

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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## Minutes of Council Meeting Held on 21 July 2022

### Present :

Cllr J Williams (Chair), Cllr M Harvey, Cllr R Sexton, Cllr R Tanner, Cllr R Godfrey, Cllr C Thomas, Cllr P Freeman

**Members of the Public:** J Tabor & S Harvey, Wenvoe Community Library Directors

1. **Apologies :** PCSO Rhianne Davies
2. Interests were declared by Cllr M Harvey and Cllr J Williams with regards to the Wenvoe Community Library Ltd and Rhiannon Tanner with regard to the Co-Opt of Councillors.
3. The minutes of the council meeting held on 16 June 2022 minutes were approved. Cllr Harvey proposed and Cllr Sexton seconded.
4. **Police Matters:** 16 June 2022 – 12 July 2022 statistics were shared.
5. **Planning updates:**
  - a) Units 2a & 2b Culverhouse Cross - 4m high acoustic fence & removal of Condition 4 (Hours)  
- 2022/0748/FUL – now 2022/00682/FUL

**N.B. Not approved as at 26.07.2022**

  - b) Mary Immaculate School, - Extension of an existing school hall  
- No objection
  - c) Coedhirion, 8 Walston Road - Proposed replacement dwelling and extensions  
- No objection

**6. Finance and payment of accounts:**

- a) Cashbook: shared and approved

- 7. Capital Projects:** Library – meeting adjourned for members of public, i.e. Wenvoe Community Library Directors J Tabor & S Harvey  
Chair stepped down and Cllr Sexton Chaired discussions re Library rental costs.

J Tabor proposed that the Library pay a ‘peppercorn’ rent, i.e. £1 - £100 pa in line with other Community Libraries within the Vale of Glamorgan. J Tabor explained that the Library runs as a non-profit organisation and that they would need to fund raise £6K to cover all overheads to include rent. Cllr Godfrey suggested the operation change to a registered charity to enable to apply for additional grants. J Tabor and S Harvey advised that changing to a charity had already been considered and discussed with their Accountants, and pointed out that grants are not available for operational costs. J Tabor thanked Cllr Godfrey for his comments. Cllr Godfrey then suggested the viability of transferring the ownership of the new building to the Vale of Glamorgan. Cllr Sexton extended thanks to J Tabor & S Harvey and going forward the building to be known as ‘The Hub’ and not the Library.

Meeting re-convened 8.10 pm for Chair & Councillors to discuss and put forward proposals re The Hub & Library rental fees. Cllr Sexton proposed zero rent until Council have set out proposals re rent charge. Cllr Godfrey seconded.

Clerk to check and advise electricity usage September 2021 to date.

**8. Other projects and responsibilities:**

- a.) Standing orders review – deferred to October meeting.
- b.) Co-Opt of new Councillors - Chair proposed Rhys Jervis & Sally Milliner be invited to join - Cllr Tanner seconded. Clerk to send invite to next meeting. Chair proposed that neither Phillip or Leigh Tanner be accepted until background information has been received. Cllr Godfrey advised that he is able to provide verbal reference. Cllr Harvey proposed secret ballot, Chair asked for show of hands, Cllrs’ Sexton, Williams, Harvey, Freeman & Thomas agreed with Chair’s proposal.

- c.) Old Blacksmith Anvil & Vice – it was unanimously agreed for the placement of the Anvil & Vice to go ahead. Clerk to action.
- d.) Tarrws Field – Cllr Harvey proposed to write letter to the member of the public to advise land ownership. Cllr Freeman seconded. Clerk to action.
- e.) Windows – Three quotations had been obtained and were discussed, it was highlighted that JS Bowsher were the only Company who made their own windows and that they were situated locally. Cllr Harvey recommended that Ian Robinson, Chief Conservation Officer be forwarded the three quotations, to also advise that WCC are leaning towards JS Bowsher. (Clerk to action). Cllr Godfrey proposed to instruct JS Bowsher, Cllr Freeman seconded. The vote of hands concluded Council in favour of JS Bowsher with Cllr Thomas abstaining. Clerk to contact JS Bowsher and update Cllr Godfrey.
- f.) Defibrillators & Training – Clerk provided update on costs re replacement storage bag/box - no further action. Cllr Sexton advised WCC can re-charge cost of replacement Pads if used by Ambulance Service. Clerk to investigate.
- g.) Patio update – it was noted that Chair & Cllr Harvey were able to discuss the patio. Cllr Freeman commented that the current patio was not fit for purpose. Cllr Freeman also enquired about the disposal of excess soil and whether it would be distributed over the ground, he also volunteered his services for the free disposal of waste to reduce costs. Cllr Freeman enquired as to whether anyone had contacted Breedon Wenvoe Quarry as to whether they would be willing to make a donation of materials for the construction of the new patio, i.e., hard core, etc. Cllr Freeman to contact Breedon Wenvoe Quarry in this regard.
- h.) Grass cutting/verge maintenance – the grass cutting/maintenance contract for years 2021 – 2023 was discussed together with the cutting of grass verges. Cllr Freeman highlighted the fact that it was a good deal considering the recent increase of running costs for this service.
- i.) Speed Limit reminder signs – Cllr Godfrey advised that Highways will not allow any further placement of signs within the Vale of Glamorgan. No further action.
- j.) Clerk Training – SLCC membership/joining fee & New Clerk training course August 2022. Chair put forward that payment be made. Cllr Godfrey proposed, Cllr Thomas seconded. Vote took place with unanimous show of hands. First Aid Training – Cllr Godfrey to investigate whether this would be included within Fire Risk Assessments.
- k.) Office Stationery/Cleaning materials update by clerk – discussed no further action.

## 9. **Health and Safety :**

- WCC – Fire door and main hall door glass, Fire Exit in Kitchen – Cllr Godfrey ordered ongoing.

- Fire Risk Assessments – Cllr Godfrey in contact with PASS to arrange date for Fire Risk Assessments to be carried out.

**10. To receive reports from Chairman, Clerk & Members:**

- a.) Theft of papers from Clerk's Office discussed. Cllr Harvey commented that the incident be published and Cllr Thomas (Wenvoe What's On correspondent) to mention in next edition.
- b.) Chair advised that D Oliver had organized a visit to the Library from Wernick for promotional purposes. Cllr Sexton advised Wernick's be updated on contact details and for D Oliver to be thanked for all his help and assistance in the past. Clerk to action.
- c.) Toposcope spelling error of Western as in Weston Super Mare. Chair pointed out that this needs to be rectified. Clerk to contact Stone Sign Company to enquire costs to rectify. Cllr Thomas (Wenvoe What's On correspondent) to mention in next edition.
- d.) Toposcope/Quarryman location sign – Cllr Thomas to action.
- e.) Football Goalposts Twyn-yr-Odyn – Cllr Godfrey to action supply and fit of new posts and advise Cllr Sexton.

**11. Council correspondence and communications:**

- a.) Innovative Practice Conference correspondence duly noted.
- b.) Cllr Sexton to action possibility of grant application towards cost of replacement Football Goalposts Twyn-yr-Odyn and Cllr Godfrey to put forward details relating to play area improvements Brooklands area and to prepare details for possibility of grant application towards costs.
- c.) Chair and Clerk to make application to Strong Communities Grant re-funding towards costs of replacement windows.
- d.) Cllr Harvey enquired re remnants of S106 money. Cllr Godfrey advised of the progression re outside gym for recreational area at Old Station Road, Wenvoe and the placement of flowers in the recreational area at Old Port Road, Wenvoe.

Meeting closed: 9.30 pm

Next WCC meeting : September 15 @7.00pm