

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
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Community Centre
Old Port Road
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Minutes of the Wenvoe Community Council Meeting

Thursday 21st April 2022

7.30pm

Present:

Cllrs R Sexton (Chair), DT. Oliver, MR. Harvey, C. Frost, I. Moody, M. Tucker, R. Tanner, C. Thomas, K. Jones, J. Bird,

1. Apologies: Cllr. J Williams
2. Interests were declared by Cllr. M. Harvey with regards to the Wenvoe Community Library (WCL) Ltd.
3. The minutes of the WCC meeting held on 17th March 2022 were approved.
4. **Police Matters:** The Crime statistics for February 2022 were shared.

4a) A public meeting was held with the PCSO's on April 7th. There are 2 PCSO's, based in Llantwit Major and they have been in post for 6 months. They were advised they may use the Community Centre as a Hub when working in Wenvoe, and by parking their vehicle outside the Centre they will increase their profile in Wenvoe. The PSCO's advised they are aware of the local issues which are mainly youth vandalism and anti-social behaviour. They stressed that the public must report any crime episodes which would provide evidence that rates are increasing. There was discussion regarding incidents related to razor blades on local missing dog posters. The PSCO's are aware of this issue.

5. Planning updates:

[2019/01177/5/CD](#) Glenburnie, Port Road, Wenvoe – Refused

a) Employment Land and Premises Need Study: WCC Cllr's agreed it was not applicable to our Council.

6. Finance and payment of accounts:

Clarification was given regarding payments to the outgoing Clerk.

Cashbook: 2 of the 3 WCC bank accounts have been closed and amalgamated into one bank account.

6a) VAT refunded for the Hub. It was received before the end of March 22. Outstanding VAT claims – refer to rows 76 and 77 on the monitoring report.

6b) -

6c) The WCL rent was waived until 31.3.22. Various suggestions were made including ideas to generate income streams: Rent free providing WCL look after the maintenance or alternatively WCL to charge for their groups and activities in the same way as the Community Centre. Cllr. Sexton advised that at the WCC & WCL Liaison meeting, the WCL Directors requested to attend the June WCC meeting to explain how the function of the WCL is different to the former Library building.

No vote was taken, and opinions were divided. Cllr's Cllr Bird proposed the full rental charge recommence from 1.4.22. The WCL can approach WCC to discuss the rent if any difficulties. Cllr. Moody seconded.

6d) Annual accounts: Covered in the above comments

7a) Library Update

Risk assessments - Cllr Oliver advised VoG Council recommend WCC approach the Fire Service directly for sign off of the Hub risk assessments.

7b) No further update

7c) S106 monies:

Current list of expenditure in Wenvoe from S106 monies

- £565k S106 Education to build a new nursery at Gwenfo Primary School.
- £75k S106 Education used to extend classrooms in the foundation phase of Gwenfo Primary

- £180k S106 Sustainable Transport towards dropped kerbs and improvements to footpaths in Wenvoe Village.
- £125k S106 Sustainable Transport - Footpath and ramped access improvements on Old Port Road between the school and the Grange Park and Play Area.
- £190k S106 Community Facilities towards Wenvoe Library plus £40k SCGF
- £90k S106 POS/Community Facilities The Grange Play Area
- £25k S106 Community Facilities Tywn Yr Odyn new play area
- New shelters, footpaths, crossings
- Benches

Consideration is being given about the remaining S106 monies. Possible uses are a half MUGA which would involve upgrading (and retaining) the tennis courts for dual use.

Remainder of S106 monies to be spent by September 2022.

8) Other projects and responsibilities:

- a) Neighbouring hedge: WCC will take responsibility for any further trimmings.
- b) Jubilee budget: Toposcope: Cllr Bird commended Cllr Moody. Specification and costs were agreed at a cost of £2100. Cllr Moody agreed to email the details to Cllr. Sexton, Chair. Cllr. Moody agreed to oversee the supply and installation of the Toposcope.
- c) The Local Government and Elections (Wales) Act 2021: Cllr Sexton, Chair to complete the first annual report as requested.

Virtual / hybrid meetings to provide the option for Cllr's and the public to access meetings remotely. Cllr. Oliver provided a quote from 'Yealink' for £3,500. Cllr Bird volunteered an alternative source for a quote.

d) Annual report– covered under c)

e) Review of Hub:

- Patio – Cllr. Harvey informed Andrew Ball has advised the costs are coming together.
- Signage – Cllr Frost advised the current library sign on old Port Road is obscured by the Conifer hedge on one side. Discussion regarding new signage for the Hub and an additional sign at the junction of Walston Road and Wenvoe Close. Advice to be sought from VoG Highways.
- Request from the Hub Liaison group for a budget for the official opening of the Hub on May 21st. WCC voted in favour of paying £65 for the cake for the occasion.

- WCL Directors requesting a user manual to cover operational matters and adverse events for safety reasons. WCC resolve to establish a user manual through a meeting to include Cllr's Oliver, Sexton and Frost.

f) Community Centre windows: Andrew Ball is managing the new windows for the CC. Peter Thomas, Conservation Officer, VoG Council will be advised too.

g) Wenvoe Community Mapping Project 2016 – Creative Rural Communities Team.

4 out of 5 of the top priorities identified by the mapping project have been

achieved through S106 monies. These are:

- Replacement Library with new multi-functional building to include café
- Renew play equipment to Grange Avenue
- Village coffee shop
- Installation of a multi-use games area (in discussion)

h) Discussed under c)

i) Cllr. Sexton, Chair advised she was offering the position of WCC Clerk to a candidate tomorrow. Currently WCC are operating without a Clerk.

9) Any matters the Chairman decides are urgent – Local Elections: VoG notification released 21st – 28th April for applications to stand for WCC. If more than 8 applicants there will be a by-election at the end of May. WCC requires 4 Cllr's to be quorate can then co-opt. Cllr Sexton remains Chair until a new Chair is elected.

10) **Health and Safety:**

- a) WCC and Hub Fire risk assessments: Cllr Oliver advised VoG Council recommend WCC approach the Fire Service directly for sign off of the Hub risk assessments.
- b) Cllr Moody reported cars travelling through the village at high speed particularly early morning.
- c) Cllr Moody reported there was rubbish scattered and all local bins were filled following a party in the Village Hall last weekend.

11.) **To receive reports:**

WCC £400 contribution towards the replacement bench by the war memorial. Ms Rees asked if there was a time limit because she wishes to fund raise for the reminder. It was agreed there is a 6-month time limit for WCC contribution.

12) **Correspondence and Communications:** None

The meeting ended with the Chair presented gifts to Cllr. M. Harvey and Cllr. I. Moody in recognition of the many years' service they have given as Councillors on Wenvoe Community Council.

Meeting closed @ 9.45pm

Next WCC meeting: To be confirmed following the election.