

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

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**MINUTES OF THE
WENVOE COMMUNITY COUNCIL MEETING
held on 21st November 2019 at 7.30pm
at Wenvoe Community Centre**

PRESENT: Cllrs. D. Oliver (Chairman), I. Moody, C. Thomas, M. Harvey M. Tucker R. Tanner, V. Jervis, R. Sexton, J. Bird, K.Jones

Also present: Ms C.L. Harlow, Clerk to the Council

1	APOLOGIES FOR ABSENCE
	N/A
2	DECLARATIONS OF INTERESTS
	Cllr Harvey declared an interest in all matters regarding the Library.
3	APPROVAL OF MINUTES
	The minutes of the Council meeting held 17 th October 2019 were approved. Community Centre Car Park to be placed on Dec 19 Agenda

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POLICE MATTERS

Crime Stats Wenvoe Ward – October 2019

Police Ref No:	Crime	No of incidents reported
1900364621	Possible fraud, Scam phone calls	1
900367476 & 900378891	Neighbour issues	2
900381123	Fraud / Use of stolen credit card	1
900381679	Parking issues at school	1
900382059 & 900392187	Damage to vehicle	2
900382092	Domestic incident	1
900383438	Anti-social behaviour	1

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PLANNING

New planning applications referred for consultation:

Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
2019/01222/ADV 21 days from 12/11/19(by 03/12)	Valegate Retail Park, Culverhouse Cross 3 no. Totem signs, 2 no. 8000mm height, 2100 width and 410mm depth. 1 no. 3000mm height, 1950mm width and 410mm depth	NewRiver Retail (Portfolio No.08) Ltd	No Objection		
2019/01187/TPO	Woodside Grange, Woodside, Wenvoe Work to tree covered by TPO No. 07 of 1988: Prune and reduce branches of one Oak.	Mr Alun Davies	No objection subject to the applicant having submitted a professional arboriculture report		
2019/01177/OUT 21 days from 07/11/19 (by 28/11)	Glenburnie, Port Road, Wenvoe Outline planning application for a care home development and associated works with all matters considered except landscaping	Castleoak Care Development Ltd	Support in Principal subject to; 1 Access Road – Road safety, suggest enter via lane and exit onto roundabout 2 Evaluation of possible Flooding 3 Building is too far forward- not in line with present buildings 4 Trees – Landscaping screen		
2019/01115/FUL	Former ITV Studios, Culverhouse Cross Construction of drainage ditch	Bellway Homes Ltd	Objection - Should have been factored into original development	Awaiting Decision	

Previously reported planning applications and updates:

Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
2019/01004/ADV 21 days from 23/9/19 (by 14/10)	On Road outside the Valegate Retail Park, Culverhouse Cross Display of a double sided illuminated paper advertising panel, fully integrated into a bus shelter	Clear Channel	No Objection	Approved	06/11/19
2019/01042/FUL 21 days from 08/10/19 (by 29/10)	3, Whitehall Close, Wenvoe Single storey rear extension with raised terrace (as existing) conversion of garage to habitable room	Mr. & Mrs James Mackie	No Objection	Approved	13/11/19
2019/01084/FUL 21 days from 07/10/19 (by 28/10)	23, Rectory Close, Wenvoe First floor extension	Mr. Anthony Frost	No Objection	Awaiting Decision	
2019/00918/TPO No consultees	Woodside Grange, Wenvoe Works to trees cover by TPO - No. 07, 1988 (Norway Maple -crown lift & tip, clear conifers & Tulip tree remove unstable deadwood)	Mr. Jerry Lamb	No Objection	Awaiting Decision	
2019/01042/FUL 21 days from 30/09/19 (by 21/10)	73, Heol Collen, Culverhouse Cross, Cardiff A side and rear single storey extension providing an enlarged kitchen area and lounge	Mr. Neil Williams	No Objection	Approved	20/11/19
2019/00706/LA W 21 days from 25/10/19 (by 15/11)	4, Old Port Road, Wenvoe Erection of an out building for a sauna, gym and storage	Mr. J. Culbertson	No consultees	Awaiting Decision	
2019/01052/FUL 21 days from 01/10/19 (by 22/10)	Field House, 8, Old Port Road, Wenvoe Single storey extension to front of property, roof reconfiguration and erection of pergolas, log store to garden room/gym	Mr Daniel Lewis	No Objection	Approved	20/11/19

6	FINANCE AND PAYMENT OF ACCOUNTS 2019/2020			
(A)	Consideration was given to the report of the Clerk and Responsible Finance Officer detailing receipts and payments since that reported to last Council. Cash book balance 2019/20 had increased from £55,438.47 to £71,072.31 due to receipt of funding for Twyn Yr Odyn Playground			
(B)	Bank account – –Requested personal data from councillors for new bank account process			
(C)	Finance meeting proposed to move from Dec 19 to Jan 20 – AGREED			
7	VALE COUNCIL MATTERS	ACTION	BY WHOM	COMPLETED Y/N
	None			
8	Capital Projects – Update (a) Community centre, Vale Council S106 Agreement etc. (b) Children’s playgrounds	ACTION	BY WHOM	COMPLETED Y/N
(A)	<u>Library</u> Revised Delivery Profile was submitted to the Welsh Government VoG has arranged a scheme whereby WG Funding money is invoiced before the end of the financial year Outbuildings will need to be emptied and look into a container	Arrange clearance of outbuildings and storage container	Chair	
(B)	<u>Twyn-yr-Odyn Playground</u> VoG revised the layout slightly due to a water pipe issue. Work on the playground has commenced	N/A	N/A	N/A
(C)	<u>Grange Playground</u> Resident concerns in relation to the ramp were discussed	N/A	N/A	N/A
(D)	<u>Redrow Playground</u> Safety Inspection carried out so hopefully it will open soon	N/A	N/A	N/A
9	Allotments.	ACTION	BY WHOM	COMPLETED Y/N
	Previously discussed in Octobers meeting ; • Deposit of £50 for new members • Financial year to run from oct to oct • Rates stand CONFIRMED	Revised T&C’s	Allotment Wardens	
10	GDPR	ACTION	BY WHOM	COMPLETED Y/N
	We are required to comply with GDPR therefore we need to appoint a Data Protection Officer - Rhian volunteered	Meet and discuss further	Chair and Rhian	N

	11	<u>Any matters the Chairman decides are urgent</u>	ACTION	BY WHOM	COMPLETED Y/N
		None	N/A	N/A	N/A
	12	<u>Health & Safety</u>		H&S Committee	
		Remembrance Sunday - Cars tried to drive through crowd of people during service. Note for next year to ensure people either end to stop traffic,	People either end to stop traffic	H&S Committee	Y
	13	To receive reports from Chairman, Clerk and Members.	ACTION	BY WHOM	COMPLETED Y/N
	(A)	<u>Whitehall Quarry and Cemex</u> Only landscaping filling at present Proposal to have additional cemetery, car park and also a country park which would include Orchid Field managed by the Wildlife Group. Concerns; Cemex may charge for field Survey on Quarry before agreeing Planning would need to be submitted Possible high cost of maintenance	Continue discussions with VoG and Cemex	M Harvey	In Process
	(B)	<u>Twyn-yr-Odyn Polling Station</u> Confirmed polling will take place in Horse and Jockey Car Park	N/A	N/A	N/A
	(C)	<u>Recycling</u> Concerns discussed raised by residents' at Burdons Hill Concerns that waste collectors are not placing bags inside grey bins as advised by VoG waste manager	Contact VoG Waste dept.	Cllr Bird	In Process
	(D)	<u>Potholes</u> Please report any potholes to Cllr Bird or VoG council	N/A	N/A	N/A
	(E)	<u>Christmas Tree</u> Dinner – Confirmed that a bring a plate buffet at Jan 20 meeting	Contact J.Crockford to see if he is donating a tree this year Bring food and drink	Cllr Bird Councillors	Y
	(F)	<u>Cricket Club</u> Netting has been left and entangled with trees/bushes	Contact Cricket club and request its removed	Clerk	In Process
	(G)	<u>Casual Vacancy</u> Procedure discussed and agreed to look at applicants in Jan 20	Collate applicants	Clerk	In Process
	(H)	<u>Christmas 96 Bus Timetable</u> Place on noticeboard	Noticeboard	Clerk	Y

	14	Council correspondence and communications	ACTION	BY WHOM	COMPLETED Y/N
	(A)	Letters; Ramp – Acknowledge Comments and noted Care Home – Acknowledge and noted Power for people.org support request – not relevant and noted Neighbourhood Watch Minutes – Reviewed and noted	For information	Clerk	Y
Meeting Concluded					

Next meetings of Council: 19th December 2019, 7.30pm.

SIGNED _____ CHAIRMAN.

DATE _____