



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above
Council will be held at Wenvoe Library/Hub on
Thursday 19 June 2025 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
4. To approve the minutes of the Council meeting held 15 May 2025
5. Public participation
6. Police Matters: <https://www.police.uk/pu/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
7. To consider new and updated Planning Applications (see planning list)
8. Finance and payment of accounts 2025
 - a) 1-31 May 2025
 - b) Payment Schedule
9. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) First Registration of Land & Carpark Boundary update
 - e) Cemetery – update
 - f) Multi location meetings – update
 - g) Noticeboards – update
 - h) Defibrillator cabinet - update
 - i) Installation of Cork Noticeboards & King's Portrait
 - j) Repairs to guttering – outbuilding
 - k) Welsh Water
 - l) St Andrews Cross bus stop overgrown
 - m) Quarryman's stone
 - n) Councillor Complaint - Bullying and Harassment
 - o) Outbuilding doors
10. Ward Councillor Report
11. Any matters the Chairman decides are urgent
12. To receive reports from Chairman, Clerk and Members
13. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item).

Next meeting: 17 July at 7:30 pm: Monthly Meeting

Signed

Debbie Barrett-Plows
Clerk to the Council

To view the full Agenda please visit:
www.wenvoecouncil.org.uk

Agenda 6

Wenvoe Crime/ASB incidents
For the period 08.05.2025 -

Awaiting information

New Planning Applications

2025/00355/LAW	14 Whitehall Close Extension to existing dormer (north side roof)	No consultations
Applicant: Mr Richard Furminger		

2025/00075/TPO	4 Larchwood Work to trees covered by TPO	No consultations
Applicant: Mr Chris Flynn		

Previously Reported Planning Applications

2025/00379/FUL	Former Beech Tree Inn Variation of Condition 3 (operating hours) of Planning permission 2024/01174/FUL: Change of Use from Bar & Restaurant to Church	Approved 27.05.2025
Applicant: Mr Nelson Kerr		

2024/01212/FUL (ANH)	Construction and operation of a Battery Energy Storage System (BESS) facility including the erection of battery container units inverters, 132kV substation, 33kV customer switchgear, storage container and welfare container, water tank, new internal access roads, resurfaced compound, installation of perimeter fencing and access gate; associated ground works; and landscaping	Approved 16.05.2025
Applicant: Greenfield Energy Developments Ltd		

2023/01123/FUL	Tunnelside Yard, Snell Yard Wenvoe Proposed change of use from agricultural land to proposed caravan suite for touring caravans and motorhomes (no static caravans)	Application Withdrawn
Applicant: Mr Steven Reynolds		

2025/00315/FUL	5 Wenvoe Close Demolition of existing garage and utility room. Erection of 2 storey extension to left side of the house	No objection
Applicant: Mr Taylor Bond		

2024/00543/FUL (HM)	Wayside Cottage, Dyffryn Proposed new access gate to lane	No Objection
Applicant: Mr Paul Frost		

2023/00373/OUT

Upper House, Pound Lane, Wenvoe
Proposed two- bedroom bungalow

No objection

Applicant: Mr Roger Bentley

Wenvoe Community Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/05/2025		
	Cash in Hand 01/04/2025		34,687.90
	ADD Receipts 01/04/2025 - 31/05/2025		21,347.05
	SUBTRACT Payments 01/04/2025 - 31/05/2025		56,034.95
	Cash In Hand 31/05/2025 (per Cash Book)		16,015.16
B			40,019.79
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2025	0.00	
	Wenvoe Community Council 31/05/2025	40,019.79	
	Lloyds Deposit Account 31/05/2025	0.00	
			40,019.79
	Less unrepresented payments		
	Plus unrepresented receipts		40,019.79
	Adjusted Bank Balance		40,019.79
A = B Checks out OK			

Wenvoe Community Council

2 June 2025 (2025-2026)

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
12	Cemetery - Income	06/05/2025		Wenvoe Community		Cemetery	Janet Thelma Laura Brown	X	1,590.00		1,590.00
13	Cemetery - Income	08/05/2025		Wenvoe Community		Cemetery	Kerry-Anne Gibbison	X	530.00		530.00
15	WCC Hall Hire	08/05/2025		Wenvoe Community	Mobile Cheque De	Wenvoe Community Centre Ha	Canon Hill Art Space	X	144.00		144.00
14	Cemetery - Income	08/05/2025		Wenvoe Community		Cemetery	Barbara O'Grady	X	530.00		530.00
16	Community Income	09/05/2025		Wenvoe Community	BACS	Community Filming	Pobol y Cwm	X	200.00		200.00
17	Electricity & Gas	20/05/2025		Wenvoe Community	BACS	Electricity	Wenvoe Community Librar	X	640.55		640.55
18	Cemetery - Income	23/05/2025		Wenvoe Community	BACS	Cemetery	M-S Group	X	106.00		106.00
19	WCC Hall Hire	29/05/2025		Wenvoe Community	CR 500085	Wenvoe Community Centre Ha	Sophie Andrews	X	43.00		43.00
20	WCC Hall Hire	29/05/2025		Wenvoe Community	CR 500086	Wenvoe Community Centre Ha	Toddler Group	X	30.00		30.00
21	WCC Hall Hire	29/05/2025		Wenvoe Community	CR 500086	Wenvoe Community Centre Ha	Patchwork Ladies	X	527.00		527.00
Total									4,340.55		4,340.55

Wenvoe Community Council

2 June 2025 (2025-2026)

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
27	cleaner	02/05/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
29	Grounds - Cemetery	06/05/2025		Wenvoe Community	SO	Cemetery Bins	Michael Tucker	X	20.00		20.00
28	cleaner	09/05/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
32	Cleaning Equipment & Products	14/05/2025		Wenvoe Community	CARD	Cleaning Materials	Amazon Services Europe S.	S	37.07	7.42	44.49
31	Clerk Salary	15/05/2025		Wenvoe Community		Clerk Salary	Clerk - Salary	X	1,472.73		1,472.73
30	Clerk Pension	15/05/2025		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	420.34		420.34
36	cleaner	16/05/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
34	Electricity & Gas	19/05/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	68.87	3.44	72.31
33	Electricity & Gas	19/05/2025		Wenvoe Community	DD	Light & Heat	British Gas	L	202.02	10.10	212.12
35	Bank Charges	19/05/2025		Wenvoe Community	PAY	Sundry Expenses	Lloyds Bank	X	5.78		5.78
37	Cleaning Equipment & Products	20/05/2025		Wenvoe Community	BACS	Cleaning Materials	Wenvoe Community Counc	X	16.72		16.72
38	Audit	20/05/2025	15 May 2025	Wenvoe Community	BACS	Audit Fees	Joanna Howell	X	204.55		204.55
40	Stationery	20/05/2025	15 May 2025	Wenvoe Community	BACS	Stationery	Banner Business Solutions	S	-15.95	-3.19	-19.14
41	Stationery	20/05/2025	15 May 2025	Wenvoe Community	BACS	Stationery	Banner Business Solutions	S	54.45	10.89	65.34
42	Subscriptions	20/05/2025	15 May 2025	Wenvoe Community	BACS	Subscriptions	One Voice Wales	X	554.00		554.00
43	Professional Services	20/05/2025	15 May 2025	Wenvoe Community	BACS	Legal & Professional Fees	JCP Solicitors Limited	S	1,000.00	200.00	1,200.00
43	Professional Services	20/05/2025	15 May 2025	Wenvoe Community	BACS	Legal & Professional Fees	JCP Solicitors Limited	X	74.00		74.00
39	Equipment & Furniture - Admin	20/05/2025	15 May 2025	Wenvoe Community	BACS	Fixtures & Fittings	Banner Business Solutions	S	28.00	5.60	33.60
44	Subscriptions	21/05/2025		Wenvoe Community	CARD	Subscriptions	123 Reg	S	12.99	2.60	15.59
45	cleaner	23/05/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
47	Council Tax	27/05/2025		Wenvoe Community	DD	Council Tax	Vale of Glamorgan Council	X	295.00		295.00
46	cleaner	28/05/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	15.00		15.00
49	WCC Hall Hire	29/05/2025	17 April 2025	Wenvoe Community	CARD	Fixtures & Fittings	The Defib Pad	S	561.18	112.24	673.42
48	Insurance	29/05/2025	17 April 2025	Wenvoe Community	BACS	Insurance	Zurich Insurance Company	X	2,580.04		2,580.04
49	Postages	29/05/2025	17 April 2025	Wenvoe Community	CARD	Fixtures & Fittings	The Defib Pad	S	7.74	1.54	9.28
51	Telephone & Broadband	30/05/2025		Wenvoe Community	DD	WCC Broadband	Onecom	S	72.53	14.51	87.04
50	cleaner	30/05/2025		Wenvoe Community	SO	Cleaner	Cleaner	X	45.00		45.00
Total									7,912.06	365.15	8,277.21

Payment Schedule

1. John Crockford	Grounds Contract Short Grass Cut	£1353.60
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