219.63					219.63	
SO	28.04.2023	Cleaner				45.00					45.00	
DD	28.04.2023	Onecom Inv 779270				70.86				14.17	85.03	
		<b>Total payments</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>944.96</b>	<b>70.00</b>	<b>0.00</b>	<b>1363.85</b>	<b>61.27</b>	<b>2840.08</b>	<b>79760.79</b>

**Closing balances c/fwd:**

**Schedule of Payments – May 2023**

<b><u>Date of Invoice/Receipt</u></b>	<b><u>Issued /Paid By</u></b>	<b><u>Details</u></b>	<b><u>Amount due</u></b>	<b><u>Payment Approved</u></b>
28.04.2023	Office Essentials	Office Stationery	29.09	
12 May 2023	Gallagher Insurance	Annual Insurance	2767.28	
3 April 2023	Cathedral Leasing Ltd	Annual Hygiene Services	155.95	
25.04.2023	TS Host	Domain renewal for 2 years 25.05.2023 – 24.05.2025	19.08	
04.04.2023	Vale of Glamorgan	5 x dog waste bins for period 01.10.2022 – 31.03.2023 (26 weeks)	785.46	
03.05.2023	M Tucker	Cemetery Bins 10.03.2023 – 21.04.2023	40.00	
28.04.2023	Office Essentials	Office Stationery	31.36	
09.05.2023	JS Bowsher Ltd	Windows & Doors	44,149.66	