

Y Ganolfan Gyndeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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## Minutes of Council Meeting Held on 17 October 2024

**Present:** Cllr J Williams (Chair) Cllr S Milliner (Vice Chair), Cllr M Harvey, Cllr C Thomas, Cllr P Gaughan, Cllr J Crockford, Cllr R Godfrey, D Barrett-Plows Clerk to the Council

1. **Apologies:** Apologies were received from Cllr R Sexton who was away, Cllr N Gater due to illness, Cllr P Freeman and Cllr R Jervis due to work commitments  
Apologies were accepted by Council

2. **Declarations of Interest under the Council's Code of Conduct:**  
Cllr J Williams – Wenvoe Community Library Limited & The Hub, & Cllr M Harvey – Wenvoe Community Library Limited. Cllr J Crockford – Grounds Contract

3. **The minutes of the meeting held of 19 September 2024** were approved subject to an amendment:  
No member shall at any time comment or act on any matter in the name of the Council without the explicit authorisation of the Council.

Furthermore, a member when commenting or acting with any third party clearly states that any views or comments are solely personal.

4. There was no public participation.

5. **Police Matters**

There were 34 crime incidents from 21 August 2024 to 25 September 2024.  
Occurrences of note were:

- a. Theft -Theft of building materials – Cambrian Residential Park.
- b. Burglary – attempted burglary – resident scared persons away – Apple Tree Farm, Wenvoe
- c. Theft – theft of riding boots – suspect identified – Vennwood Close, Wenvoe
- d. Theft – theft of medical pouch – suspect identified – Grange Close
- e. Damage – youths thrown stone at window causing damage – Station Road West, Wenvoe

- f. Possible Scam – postal scam – saying to pay for undelivered parcel – Walston Road, Wenvoe

Several incidents relating to ASB at McDonalds/Thefts at Culverhouse Cross Retail Park.

## **6. New Planning Applications**

2024/00814/LBC (LCH)	<b>Dyffryn Gardens</b> Consent to erect new and replace existing signage throughout property and gardens  Applicant: Ms Caroline Dadd	No objection
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2024/00815/ADV (SDB)	<b>Dyffryn Gardens</b> Directional signage for visitors including car parking and access, facilities and exits. Signage for visitors including maps, restricted areas and opening times. Mixture of Wall mounted, Bracket mounted, Buried and freestanding signs  Applicant: Ms Caroline Dadd	No objection
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2024/00866/FUL (GW)	<b>The Laurals, 6 Walston Road, Wenvoe</b> Two storey extension to the rear of the house an existing single storey side extension to be removed  Applicant: Miss Samantha Taylor	No objection
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## **Previously Reported Planning Applications**

2024/00679/FUL (MK)	<b>Ruthglen, 11 St Andrews Road</b> Extension (re-submission of plans previously passed by VOG as permission has expired)  Applicant: Mrs Julia George	<b>Approved 07.10.2024</b>
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2024/00710/FUL (WG)	<b>17 Picca Close, Wenvoe</b> Proposed conversion of part of the existing garage into gymnasium at floor level and construction of a roof dormer with Juliet balcony to form games room at first floor level  Applicant: Mr Brett Collins	No objection
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2024/00543/FUL (HM)                      **Wayside Cottage, Dyffryn**                      No Objection  
Proposed new access gate to lane  
  
Applicant: Mr Paul Frost

2023/01123/FUL                      **Tunnelside Yard, Snell Yard Wenvoe**                      No objection  
Proposed change of use from agricultural land  
to proposed caravan suite for touring caravans and  
motorhomes (no static caravans)  
  
Applicant: Mr Steven Reynolds

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2023/00373/OUT                      **Upper House, Pound Lane, Wenvoe**                      No objection  
Proposed two- bedroom bungalow  
  
Applicant: Mr Roger Bentley

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2021/00075/FUL (ANH)                      **Land West of St Lythans**                      No objection  
Two livestock buildings with access from highway  
  
Applicant: Mr John Crockford

**7. Finance and payments of accounts:**

- a. 25.07.2024 the corrected payment details re PAYE was noted
- b. 1 – 30 September 2024 were approved

Following the installation of the handrail on the steps to access the War Memorial having been completed on Wednesday 16 October 2024 the payment of £840.00 payable to Gates ‘n’ Railings was approved.

**8. Other Projects and Responsibilities**

- a. WRAC – Cllr J Williams read the update in relation to Fly-Tipping, New Cemetery, Community Planning Exercise and how Wenvoe Beavers (cubs/scouts) may become involved in habitat creation
- b. Registration of land – ongoing
- c. Conifer Hedge – the hedge to WCC car park has now been trimmed back.
- d. Quarryman’s Memorial - reinstatement of the fence - ongoing
- e. Asset Register – ongoing
- f. Cemetery – ongoing
- g. Chain of Office – ongoing

- h. Remembrance Sunday - Cllr P Freeman tested the new pa sound system which is suitable to use. This was kindly provided by Wenvoe Community Library. There will be no further requirement to hire equipment for this event
- i. Handrail to steps to access War Memorial – the handrail had been installed in readiness for Remembrance Sunday. A request had also been received requesting a Councillor attend the Christmas Carol Service – it was agreed that Cllr R Godfrey will attend on behalf of the Council
- j. Multi location meetings – ongoing
- k. Wenvoe School – WCC Representative – ongoing
- l. Christmas Tree - Cllr J Crockford to provide Clerk with contact details of a Christmas tree supplier.
- m. Defibrillator – Playing Fields, Station Road East – ongoing
- n. WCC Hall Hirers – It was agreed that Clerk purchase a doorbell to be placed at the main entrance doors to the Community Centre plus new cleaning items, i.e., Hoover, mop & bucket, sweeping brush and/or long handled dustpan and brush.
- o. Welsh Water works – Wenvoe - Cllr J Crockford updated Council in relation to the ongoing delay of works currently being undertaken by Welsh Water in the Wenvoe area.

**9. Any Matters the Chair decides are urgent**

None

**10. To receive report from Chair, Clerk and Members**

None

**The meeting closed at 8.55 pm**

**The next council meeting will be held on**

**Thursday 21 November 2024 at 7.30 pm in the Hub**