

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
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MINUTES OF THE
WENVOE COMMUNITY COUNCIL MEETING

Held on Thursday 15 July 2021

At the Wenvoe Community Centre

PRESENT: Cllrs. R.Sexton, (Chair), I. Moody, J. Bird , D. Oliver, C.Thomas, R.Tanner, C Frost, M. Harvey, M. Tucker J.Williams, Clerk - C.Harlow

1	APOLOGIES FOR ABSENCE
	K.Jones
2	DECLARATIONS OF INTERESTS
	All matters relating to Library by Cllr Harvey and Williams
3	APPROVAL OF MINUTES
A	The minutes of the Council meeting held 17 June 2021 were approved.

4	POLICE MATTERS					
	Police attendance at meeting, advising us of Junes crime figures					
	Area		Concern		No of Incidents reported	
	Wenvoe		Violence against the person		5	
			Theft		1	
			Burglary		1	
			Concerns for person		1	
			Damage to Vehicle		1	
			Suspicious incident		1	
			Dangerous Dog		1	
			Antisocial behaviour from youths		1	
			Disturbance		1	
			Dangerous Driving		1	
	Twyn yr Odyn		Violence against the person		1	
	St Lythans		Damage to grass verge		1	
	Rogue traders operating in the village, targeting vulnerable people – Police have advised if seen in area ring 101 but if seen actually doing work ring 999 please try and provide as much detail about the vehicle you can when you call. ACTION – Cllr Moody to place a note in Whats On.					
5	PLANNING APPLICATIONS					
	New planning applications referred for consultation:					
	Application	Location and Proposal		Applicant	WCC Comments	Decision
	2021/00904/FUL	Land at St Lythan's Farm, St Lythan		Mr J Morgan	No objection	
		Proposed change of use of land to provide caravan storage (use class B8)				

Previously reported planning applications and updates:					
Application		Applicant	WCC Comments	Decision	Decision Date
2021/00776/FUL	121, Picca Close, Culverhouse Cross Extend kitchen at ground floor and extend the bedroom above to enlarge the bedroom and introduce a new ensuite	Miss Davies	As previously reported	Awaiting Decision	
2021/00773/OUT	Land South of Pound Lane, Wenvoe Proposed development in outline for up to 3 residential dwellings				
2021/00694/LBC	10-12, The Old Rectory, Old Port Road, Wenvoe Proposed replacement of all existing windows	Mr Daniel Stubbs	As previously reported	Awaiting Decision	
2021/00693/FUL	10-12, The Old Rectory, Old Port Road, Wenvoe Proposed replacement of all existing windows	Mr Daniel Stubbs	As previously reported	Awaiting Decision	
2021/00654/FUL	Goldsland Farm, Wenvoe Outbuilding - Private gym and Summer house	Jessica Reader	As previously reported	Awaiting Decision	
2021/00643/FUL	Station House, 1, Station Terrace, Wenvoe Demolition of existing garage, single storey extensions to side and rear. Conversion of attic space with dormer to rear	Mr Jake Rattenbury	As previously reported	Approved	
2021/00623/LAW	10, Is Y Coed, Wenvoe Demolish existing conservatory and replace with single storey extension with fully insulated roof	Mr Jonathan Osborne	As previously reported	Approved	
2021/00591/FUL	9, Grange Close, Wenvoe Change of use from garage to home office, incorporating material alterations	Mr Tom Gent	As previously reported	Approved	
2021/00566/FUL	67, Burdons Close, Wenvoe Loft conversion incorporating new dormer window to rear and a number of rooflights	Mr & Mrs Woodward	As previously reported	Approved	
2021/00075/FUL	Land West of St. Lythans Two livestock buildings with access from highway	Mr John Crockford	As previously reported	Awaiting Decision	
2021/00188/FUL	Land adjacent to Station Terrace, Station Road East, Wenvoe Proposed construction of Berm house	Mr Damien Case	As previously reported	Awaiting Decision	
2021/00017/FUL	Land off Chapel Terrace, Twyn y Odyn, Culverhouse Cross, Cardiff The proposal is for a revised design of the Approved Application 2017/00661/FUL: Construction of new barn	Dr Johann Van Rooyan	As previously reported	Awaiting Decision	
2020/00831/FUL	Wenvoe Quarry, Alps Quarry Road, Wenvoe Proposed continued implementation of planning permission No. 1999/00957/FUL without compliance with condition No. 2	Shaun Denny	As previously reported	Awaiting Decision	
2020/00636/FUL	Wenvoe Quarry, Alps Quarry Road, Wenvoe Variation of Condition 1 - Relating to period of consent of 2016/01518/FUL: Proposed recycling facility	Shaun Denny	As previously reported	Awaiting Decision	

2020/00390/EAF	Wenvoe Quarry, Alps Quarry Road, Wenvoe Proposed Non-Compliance with Condition 3 and Condition 12 of Planning Permission 3571 to allow existing operations to continue until 31st December 2028 and to update the regulation of blasting.	Shaun Denny	As previously reported	Awaiting Decision	
6	FINANCE AND PAYMENT OF ACCOUNTS 2020/2021				
(A)	Consideration was given to the Cash Book detailing receipts and payments since that reported to last Council, balance brought forward Barclays current account £46058.39 and end balance £46058.39, Barclays deposit account balance is £1974.01 and Lloyds balance £25027.83 and end balance of £23544.63 Council Accepted				
(C)	<u>Windows – Community Centre</u> Quotes of around £30k received for replacement of windows from , Grant application sent to Cllr.Oliver for completion and due to increase in cost of timber and glass it is recommended that once the library project is completed Cllr Oliver to revisit the Window Grant application with a view of it being resolved by summer 22.				
(D)	<u>Acoustics – Main Hall</u> Cllr Bird has arranged for JPL to visit the hall in order to recommend how we can improve the acoustics in the main hall. We will require an additional quote too however this may be difficult due to so few companies in the area				
7	Capital Projects – Update a) library building update, revised terms of library licence, b) Other S106 projects : benches, noticeboards, Grange Park Path	ACTION	BY WHOM	COMPLETED Y/N	
(A)	<u>Wenvoe Library</u> (1) D.Oliver has confirmed all actions are currently on schedule. Part of the car park will be fenced off for 6 weeks whilst work is being completed. The school has been informed of the work being carried out and it may impact the parents who use the car park to drop their children off. Letter to be issued to residents in the area advising them of library works and dates to request the road is kept clear due to heavy and wide load vehicles requiring access. Pop up book sales being held every 2 nd and 4 th Saturday beginning 24 th July on the grass area in front of the Community centre (2) Library Licence Renewal – Finance Committee met on 13 th July and Cllr Thomas reported their findings to Council; - No reason to renew licence due to existing one having no expiry date - Rent - £1500pa subject to RPI/CPI WCC agreed they would consider a grant application from the Library which a copy of up to date accounts are enclosed - Termination of agreement. See clause 5.1 c and d – Both parties agreed to 6 months notice either side	Ongoing Advise residents Place dates in Whats on N/A Finance Committee Legal advise to be sourced	Cllr Oliver Cllr Oliver Cllr Moody Finance Committee Clerk	In Progress In Progress In Progress	

	- Permitted use - At the moment this just covers “use for the purposes of Community Library” and perhaps this may need to be widened as they branch out into other fields – suggested amendment to “and associated business so long as it doesn’t conflict associated ethos” - Length of Agreement - This is open ended but the Library are asking for this to be amended to show a 10 year term. We were unsure about the nature of this and its implications and whether it turned the Licence into a lease. It was suggested that we seek legal advice from VOG but it might be easier to approach One Voice Wales. - Advertising Board- This is already covered in 3.1(f) and WCC to remind library to request permission for external advertising - Copy of annual library accounts (3) Finance meeting minutes – Proposal to accept – WCC accepted (4) Conifers – VoG , Cllrs Harvey and Oliver to meet with Landowners and find suggestions towards a resolution ACTION Circulate suggestions to WCC so decision can be made in Sept meeting	Provide to WCC N/A Ongoing	Cllr Williams N/A Cllr Harvey & Cllr Oliver	
(B)	<u>Excess S106 Monies</u> (1) Benches – Cllr I Moody has prepared a list of suggestions and will circulate to WCC ACTION Circulate suggestions to WCC so decision can be made in Sept meeting (2) Noticeboards – Cllr J Bird advises of difficulty in obtaining a response to request of noticeboards. He will try again and Cllr Williams advised of new management company Wise on St Lthians estate and will contact them to request permission (3) Grange Park Path – VoG have been contacted to request handrail on steps	Ongoing Cllrs Bird and Williams to pursue Email VoG for update	Cllr Moody Cllr Bird & Cllr Williams Clerk	In Progress In Progress In Progress
8	Other Projects	Ongoing	Chair	In Progress
	Re-opening of the Community Centre (1) RA’s and Hall agreements have been circulated to all hall hirers (2) Toilets – DDA upgrade required. Quote discussed. Cllr Bird provided details for plumbing company (3) Boiler – Work is required on boiler following British Gas service, contact Hurleys to see if they are able to carry out actions needed (4) Cleaning following Hall hire –Cleaner appointed for Tuesday as at present only Patchwork group and new Pole Vault group confirmed their hire - MUGA – Not enough room at the school for MUGA construction, and playing fields site not considered advisable. VoG and WCC investigating alternative projects - Allotment Grant – Awarded funds towards new gates	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing	Clerk Clerk and Cllr Bird Clerk Clerk Cllr Oliver Chair	In Progress In Progress In Progress Complete In Progress In Progress

9	Any matters the Chairman decides are urgent			
	Weeds/Hedges around village – VoG been notified of concerns reagrding the state of the pavements , overgrown hedges and footpaths . VoG will only do this twice a year now due to funding being cut so it was suggested residents to clear whats outside their homes if they can . Additional dropped kerbs have been recommended on the WCC FB group page Request for hanging baskets – The cost of someone to water every other day and securing the baskets would be too much. Suggestions were for resident to make their gardens look pretty	Ongoing Email Highways Complete	Clerk Clerk	In Progress In Progress
10	Health and Safety			
	<u>Defibrillators</u> (1) New defibrillator in place on Brooklands Terrace, now need to let residents know ACTION Cllr Williams has a friend on Cambrian Park and will advise them to notify. Training is available and those interested are required to contact the chair. ACTION – Cllr Moody to place note in Whats on asking wenvoe residents if they would like to attend trainng (2) Electrician – Has agreed to kindly provide labour for free when the defibrillator arrives for Twyn yr Odyn – Council would like to thank the electrician for his generosity (3) Dog Waste Collection – Increase in waste so look at Waste company to undertake the Dog Waste collection VoG will collect every fortnight starting in the next 3 weeks in a 6 month trial (4) Main Gate into T-Y-O Play area Gate has been temporary repaired but will need welding – ACTION – Contact Welder (5) Redrow Play area – Redrow confirmed they would send someone to repair railing but as of 2 days previous to meeting they were still damaged ACTION – Clerk to contact Redrow again (6) CME Inegrated Services carried out the annual Fire Saftey Inspections at the Community Centre	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing N/A	Chair Cllr Williams Cllr Moody Chair Clerk Clerk Clerk Clerk	In Progress In Progress In Progress In Progress In Progress In Progress Complete
12	To receive reports from Chairman, Clerk and Members.		BY WHOM	COMPLETED Y/N

	(1) Vistied Parc Dyffryn for site visit. (2) Polling Stations – VoG Officers attended a site meeting with the Chair and Vice Chair and were sympathetic to our situation. They didn't understand why the election officers didn't use the main hall as this would have helped a little. Cllr Bird also advised of his communications with the VoG. ACTION: contact VoG for an update Oct/Nov (3) Protocol for Queens Death – Book of remembrance – Church will arrange. Flag – WCC will purchase and flag and draw when appropriate Action – Clerk to purchase flag, arrange for pole to be painted (4) Cemetery – Sub group met and have a further meeting to discuss Cemetery to try and move forward , Cllr Harvey advised he will update progress in Sept Meeting	N/A Ongoing	Chair Chair	Complete In Progress In Progress In Progress In Progress
13	Council correspondence and communications			
	(1) Footpath from playing fields to Vennwood tunnel – Contacted VoG to see if public footpath, no response	Ongoing	Clerk	In Progress
MEETING CONCLUDED				

Next meetings of Council: 16th Sept 2021, 7.30pm.

SIGNED _____ CHAIRMAN.

DATE _____