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Community Centre
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Minutes of Council Meeting Held on 20th January 2022

Present :

Cllrs R Sexton (Chair), DT. Oliver, MR. Harvey, C. Frost, I. Moody, M. Tucker, R. Tanner, J. Williams, C. Thomas, K. Jones, J. Bird, C. Harlow (clerk)

1. Apologies :

No apologies

2. Interests were declared by Cllr. M. Harvey and Cllr. J. Williams with regards to the Wenvoe Community Library Ltd.

3. The minutes of the council meeting held on 16th December 2021 were approved.

4. Police Matters : The SW police crime map website recorded 13 crimes / incidents.

5. Planning updates – no comments made

6. Finance and payment of accounts

Cashbook : shared and approved

Precept to be raised by 2.1% . This was decided by a vote proposed by Cllr Mike Harvey and agreed by a majority.

7. Library Update - Cllr Dickon Oliver is obtaining quotes for alarm system and air conditioning maintenance. Need to establish who is responsible for emergency lighting and emergency exits. This information will enable a health and safety document to be drafted.

Disabled access (DDA) audit advice has been sought from the Vale of Glamorgan, however they do not provide this service. Cllr Dickon Oliver has been researching private companies to undertake the audit. This matter needs to be progressed quickly as S106 monies can't be allocated until this issue is resolved. Cllr Mike Harvey proposed that this is made a priority. Chair Rhian Sexton moved this item to discuss at the forthcoming WCC H&S meeting.

Cllr Ceinwen Frost , updated about other Library matters -

Landline. Long delay with OneCom and still no line. Suggestions from WCC:

- * Cancel OneCom and start again with BT
- * Buy a signal booster; approx. £100, but I have no experience with them
- * Use "WiFi calling" from a mobile phone, but need a suitable phone and suitable provider

WLG preferred the landline option and will pursue with a provider.

PC's working. New A3 copier and laminator.

Emergency switches for the dishwasher and fridge. Dishwasher switch no accessible. Located behind the appliance. WCC to be advised and will need to be entered onto the Hub risk assessment. Suggested the Hub volunteers know where the main circuit board is and how to switch it off in an emergency.

Sink installed

Coffee machine installed. Training of 30 Hub volunteers before 1.2.22 when the public will be able to purchase drinks.

Dishwasher installed

Section 106 grant application. No response from VoG to date.

Building Alarm / fire risk assessment – WCC H&S committee will meet initially followed by joint meeting with WCL Ltd.

Fire Extinguishers – ordered. Arriving on 13.1.22

Blinds for Fire Exit door (security). 2 companies approached. Janet T pursuing.

External signage – (AF). Draft shared and further ideas developed. Cost £120. Other Hub's signage to be explored. Names for the café – service users to be asked for ideas when visiting the Hub.

Handrails / disabled access. DDA audit to be completed and following outcome, handrails to be mounted.

Regular H&S checks plan / Building Alarm / Alarm systems. See point 8.

Licence letter from WCC to WCL Ltd. To be amended. To be reviewed by Cllr. Sexton.

Wenvoe Village Show. Planned for September 22. Hosted by WCL volunteers. Looking for more volunteers to help with the show.

Silver Foxes group. SH advised in new group. Interest expressed. Hope to develop it into a Repair café. Grants available. Accommodation for Repair café discussed.

8. Other projects and responsibilities –

a.)WCC maintenance contract, Andrew Vaughan is giving a proposal by the end of January.

b.)Neighbouring hedge – letter sent from WCC, the recipient called in to the WCC office requesting to attend the next WCC meeting.

c.)Sue Hoddle requested help from WCC to apply for grants. Cllr Janet Williams to meet and discuss with her.

d.)Benches are being installed at the end of January.

e.)Notice boards are being installed at end of January. These are to display WCC notes. Cllr Ceinwen Frost to draft a poster about the May elections, to be displayed in notice boards to raise awareness with the public about becoming a Community Councillor.

f.)Telephone kiosk- Specific obstacles prevent WCC adopting the telephone kiosk. The kiosk is to remain as a working pay phone.

g.)Queens Jubilee – Glenys Tucker has volunteered to help. A subcommittee is required to organise and submit application. Cllr Janet Williams happy to discuss with the Clerk and see what is involved. Other organisations to invite could be School, Playgroup, Toddlers, Church and WI.

Cllr Ian Moody suggested a marker could be purchased to commemorate the occasion.

- 9.) **Health and Safety** - Due to an increase in antisocial behaviour around the village, it might be necessary to install CCTV on the community centre and Library.

Broken door on the Community Centre needs to be replaced.

- 10.) **Reports** – Why has the dog waste bin been removed from the Orchid field ? Cllr Ian Moody reported that there was no one available to empty it.

Cllr Dickon Oliver advised that WCC needs to have all fixed assets evaluated.

- 11.) To receive reports:

Climate change e mail received and distributed.

- 12) Correspondence and Communications:

The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils. A subgroup will be convened to discuss the detail.

Cllr's Moody, Thomas, Oliver and Frost agreed to form the subgroup.

Meeting closed

Next WCC meeting : February 17th @7.30pm