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Minutes of the Council Meeting held 15th April 2021
(by Zoom; the meeting was recorded)

7:00pm Presentation of the solar farm development 'Parc Dyffryn' at Vianshill Farm,
The Downs by Martyn Popham, from Cenin and supported by Jessica King

7.30pm

Present: Cllrs. DT. Oliver (Chair), Cllr J. Bird, MR. Harvey, C. Frost, I. Moody, C.
Thomas, M. Tucker, R Sexton, J. Williams.

1) Apologies received from K. Jones

Absent: C. Harlow, Clerk and Cllr. R. Tanner.

Cllr. Oliver, Chair advised there were 3 visitors at the meeting who were observing only:
Mr John Crockford, Mr. Ian Gaughan and Mr. Russell Godfrey. They were welcomed to
the meeting.

2) Interests were declared by Cllr. M. Harvey and Cllr. J. Williams with regards to the
Wenvoe Community Library Ltd.

3) The minutes of the Council meeting on 18/03/2021 were approved.

4) Police Matters: The SW Police crime map website recorded 15 crimes in Culverhouse
Cross and 18 in Wenvoe village for February 2021.

5) New planning applications were considered as follows:

- 2021/00421/FUL Enfield Cottage: No objection
- 2021/00382/FUL 2 Chapel Terrace: No objection
- 2020/00748/FUL Brackendene: Objection, inappropriate development in too
close proximity to the hamlet of Burdonshill
- 2021/00460/FUL 6 Heol Collen: Received just before meeting therefore to be
shared for comments after the meeting.
- 2021/00333/FUL Oaktree Farm Not supported

Updates:

- 2020/01577/FUL, Coedhirion: Approved
- 2021/00245/FUL, 56 Burdons Close: Approved
- 2021/00147/FUL, Vishwell Farm: Approved
- 2021/00125/FUL, 77 Burdons Close: Approved
- 2021/00114/FUL Whitehall Quarry, Supported
- 2021/00075/FUL Land west of St. Lythans, Supported

6) Finance and payment of accounts 2020/21

- (a) cash book: shared and approved
- (b) monitoring report: shared.
- (c) bank balances: as above. Balance £66,338. VAT to be claimed and predicted to lift balance to £69K when the account is credited
- (d) Cllr. Oliver, Chair proposed to employ Mr Adam Davies again to undertake the annual internal audit of the accounts. Supported. The introduction of a more stringent audit has been implemented to improve standards by Town & Community councils. WCC were scheduled this year however the process has been rescheduled to commence next year.

7) Capital Projects

- a) Library Replacement Building update. The latest layout and build programme were shared. Work will commence on site third week of August and is expected to complete 6 weeks later (end of September 2021). Cllr. Bird noted that demolition of the current building was not included in the plan. Cllr. Oliver, Chair agreed to follow up. The decking was discussed and agreed concrete slabs would be the material for the decking. It was also agreed to explore a contractor who could provide bait boxes around the building and the associated maintenance.
- b) Remaining S106 funds – A basket swing was proposed for the play area in Heol Collen if funds are available.
- c) Multi Use Games Area (MUGA) – plans are progressing. Meetings have been arranged with a supplier and with the VoG Council.

8a) and b) Decking adjacent to the Library Replacement Building.

Cllr. Harvey advised on 3 proposals following discussion with Charlotte Raine, officer responsible for S106 monies, VoG Council.

- i. WCC to resolve to provide decking (concrete slabs) adjacent to the Library Replacement Building with access steps on the grassed area to the west of the building. Unanimously supported.
- ii. WCC are to design and fund the outside recreational area. Unanimously supported.

- iii. WCC consults with VOG Council, submits intention and applies for S106 funds for the scheme. Unanimously supported.
- 9) Clerical support update – moved to the end of the meeting as part II (confidential)
- 10) Fly tipping and litter: Cllr. Sexton reported several members of the public have approached her to request CCTV in view of the worsening problem with fly tipping and rubbish. Cllr. Bird reiterated VoG Council have good processes in place for the public to report and Enforcement Officers to prosecute where appropriate. Cllr. Bird added fly tipping is a major problem in many rural areas.

Cllr. Sexton reported the litter pick that was organised on Easter weekend at Twyn Yr Odyn and St Lythans was very successful. Thanks were extended to Russell Godfrey who organised all the litter picking equipment.
An article will follow in 'Wenvoe What's On' with details of another litter pick to be organised at the end of May. Details to follow.
Cllr. Sexton wrote to the 3 local fast-food outlets about the litter pick exercise and received only one response from Starbucks who collaborated by picking up litter in their area.
- 11) Any matters the Chairperson decides are urgent.
The Community Centre may open from May 17th in line with Government guidelines.
One Voice Wales advised they are awaiting advice
- 12) Health & Safety Matters

Cllr. Thomas commented on the amount and poor state of potholes in the village.

Cllr. Frost requested an update on the defibrillators. WCC awaiting a response from Mr McGuire, Cambrian Park . Cllr. Oliver will follow up.

Cllr. Oliver, Chair, advised Ms Starke, Headteacher, Wenvoe C/W Primary school is very concerned about the high amount of traffic, the behaviour and poor parking of drivers at the start and end of school. A number of measures have been employed with little effect. Cllr. Bird suggested PCSOs or the Police are requested to be present at these peak times.

Cllr. Frost requested the litter bin to be reinstated by the bench at the entrance to Vennwood Close. Cllrs. were not in favour, citing litter bins are frequently used inappropriately and that the public should be encouraged to take their litter home

Cllr. Tucker advised youths causing vandalism by breaking branches of trees and causing general disturbance around the tunnel area by Vennwood Close. This is upsetting for the neighbourhood, particularly elderly residents. Cllr Oliver, Chair added some children had been seen on the roof of the Community Centre. PCSO to be informed.

Cllr. Thomas advised that a resident received a suspicious phone call from a person purporting to be a police officer from Fulham (London) who advised the resident of a family member close to them who was in custody and needed help. The information was quite convincing because the 'officer' had accurate details about the resident. Cllr. Oliver, Chair advised the same incident was reported on 'Wenvoe Next Door'

13) To receive reports from the Chairperson, Clerk and Members

Cllr. Moody gave an update on the purchases of the benches and will make enquires about plastic ones with a wood effect which have more longevity.

Cllr. Harvey reported he had contact with the Planning Officer processing the CEMEX application for the Whitehall Quarry Access Road. The Officer stated he would be writing a report next week recommending approval with an extension of use for 5 years.

Cllr. Oliver, Chair reported the following:

He received a brochure titled 'VE day 76' from the RBLI to celebrate 76 years post VE day. Cllr Oliver, will follow up as Cllr's were not familiar about the event.

Welsh Government have completed the permanent legal provisions for remote Council meetings

One Voice Wales have shared details about the Local Government & Elections Act. This means from April 2022 Community & Town Councils will have a duty to prepare and publish an annual report about the Council's priorities, activities and achievements. They will also have the power to pass a resolution to become eligible to exercise General Powers of Competence. From May 5th 2020 Councils will have a duty to consider training for Cllrs and Community Council staff and to publish training plans. This information was shared with Cllrs. prior to the meeting. Cllr. Bird recommended WCC await further instruction on how to progress from One Voice Wales.

Local Elections, May 6th. Community Centre will be a designated polling station. The Centre has been closed to the public since the end of March 2020. The WCC AGM is scheduled on the same evening (via Zoom).

14) Council correspondence and communications.

Cllr. Oliver, Chair received a letter from a local resident deploring WCC's response to the notices / posters regarding the lost dog of a resident in the village.

Cllr. Oliver, Chair thanked Mr John Crockford, Mr. Ian Gaughan and Mr. Russell Godfrey for attending and advised they are welcome to speak at WCC meetings with the usual notice period. Cllr. Oliver requested them to leave the meeting.

- 9) (part II) Clerical Support update: There was discussion regarding managing the Clerks' role during her absence. Several people have expressed interest in the clerical support role. It was proposed we continue with the recruitment process. Supported.

The meeting closed at 21.05

WCC AGM May 6th @ 7.30pm
Next WCC meeting: May 20th @ 7.30pm.