

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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### Minutes of Council Meeting Held on 21 September 2023

Present: Cllr J Williams (Chair), Cllr S Milliner (Vice Chair), Cllr M Harvey, Cllr C Thomas, Cllr P Freeman, Cllr R Jervis, Cllr P Gaughan, Cllr J Davies, Cllr J Crockford, Ward Cllr Russell Godfrey, Matthew Evans & Rebecca Ganaghan – Cardiff Council representatives. There was also a member of the public in attendance.

1. **Apologies:** Cllr R Sexton                      **Absent:** Cllr Nicola Gater
2. **Declarations of Interest under the Council’s Code of Conduct:**  
Cllr S Milliner – outbuildings refurbishment  
Cllrs J Williams & Cllr M Harvey – Library/Hub
3. The minutes of the meeting held of 20 July 2023 were unanimously agreed
4. Matthew Evans, Operation Manager and Rebecca Ganaghan, Cardiff Council representatives informed Council in relation to the use of Copthorne Hotel, Wenvoe. Council were informed that there would be no impact to Wenvoe (families will not change GP’s and/or children’s schools). There are currently 60 homeless families in residence with availability up to 90 families.

5. **Police matters:**  
**Wenvoe Crime/ASB incidents 13.07.2023 – 12.09.2023**

What	Where	Date
Aggressive Male	Port Road	13/07/23
Abandoned Vehicle	Culverhouse Cross	15/07/23
Criminal Damage	Wenvoe	17/07/23
Abandoned Vehicle	Wenvoe	17/07/23
Theft	Culverhouse Cross	17/07/23
Theft	Culverhouse Cross	15/07/23
Theft	Culverhouse Cross	19/07/23
Suspicious Male	Wenvoe	23/07/23
Theft from motor vehicle	Wenvoe	23/07/23
Theft	Culverhouse Cross	27/07/23
Theft	Culverhouse Cross	27/07/23
Aggressive Dog	Culverhouse Cross	28/07/23

Aggressive Male	Culverhouse Cross	30/07/23
Theft	Culverhouse Cross	31/07/23
Theft	Culverhouse Cross	02/08/23
Theft	Culverhouse Cross	02/08/23
Suspicious Vehicle	Wenvoe	03/08/23
Theft	Culverhouse Cross	06/08/23
Arson	Culverhouse Cross	08/08/23
Theft	Culverhouse Cross	08/08/23
Theft	Culverhouse Cross	09/08/23
Theft	Culverhouse Cross	11/08/23
Theft	Culverhouse Cross	10/08/23
Theft	Culverhouse Cross	12/08/23
Theft	Culverhouse Cross	16/08/23
ASB	Wenvoe	20/08/23
Theft	Culverhouse Cross	22/08/23
Theft	Culverhouse Cross	24/08/23
Theft	Culverhouse Cross	24/08/23
ASB	Station Road East	27/08/23
Theft	Culverhouse Cross	28/08/23
Theft	Culverhouse Cross	31/08/23
Suspicious Male	Culverhouse Cross	04/09/23
ASB	Port Road	05/09/23
Theft	Culverhouse Cross	06/09/23
Theft	Culverhouse Cross	05/09/23
Theft	Culverhouse Cross	08/09/23
Theft	Culverhouse Cross	09/09/23
ASB	Culverhouse Cross	10/09/23
Suspicious Male	Culverhouse Cross	12/09/23

## 6. Planning:

### New Planning Applications:

Application for Premises Licence – **Poundland Unit C&D Vale Business Park** majority no objection

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2023/00751/FUL (GW)

**Pughs Garden Centre**

Provision of a building to accommodate  
A pet shop and associated works

No objection

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2023/00816/FUL (TN) **Greenacres, Morfa Lane, Wenvoe** Objection 16.08.2023  
Ground and first floor extensions to existing detached garage  
Applicant: Dr Akram Baig

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2023/00373/OUT **Upper House, Pound Lane, Wenvoe** No objection  
Proposed two bedroom bungalow  
Applicant: Mr Roger Bentley

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**Previous Planning Applications:**

2023/00470/FUL (GG) **Brackendene, Burdonshill Lane** No objection  
Proposed alteration and improvements Awaiting decision  
Applicant: Mr Shaun Cuddihy

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2023/00520/FUL (GG) **7 Orchard Close, Wenvoe**  
Proposed roof conversion to form additional bedrooms No objection  
Including hip to gable roof adaption and raising eaves and ridge heights by approximately 800mm Awaiting decision  
Applicant: Mr Rob Flynn

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2023/00201/FUL **Teleview Kennels, St Lythans** Awaiting decision  
Conversion of existing single storey admin and accommodation building into a two storey dwelling and demolition of existing kennel blocks.  
Applicant: Mr & Mrs Reuben Evans

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2022/00942/OBS **Land south of St Lythans Road (Parc Worlton)** Awaiting decision  
Proposed Solar Park and Ancillary Development – Parc Worlton Solar Farm  
Applicant: Lightrock Power Limited

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2021/00075/FUL **Land West of St Lythans** Awaiting decision  
Two livestock buildings with access from highway  
Applicant: Mr John Crockford

2023/00374/FUL (HW) **Dyffryn Springs, St Lythans Road, Dyffryn**

No Objection

Retention of replacement marquee for wedding and  
Entertainment functions

Awaiting decision

Applicant: Mr Jonathan Bird

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2023/00416/FUL (HW) **Land of Chapel Terrace, Twyn yr Odyn**

**Objection**

To vary condition no of 1 of planning permission

2021/00017/FUL (Construction of new barn to be used  
for stabling and animal shelter with areas for feed/hay  
storage and maintenance of plant and machinery in  
connection with the land) to amend the design  
from that approved to that constructed and proposed  
within the revised drawings

Approved 11.09.2023

Applicant: Dr Johann Van Rooyen

## **7. Finance and payment of accounts:**

- a. 1-31 July 2023 & 1-31 August Cashbooks shared and approved.
- b. All payments were approved.
- c. Standing Order to be set up to pay monthly in relation to Cemetery bins – unanimous vote in favour.

## **8. Other projects and responsibilities:**

- a. Blinds – Small Meeting Room – Clerk arranged site visits but there had been no attendance to date – ongoing.
- b. WRAC update – No new updates regarding the Solar Farms. Next WRAC meeting following summer break is scheduled for October.
- c. Risk assessment requirements - Clerk to contact Contractor to request a Quotation and not an estimate with a validation date. Clerk also to obtain two further Quotations.
- d. Directions sign to hub – On-going, 3 quotes still needed.
- e. Scouts sign – artwork submitted to Council, Clerk to contact Scouts Group to advise that the sign must be free standing, maximum size of 600mm x 400m – site location to be agreed by Council prior to placement.
- f. Refurbishment Storage Out Building – one storage room was near completion. Due to the poor condition of the entrance door Chair proposed that the door be replaced – unanimous vote in favour (excluding Cllr S Milliner who had declared an interest). It was also agreed that a part payment in the sum of £300.00 be paid for works carried out to date.
- g. External electrical point – Clerk to contact contractor to place order.
- h. Councillor email update – ongoing. The WCC website will commence as soon as possible.
- i. Contribution re Broadband installation Dyffryn – Council agreed that no contribution to be made. Clerk to advise of Government Grants & Welsh Initiatives which may be available in this regard.
- j. Gravel path – Village Green – Clerk is awaiting contact from a representative from Breedon's Quarry in this regard – ongoing.
- k. Vale of Glamorgan Boundary Community Review –
  - i. Report to be published in the next edition of Wenvoe What's On.

- ii. A petition to be placed in Hub/Library, Wenvoe Community Centre and ask the Village shop if they would have this document in their shop – for Wenvoe residents to sign if they wish.
- iii. Chair to circulate Minutes of Boundary Commission Meeting (Cllr M Harvey attended zoom meeting but this information was omitted – Chair to contact Vale of Glamorgan in this regard as there was no mention of Wenvoe). The Boundary review is currently at Stage II and the consultation period ends 31 October 2023.
- iv. Chair to prepare response and requested all Councillors to forward Chair with any contributions.

#### **10. Ward Councillor Russell Godfrey's Report**

Ward Councillor reported to Council in relation to the use of Copthorne Hotel for homeless families, Tennis Courts and outdoor gym at Station Road East, the commencement date of works to the installation of the Toucan crossing near to Walston Castle to start January 2024 and completion by end March 2024 and the reduced speed to 40 mph on Port Road.

#### **Any matters the Chairman decide are urgent:**

There were no urgent matters for discussion.

#### **11. Health & Safety matters:**

- a. WCC – Fire door and main hall door glass, Fire Exit in Kitchen – ongoing.

#### **12. To receive reports from Chairman, Clerk & Members:**

- a. Cllr C Thomas enquired as to whether there was any news regarding the conifer hedge within Wenvoe Community Centre car park – there had been no progress to date.
- b. Cllr C Thomas enquired as to whether there was any progress in relation to the Chain of Office being cleaned and updated – Chair advised this was ongoing.
- c. Ward Councillor R Godfrey commented on the poor condition of the perspex on Wenvoe Community Centre noticeboard - outcome of discussion was that Councillors would arrange site visits to view noticeboard along with the donated noticeboard from Valeways sited in Dyffryn.
- d. Councillor Training – Cllr P Freeman, R Jervis & P Gaughan to attend 3 training sessions – Clerk to advise availability and book any sessions requested.

Meeting adjourned 9:00pm for Part II – Ward Councillor Russell Godfrey and member of the public left the meeting.

Meeting closed 9.20pm

Next meeting: Thursday 19 October 2023