



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 20 June 2024 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 16 May 2024
4. Public participation
5. Police Matters: <https://www.police.uk/pu/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2024
 - a) 1-31 May 2024
 - b) Payments Schedule (see payment schedule)
8. Other projects and responsibilities
 - a) WRAC update
 - b) Outbuildings – update
 - c) Guttering – front & rear of Wenvoe Community Centre – update
 - d) Registration of Land - update
 - e) Footpath & Conifer Hedge - update
 - f) War Memorial - update
 - g) Cemetery Advisory Group
 - Council resolve to specify the detailed scheme for a cemetery and car park at Field 7457
 - to identify procedure to acquire the land
 - to establish the grant regime and costs involved
 - to prepare a planning application with advice from Vale of Glamorgan Council
 - h) Parking at Quarryman's Stone
 - i) Bench & Stile – St Andrew's Cross
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members

Next meeting: 18 July 2024 at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

To view the full Agenda please visit:
www.wenvoecouncil.org.uk

Wenvoe Crime/ASB incidents 10.05.2024 – 12.06.2024

Total Incident Number – 21

Wenvoe Incidents – 5

Culverhouse Cross Retail Park – 15

St Lythans/Culverhouse Cross – 1

What	Where	Date
Burglary	Wenvoe Village	10.05.2024
Parking Issue	Wenvoe Village	13.05.2024
Damage to Drive	Wenvoe Village	10.05.2024
Assault	Wenvoe Village	15.05.2024
Civil Dispute	Wenvoe Village	18.05.2024
Thefts x 12	Culverhouse Cross Retail Park	10.05.2024 – 12.06.2024
Damage to vehicle	Culverhouse Cross Retail Park	14.05.2024
ASB	Culverhouse Cross Retail Park	17.05.2024
Attempt Break in	Culverhouse Cross Retail Park	23.05.2024
ASB	St Lythans/Culverhouse Cross	08.06.2024

Agenda 6

New Planning Applications

2024/00489/FUL (TN)	Woodview, 7 Church Rise, Wenvoe Proposed detached car port Applicant: Mr John Wild	No Objection
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Previously Reported Planning Applications

DNS/3245503	Land off Five Mile Lane, Bonvilston Ground mounted photo voltaic solar farm and battery energy storage system Applicant: Serius Renewable Energy Ltd	Approved 23.05.2024
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2024/00285/FUL (HM)	2 Home Farm Bungalow, St Lythans Road Proposed single storey rear extension and addition of a dormer window to the existing roof. 3 June 2024 Amended/further details submitted. Applicant: Mr Huw Bird	Approved 10.05.2024
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2024/00254/FUL (TN)	85 Walston Road, Wenvoe Alterations of the front roof by replacing two existing roof lights with a new dormer designed to match the two existing dormers Applicant: Mr Graham Walters	Approved 10.05.2024
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2024/00281/FUL	42 Burdons Close, Wenvoe Single storey side elevation extension Applicant: Mr Mark Dutton	No objection Awaiting decision
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2024/00158/FUL (TN)	Westward, Port Road, Wenvoe 1800mm high boundary/fence to the front of the property, to include sliding gate Applicant: Mrs Amy Aquino	No objection Awaiting decision
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2024/00001/DNS	<p>Land East of Dyffryn, approximately 5 km North-West of Barry Town Centre (Parc Worlton) Proposed Solar Farm with an installed generation capacity of 42MW and associated ancillary infrastructure, including a 132 kV substation (CAS-02112-T2N0G8)</p> <p>Applicant: Lightrock Power Limited</p>	Objection
2023/01123/FUL	<p>Tunnelside Yard, Snell Yard Wenvoe Proposed change of use from agricultural land To proposed caravan suite for touring caravans and motorhomes (no static caravans) Applicant: Mr Steven Reynolds</p>	No objection Awaiting decision
2023/00373/OUT	<p>Upper House, Pound Lane, Wenvoe Proposed two- bedroom bungalow</p> <p>Applicant: Mr Roger Bentley</p>	No objection Awaiting decision
2021/00075/FUL (ANH)	<p>Land West of St Lythans Two livestock buildings with access from highway</p> <p>Applicant: Mr John Crockford</p>	No objection Awaiting decision
2023/01215/FUL (GW)	<p>Land adjacent to Hawthorn Cottage, Twyn yr Odyn To vary/remove conditions 1,2,3 and 9, Condition 1 – occupation, 2 – time period, 3 – time period and 9 – vehicle on site of planning application 2013/00857/FUL – The use of land for the stationing of caravans for residential purposes for 1 no gypsy pitch together with the formation of additional hard standing and utility/dayroom ancillary to that use – Allowed on Appeal</p> <p>Applicant: c/o Agent – Miss D Green</p>	Objection
2024/00220/FUL (HM)	<p>Home Farm Bungalow, 1 St Lythans Road Alterations of the front roof by replacing two existing roof lights with a new dormer designed to match the two existing dormers</p> <p>Applicant: Mr Jonathan Bird</p>	No Objection Awaiting decision

Wenvoe Community Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/05/2024			
	Cash in Hand 01/04/2024		33,934.69
	ADD Receipts 01/04/2024 - 31/05/2024		28,127.44
			62,062.13
	SUBTRACT Payments 01/04/2024 - 31/05/2024		18,415.75
A	<u>Cash in Hand 31/05/2024</u> (per Cash Book)		43,646.38
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	Cash in hand per Bank Statements		
	Petty Cash	31/05/2024	0.00
	Wenvoe Community Council	31/05/2024	43,645.38
	Lloyds Deposit Account	31/05/2024	1.00
			43,646.38
	Less unrepresented payments		
			43,646.38
	Plus unrepresented receipts		
B	Adjusted Bank Balance		43,646.38
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	A = B Checks out OK		

Wenvoe Community Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
12 WCC Hall Hire	01/05/2024		Wenvoe Community		Wenvoe Community Centre Ha	Glenburnie Lodge	X	292.50		292.50
13 WCC Hall Hire	01/05/2024		Wenvoe Community		Wenvoe Community Centre Ha	Glenburnie Lodge	X	-292.50		-292.50
24 WCC Hall Hire	01/05/2024		Wenvoe Community	CR 500053	Wenvoe Community Centre Ha	Toddler Group	X	30.00		30.00
15 Light & Heat	01/05/2024		Wenvoe Community	BACS	Light & Heat	Wenvoe Community Librar	X	481.58		481.58
19 Allotments - Income	13/05/2024		Wenvoe Community		Allotments - Twyn yr Odyrn	Jodie S Maquelline	X	20.00		20.00
19 Allotments - Income	13/05/2024		Wenvoe Community		Allotments - Twyn yr Odyrn	Jodie S Maquelline	X	100.00		100.00
23 WCC Hall Hire	15/05/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Valeways	X	-100.00		-100.00
22 WCC Hall Hire	22/05/2024		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Sarah Perkins	X	60.00		60.00
18 WCC Hall Hire	23/05/2024		Wenvoe Community		Wenvoe Community Centre Ha	Glenburnie Lodge	X	32.50		32.50
20 WCC Hall Hire	23/05/2024		Wenvoe Community		Wenvoe Community Centre Ha	Elliot Yamamoto FFWPU W	X	52.50		52.50
20 WCC Hall Hire	23/05/2024		Wenvoe Community		Wenvoe Community Centre Ha	Elliot Yamamoto FFWPU W	X	100.00		100.00
21 WCC Hall Hire	23/05/2024		Wenvoe Community		Wenvoe Community Centre Ha	Elderfit	X	52.50		52.50
16 WCC Hall Hire	23/05/2024	16.04.2024 Finance Committ	Wenvoe Community		Wenvoe Community Centre Ha	The Pole Vault Studio	X	40.00		40.00
17 Cemetery - Income	23/05/2024		Wenvoe Community		Cemetery	Green Willow Funerals	X	750.00		750.00
25 WCC Hall Hire	24/05/2024		Wenvoe Community	CR 500054	Wenvoe Community Centre Ha	Toddler Group	X	30.00		30.00
26 Cemetery - Income	29/05/2024		Wenvoe Community	BACS	Cemetery	C.J Ball & Son	X	100.00		100.00
Total								1,749.08		1,749.08

Wenvee Community Council PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
33	01/05/2024		Wenvee Community	CARD	Cleaning Materials	Nlsbits	S	79.94	15.98	95.92
34	02/05/2024		Wenvee Community		Sundry Expenses	Amazon Services Europe S	S	224.97	45.00	269.97
35	03/05/2024		Wenvee Community	SO	Cleaner	Cleaner	X	45.00		45.00
36	07/05/2024		Wenvee Community	SO	Cemetery Blns	Michael Tucker	X	20.00		20.00
37	10/05/2024		Wenvee Community	SO	Cleaner	Cleaner	X	45.00		45.00
38	13/05/2024		Wenvee Community	BACS	Repairs & Renewals	Cardiff & Vale Blinds Limite	S	375.00	75.00	450.00
40	15/05/2024		Wenvee Community	BACS	Wenvee Community Centre Ha	Valeways	X			
39	15/05/2024		Wenvee Community	BACS	Clerk Salary	Clerk - Salary	X	1,622.57		1,622.57
41	17/05/2024		Wenvee Community	SO	Cleaner	Cleaner	X	45.00		45.00
42	20/05/2024		Wenvee Community	DD	Light & Heat	British Gas	L	128.72	6.43	135.15
43	20/05/2024		Wenvee Community	DD	Light & Heat	British Gas	L	134.78	6.73	141.51
47	21/05/2024		Wenvee Community	BACS	Open Spaces - Grounds Contra	John Crockford	S	376.25	75.25	451.50
48	21/05/2024		Wenvee Community	BACS	Annual Safety Checks	Vale of Glamorgan Council	X	72.00		72.00
44	21/05/2024		Wenvee Community	BACS	Clerk Salary	Clerk - Salary	X	496.36		496.36
45	21/05/2024		Wenvee Community	BACS	Annual Safety Checks	SPC Electrical	X	52.50		52.50
46	21/05/2024		Wenvee Community	BACS	Repairs & Renewals	VOG Fire & Security Ltd	S	2,695.00	539.00	3,234.00
49	21/05/2024		Wenvee Community	CARD	Repairs & Renewals	Amazon Services Europe S	X	5.09		5.09
50	24/05/2024		Wenvee Community	SO	Cleaner	Cleaner	X	45.00		45.00
52	28/05/2024		Wenvee Community	DD	Council Tax	Vale of Glamorgan Council	X	261.00		261.00
51	28/05/2024		Wenvee Community	SO	Cleaner	Cleaner	X	15.00		15.00
53	30/05/2024		Wenvee Community	CARD	Sundry Expenses	Amazon Services Europe S	S	12.91	2.58	15.49
56	31/05/2024		Wenvee Community	DD	WCC Broadband	Onecom	S	98.81	11.76	70.57
55	31/05/2024		Wenvee Community	SO	Cleaner	Cleaner	X	45.00		45.00
54	31/05/2024		Wenvee Community	BACS	Insurance	Arthur J Gallagher Insuram	X	3,055.90		3,055.90
Total								9,911.80	777.73	10,689.53

Payment for Approval – Council Meeting 20 June 2024

1. One Voice Wales	Training Cllr P Freeman Community Asset Transfer	£ 40.00
2. John Crockford	Grounds Contract Short Grass Cut	£451.50
3. Audit Wales	2022/2023 Audit Fees	£295.00
4. One Voice Wales	Training Cllr P Freeman Community Engagement Part 2	£ 40.00
5. One Voice Wales	Training Cllr J Williams The Council Meeting	£ 40.00
6. John Crockford	Grounds Contract Short Grass Cut	£667.50