

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

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Minutes of Council Meeting Held on 21 December 2023

Present: Cllr J Williams (Chair) Cllr S Milliner (Vice Chair), Cllr C Thomas, Cllr R Sexton, Cllr P Freeman, Cllr R Jervis, Cllr P Gaughan, Cllr N Gater, Ward Cllr R Godfrey, D Barrett-Plows Clerk to the Council

Absent: Cllr J Crockford

1. **Apologies:** Cllr M Harvey

2. **Declarations of Interest under the Council's Code of Conduct:**

Cllr J Williams – Library/Hub

3. Ward Cllr R Godfrey new Councillor Declaration of Acceptance of Office

4. The minutes of the meeting held of 16 November were unanimously agreed

5. PCSO Adam Wood & PCSO Richard Mills informed Council of the Crime/ASB incidents for the period 17.11.2023 – 20.12.2023. There were 28 occurrences through address search Wenvoe – occurrences of note were:

a. 4 Thefts from vehicles

b. 23 Thefts relating to Culverhouse Cross retail parks

c. 1 Burglary

There were further discussions in relation to the thefts from vehicles together and Wenvoe Neighbourhood Watch programme, together with concerns in relation to increased activities outside the village shop. Cllr N Gater requested that patrol vehicles drive through the village instead of along Port Road which may act as a deterrent. PCSO Richard Mills would put forward this request.

PCSO's left the meeting at 7.47pm

6. Police matters discussed fully under item 5

7. **Planning:**

New Planning Applications

2023/01123/FUL

Tunnelside Yard, Snell Yard Wenvoe

No objection

Proposed change of use from agricultural land to proposed caravan suite for touring caravans and motorhomes (no static caravans)

Applicant: Mr Steven Reynolds

2023/01130/FUL	Xanadu, 41 Old Port Road, Wenvoe Demolish existing conservatory to build read two storey extension. Addition of a dormer to the front room. Demolition and rebuild of garage with extension over Applicant: Mr & Mrs Perret	No objection
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2023/01157/FUL	The Old Station, Station Road East, Wenvoe House remodeling and renovatuions including ground floor extensions, roof extensions via dormers and material alterations Applicant: Laura & Gillon Neal	No objection
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2023/01163/ADV	Unit H, Valegate Retail Park, Culverhouse Cross Advertisement application Miss Victoria Sharp, Card Factory	
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Previously Reported Planning Applications

Application for Premises Licence – Poundland Unit C&D Vale Business Park	majority no objection
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2023/00373/OUT	Upper House, Pound Lane, Wenvoe Proposed two bedroom bungalow Applicant: Mr Roger Bentley	No objection Awaiting decision
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2023/00470/FUL (GG)	Brackendene, Burdonshill Lane Proposed alteration and improvements Applicant: Mr Shaun Cuddihy	No objection Awaiting decision
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2022/00942/OBS	Land south of St Lythans Road (Parc Worlton) Proposed Solar Park and Ancillary Development – Parc Worlton Solar Farm Applicant: Lightrock Power Limited	Awaiting decision
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2021/00075/FUL **Land West of St Lythans** No objection
Two livestock buildings with access from highway Awaiting decision

Applicant: Mr John Crockford

2023/00374/FUL (HW) **Dyffryn Springs, St Lythans Road, Dyffryn** No Objection
Retention of replacement marquee for wedding and Awaiting decision
Entertainment functions
Applicant: Mr Jonathan Bird

2023/00988/FUL (GW) **Pughs Garden Centre, Wenvoe**
Amendments to access, resurfacing of
parking areas, provision of additional Approved 12.12.2023
staff parking, landscaping and associated
works
Applicant: S Pugh & Son (Garden Centre) Ltd

2023/01025/FUL (BG) **The Stables, St Andrews Major**
Erection of agricultural building and retention of No objection
Replacement hardstanding area Awaiting decision
Applicant: Mr Paul Young

8. Finance and payment of accounts:

- a. 1-30 November 2023 cashbook shared and approved
- b. All payments approved
- c. Bank Account signatory – Cllr N Gater to visit Clerk to complete forms before next Council meeting in January 2024
- d. Following discussion in relation to applications received for the vacancy of Internal Auditor, Cllr R Godfrey proposed J Howell, seconded by Cllr P Gaughan, voted unanimous in favour. Clerk to action.

9. Other projects and responsibilities:

- a. WRAC update – Cllr P Freeman provided Council with a recap for 2023 in relation to solar farms, Great Glamorgan Way, Fly Tipping map, Natural Flood Plan (with funding in place for the next 2 years). In 2024 WRAC hope to restore the Thor landscape. Cllr P Freeman requested the implementation of a Community Plan with aspirations/preservation and needs – Cllr J Williams advised that a separate meeting necessary to set up guidelines including the bamboo invasion surrounding the river that flows through Wenvoe. In addition, there were requests for:

- i. Reduction of the speed limit to 30mph within Wenvoe to all roads outside the 20 mph area.
- ii. Survey for fly tipping and possibility of funding for 3 trapper cameras to be installed at a cost of £90 each.
- iii. Change the light switch in the small meeting room to enable 2 and not 4 lights to be on at any one time.

Cllr P Freeman to submit business plan to the Clerk.

- b. The two recently decorated outbuildings – Cllrs were asked for ideas for their use – it was suggested that the buildings be offered to rent by Wenvoe residents only – Cllr J Williams to action in 2024.
- c. Gravel path Village Green – Cllr J Williams commented on what an amazing job Cllr R Jervis and Cllr P Gaughan had achieved in organising the installation of the gravel path within the village green, this had been conducted by Cllr R Jervis, Cllr P Freeman and their sons, Cllr P Gaughan, plus M Tucker. Cllr C Thomas to publish the details in the next edition of Wenvoe What's On.
- d. Vale of Glamorgan Boundary Community Review – no update.
- e. Allotment Gate – Cllrs C Thomas & P Gaughan advised that the damaged areas have been taped up as a temporary measure to make safe until the replacement of a new entrance gate. Council was also informed that farmer's gates were once again being glued up.
- f. Guttering – Cllrs C Thomas & P Gaughan confirmed that they had cleared the gutters of soil and debris, also highlighting that the fascia boards/guttering require redecoration. Cllr J Williams to add to action plan for 2024 and obtain the required three quotations for these works.
- g. Council agreed that they had no objection to The Wildlife Group replacing the Cherry Plum Tree in Clos Llanfair. Clerk to action.
- h. Registration of Land – Cllr M Harvey to draft a statement of the history of the allotments and playing fields - ongoing.
- i. Footpath and Conifer Hedge – Cllr S Milliner contacted Mr Hunt, Vale of Glamorgan who confirmed that the footpath was not registered with HMLR, but that there was an obligation to ensure that the area was clear for use – ongoing.
- j. Wenvoe Telephone Kiosk – Cllr J Williams provided a brief history/background information in relation to the telephone kiosk and that Council had previously decided that it would involve too much time and money to take on, i.e., maintenance/repairs. Clerk to inform BT of the decision not to proceed with the takeover of the telephone kiosk.
- k. Monument cleaning and handrail – Cllr J Williams had met with Cllrs R Jervis & P Gaughan on site to discuss the professional cleaning of the monument. Three quotations to be obtained from stonemasons in 2024. Clerk to investigate as to whether there are any grants available in this regard.
- l. Local Government Finance (Wales) Bill - Cllr J Williams to resend reports to all Councillors. To be placed on Agenda for Finance meeting in January 2024.
- m. Replacement Vale of Glamorgan Local Development Plan 2021-2026 - Cllr P Freeman attended the meeting held in November 2023 – the main key areas for housing development were discussed together with sustainable public transport and whether Wenvoe would be the primary settlement area, i.e., live Wenvoe – travel to work. Two of the eight sites had passed Stage I with six sites having failed. Cllr P Freeman to keep under careful consideration and advise when Stage III commences.

10. Ward Councillor Russell Godfrey's Report

Ward Cllr Russell reported on the following matters:

- i. 10% increase in Council Tax for 2024-2025

- ii. Introduction of 2-hour parking restrictions with no return policy in the Vale Retail Park at Culverhouse Cross.
- iii. Outdoor Gym fitness instructor update and request for Council to pay for CCTV in the sum of approximately £1250.00. Cllr J Williams advised Ward Cllr R Godfrey to provide Council with a development plan in this regard.
- iv. The report of bamboo invasion in Clos Llanfair had been reported to Welsh Water.

11. Any matters the Chairman decide are urgent:

Although Council agreed to withhold the deposit monies from a member of the public who had recently hired Wenvoe Community Centre Hall for a private function due to the numerous breaches of the terms and conditions of hire. Cllr J Williams had agreed to refund the deposit monies to the member of the public prior to the Council meeting.

11. To receive reports from Chairman, Clerk & Members:

There were no reports.

The member of the public and the Clerk left the meeting.

12. Part II - commenced 8.55pm

Meeting closed 9.05pm

Next meeting Thursday 18 January 2024

The minutes of the meeting were approved subject to the following amendment:

Due to a shortfall in the Vale of Glamorgan Budget, there is a possibility of Council tax increase of up to 10%, the actual figure to be confirmed at later date.