

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

Minutes of Council Meeting Held on 18 May 2023

Present: Cllr J Williams (Chair), Cllr S Milliner (Vice Chair), Cllr R Sexton, Cllr M Harvey, Cllr C Thomas, Cllr R Jervis, Cllr P Gaughan, Cllr J Davies, Cllr P Gaughan, Ward Cllr R Godfrey, D Barrett-Plows Clerk

1. Apologies: Cllr P Freeman
2. Declarations of Interest under the Council's Code of Conduct:
 - a. Cllr J Williams (Chair), Cllr M Harvey in relation to Wenvoe Community Library
 - b. Cllr P Gaughan in relation to Patio replacement to Hub/Library
3. The minutes of the Council meeting held on 20 April 2023 were approved.
4. Police matters: There had been 26 occurrences through address search Wenvoe, occurrences of note included:

What	Where	Date
Possible stolen goods dumped	Station road east	14/04/23
Possible rabbiting	Old port road	17/04/23
Possible Drug Driver	Culverhouse cross	22/04/23
Theft from petrol station	Port road	23/04/23
Baby not in car seat	Culverhouse cross	24/04/23
Untaxed vehicle	St Andrews road	27/04/23
Youth ASB	Station road east	26/04/23
Dangerous driving	Culverhouse cross	01/05/23
ASB	Old port road	03/05/23
Found stolen property	Old port road	06/05/23
Possible rabbiting	Old port road	06/05/23
Theft	Culverhouse cross	06/05/23
Dog bite	Old port road	06/25/23
ASB youth	Old port road	07/05/23
ASB youth	Old port road	08/05/23
Damage only RTC	Port road	08/05/23
Broken down vehicle	Culverhouse cross	09/05/23
ASB youth	Old port road	10/05/23
Welfare check	Culverhouse cross	13/04/23
Harassment	Culverhouse cross	26/04/23
Concern for safety	Culverhouse cross	27/04/23

Concern for safety	St Lythans road	01/05/23
Concern for safety	Port road	06/05/23
Violence against person	Culverhouse cross	06/05/23
Damage only RTC	Culverhouse cross	07/05/23
Harassment	Walston road	07/05/23

5. Planning:

New Planning Applications:

2023/00374/FUL (HW) **Dyffryn Springs, St Lythans Road, Dyffryn** **No Objection**
Retention of replacement marquee for wedding and
Entertainment functions
Applicant: Mr Jonathan Bird

2023/00416/FUL (HW) **Land of Chapel Terrace, Twyn yr Odyn** **Objection**
To vary condition no of 1 of planning permission
2021/00017/FUL (Construction of new barn to be used
for stabling and animal shelter with areas for feed/hay
storage and maintenance of plant and machinery in
connection with the land) to amend the design from
that approved to that constructed and proposed
within the revised drawings
Applicant: Dr Johann Van Rooyen

2021/00075/FUL (HW) **Land West of St. Lythans** **No objection**
Two livestock buildings with access from highway
Applicant: Mr John Crockford

2023/00433/FUL (SDB) **Burger King (UK) Ltd, Culverhouse Cross Retail Park** **No objection**
Recladding exterior of building and replacement signage
Applicant: Unionburger Ltd

2023/00434/ADV (SDB) **Burger King (UK) Ltd, Culverhouse Cross Retail Park** **No objection**
Recladding exterior of building and replacement signage
Applicant: Unionburger Ltd

Previous Planning Applications:

2023/00279/FUL **19 Heol Draenen Wen, Wenvoe** Awaiting decision
Rear extension to house kitchen
Applicant: Mrs Steven Freeman

2023/00201/FUL **Teleview Kennels, St Lythans** Awaiting decision
Conversion of existing single storey admin
and accommodation building into a two
storey dwelling and demolition of existing
kennel blocks.
Applicant: Mr & Mrs Reuben Evans

2023/00092/FUL **The Walled Garden, Wenvoe** Awaiting decision
Variation of Condition 1 (5 yr time limit) of
Planning Approval 2017/00950/FUL:
Single storey bedroom and en-suite extension to
existing dwelling
Applicant: Mr William Groom

2022/00942/OBS **Land south of St Lythans Road (Parc Worlton)** Awaiting decision
Proposed Solar Park and Ancillary Development –
Parc Worlton Solar Farm
Applicant: Lightrock Power Limited

2022/00884/OUT **Wenvoe Service Station, Port Road, Wenvoe** Pending S106 obligation
Outline planning application for 2 no – 4 bedroom
Bungalows on the existing Wenvoe Service Station
And West Cross Sites.
Applicant: Mr Jamie Sullivan

2021/00075/FUL **Land West of St Lythans** Awaiting decision
Two livestock buildings with access from highway
Applicant: Mr John Crockford

6. Finance and payment of accounts:

- a. 1-30 April Cashbook shared and approved.
- b. Payment Schedule – all payments approved.
- c. Internal Auditor – Clerk to contact VOG to enquire as to whether they can advertise the current vacancy on their website.

7. Other projects and responsibilities:

- a. Windows/Doors – Installation complete. Clerk to contact Contractors to request hole to be made to a top corner of one of the front windows to allow a cable to be thread through to enable the Christmas Tree lights to be plugged into the former Headmaster’s office. (wood removed to act as a plug). Proposed Cllr C Thomas, Seconded Cllr P Gaughan
 - b. Blinds – Small Meeting Room – make enquiries for provision of privacy film and/or blinds to all windows. Cllr J Williams (Chair) to action.
 - c. Football Posts - Twyn-yr-Odyn – awaiting delivery and installation date from VOG.
 - d. WRAC update – Cllr P Freeman not in attendance at meeting, apologies received.
 - e. Boundary Review – to note the view of WCC to the Commissions. Await Phase 2 reminder.
 - f. 5-year development plan:
 - i. Repair Café no longer proceeding.
 - ii. Redecoration/Repair to full interior of Wenvoe Community Centre to include wooden floor in main hall. One Quotation received to date.
 - iii. Firesafe cabinet to store historical documents, minutes of meetings and burial registers.
 - iv. Burglar, Carbon Monoxide, Fire & Smoke Alarms
 - v. Wenvoe Community Council to liaise with all areas within Wenvoe to enquire as to whether there are any requirements/additions, i.e., Mapping engagement report ‘what do you need?’
 - vi. Fascia boards replacement to Wenvoe Community Centre.
 - g. Dates of future sub-committee meetings – to be held 4th Thursday of the month:

Health & Safety	-	Quarterly
Planning	-	When necessary
Finance	-	Quarterly
WCC & WCL	-	6 monthly
 - h. Risk Assessment requirements:

Emergency lighting to Wenvoe Community Centre. Cllr R Jervis to action

Fire Assembly Point to be relocated further away from the building. Cllr R Jervis to action
 - i. Direction sign to Hub/Library – VOG are not erecting any more signs within the Vale. Cllr M Harvey to make enquiries to the supply of a similar size and design to the Scouts Groups to provide directions to the Hub/Library.
8. Any matters the Chairman decide are urgent:
- a. Two new applications have been received in relation to Co-Opt of new Councillors. To be discussed 15 June 2023 Council meeting, if the number of applicants increase from two there will be a ballot.
 - b. Replacement Patio – following lengthy discussions in relation to the installation of a new larger patio area to the Hub/Library Cllr M Harvey proposed that Ball & Co no longer proceed with the patio works. Seconded Cllr J Williams (Chair). Cllr R Jervis proposed that JSM Utilities be instructed to carry out the works. Seconded Cllr C Thomas. Unanimous vote in favour.
9. Health & Safety matters:
- Fire door and main hall door glass, fire exit in kitchen to be taken to Health & Safety Committee.

10. To receive reports from Chairman, Clerk & Members:

- i. Cllr R Jervis advised that the access pathway from Venwood Close alongside the stream/river to the tunnel is overgrown. Ward Cllr R Godfrey to liaise with VOG and report to Clerk.
- ii. Cllr P Gaughan raised the unsightly condition of the hedgerow alongside the footpath to Wenvoe Community Centre carpark. After lengthy discussions to include the history of the hedgerow it was agreed Council to discuss further on 15 June 2023 Council meeting.

Meeting adjourned 9.02 pm for update from Ward Cllr R Godfrey.

1. The change of bin bag and garden waste collections – a detailed report will be published in next edition of 'What's On'.
2. All refugees currently living in hotel accommodation within the Vale of Glamorgan will be receiving 3 months' notice to vacate and that they will be rehoused.
3. Update on the Tennis Court/Pavilion and Gym installation to Station Road East fields.

Meeting restarted 9.15 pm.

Cllr M Harvey informed Council of the VOG Statement of Accounts dated July 2022. Ward Cllr R Godfrey had previously advised Council that VOG held 11 million in reserves. Cllr M Harvey following investigation informed Council VOG held 498 million in reserves, of which 350 million is held in investments.

Meeting adjourned 9.20 pm for Part II

Meeting closed 9.40 pm

Next meeting Thursday 15 June 2023