



WENVOE COMMUNITY COUNCIL **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 16 April 2026 at 7.30pm

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 19 March 2026
4. Public participation
5. Police Matters (see Crime Report)
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2026
 - a) 1-31 March 2026
 - b) Budget review 2026-2027
 - c) Internal Auditor
 - d) Payment Schedule
8. Other projects and responsibilities
 - a) WRAC - update
 - b) Fly-tipping Enforcement – update
 - c) Section 6 – Environmental (Wales) Act 2016
 - d) Cemetery – update
 - e) Welsh Water – update
 - f) Health & Safety Committee – annual safety inspections - update
 - g) Stone wall – update
 - h) WCC Car Park - update
 - i) WCC windows – update
 - j) Community Open Day
 - k) Councillor Training Plan
 - l) Refurbishment of Male & Female toilets – Wenvoe Community Centre
 - m) Library licence to occupy - update
 - n) Cemetery Gate signage
 - o) Policies for adoption
9. Ward Councillor Report
10. Any matters the Chairman decides are urgent
11. To receive reports from Chairman, Clerk and Members
12. To receive correspondence not specifically referenced on the Agenda (decisions cannot be taken in relation to matters raised under this agenda item)

Next meeting: 21 May 2026 at 7:30 pm: Monthly Meeting

Signed
Debbie Barrett-Plows, Clerk to the Council

To view the full Agenda or join the meeting please visit - www.wenvoecouncil.org.uk for further information

Agenda 5

Wenvoe Crime Report
For the period 12.03.2026 – 08.04.2026

There were 20 occurrences through address search Wenvoe (excluding St Nicholas and Bonvilston).

This also includes Vale of Glamorgan side of Culverhouse Cross including Cophorne Hotel.

Occurrences of Note:

ASB	Alps Quarry	Unknown persons riding motorbikes, individuals had already left on officers attendance
Attempted Burglary	Gwern Close	Back door handle interfered with; individual did not gain access to property. No CCTV or witnesses. CSI have attended to take samples

Several incidents relating to ASB at McDonalds/Thefts at Retail Park

New Planning Applications

There are no new planning applications.

Previously Reported Planning Applications

2026/00036/FUK (GW)	Goldsland Farm Create a new wildlife pond, measuring 25m x 12m and two swales/ditches to capture water as it runs down the sloped bank to channel into the new field pond and away from the outlining farm properties Applicant: Abigail Reader	No objection
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2026/00023/FUL	71 Burdons Close Single storey ground floor extension, attic conversion with flat roof dormer and part conversion of garage into gym. Removal of existing conservatory. Applicant: Mr & Mrs Barry Pappin	No objection
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2026/00078/FUL (SDB)	Blodfa, Station Road East Internal remodel at ground and first floor, conversion of garage to habitable space, replacement dormer with Juliet balcony to rear elevation, and hip to gable roof extension. Applicant: Mr & Mrs Rattenbury	Approved 20.03.2026
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2025/01110/FUL (WG)	Tarrws Cottage, Old Port Road Conversion of proposed outbuilding to habitable building Applicant: Mr Dennis Kitt	No objection
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2025/00555/FUL (ANH)	The Byre Farm Retrospective approval of temporary rural enterprise dwelling with associated infrastructure for three years Applicant: Mr Stephen Lakin	No objection
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2024/00543/FUL (HM)	Wayside Cottage, Dyffryn Proposed new access gate to lane Applicant: Mr Paul Frost	No Objection

Wenvoe Community Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/03/2026			
	Cash in Hand 01/04/2025			34,687.90
	ADD Receipts 01/04/2025 - 31/03/2026			72,161.93
				106,849.83
	SUBTRACT Payments 01/04/2025 - 31/03/2026			64,901.73
A	Cash in Hand 31/03/2026 (per Cash Book)			41,948.10
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2026	0.00	
	Lloyds Deposit Account	31/03/2026	0.00	
	Wenvoe Community Council	31/03/2026	41,948.10	
				41,948.10
	Less unrepresented payments			
				41,948.10
	Plus unrepresented receipts			
B	Adjusted Bank Balance			41,948.10
	A = B Checks out OK			

Wenvoe Community Council
RECEIPTS LIST

01 April 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
158	Electricity & Gas	03/03/2026		Wenvoe Community	BACS	Electricity	Wenvoe Community Libran	X	135.47		135.47
159	Electricity & Gas	06/03/2026		Wenvoe Community	BACS	Electricity	Wenvoe Community Libran	X	111.55		111.55
160	Cemetery - Income	11/03/2026		Wenvoe Community	BACS	Cemetery	M-S Group	X	128.00		128.00
161	WCC Hall Hire	12/03/2026		Wenvoe Community	BACS	Wenvoe Community Centre Ha	Jessica Ann Webley	X	64.00		64.00
169	WCC Hall Hire	24/03/2026	19 March 2026	Wenvoe Community	BACS	Wenvoe Community Centre Ha	The Awen Project	X	-100.00		-100.00
162	Cemetery - Income	26/03/2026		Wenvoe Community		Cemetery	Liz Lester	X	207.00		207.00
163	Cemetery - Income	26/03/2026		Wenvoe Community	BACS	Cemetery	Annmarie` Honey	X	530.00		530.00
168	Recycling Products via VOG	31/03/2026		Wenvoe Community	CR 500154	Recycling Products	Miscellaneous receipts	X	65.00		65.00
164	WCC Hall Hire	31/03/2026		Wenvoe Community	CR 500154	Wenvoe Community Centre Ha	Sophie Bond	X	30.00		30.00
165	WCC Hall Hire	31/03/2026		Wenvoe Community	CR 500154	Wenvoe Community Centre Ha	Elderfit	X	64.00		64.00
166	WCC Hall Hire	31/03/2026		Wenvoe Community	CR 500154	Wenvoe Community Centre Ha	Bablu Miah	X	56.00		56.00
167	WCC Hall Hire	31/03/2026		Wenvoe Community	CR 500154	Wenvoe Community Centre Ha	Patchwork Ladies	X	556.50		556.50
Total									1,847.52		1,847.52

Wenvoe Community Council

01 April 2026 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
242	Electricity & Gas	03/03/2026		Wenvoe Community		Light & Heat	British Gas	L			
244	Stationery	03/03/2026		Wenvoe Community	BACS	Stationery	Amazon Services Europe S	S	-22.49	-4.50	-26.99
243	Grounds - Cemetery	05/03/2026		Wenvoe Community	SO	Cemetery Bins	Michael Tucker	X	20.00		20.00
245	Stationery	11/03/2026		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	9.20	1.84	11.04
246	Clerk Pension	13/03/2026		Wenvoe Community	BACS	Pension Contributions	Cardiff & Vale of Glamorga	X	433.92		433.92
247	Clerk Salary	13/03/2026		Wenvoe Community	BACS	Clerk Salary	Clerk - Salary	X	1,511.22		1,511.22
248	Electricity & Gas	17/03/2026		Wenvoe Community	DD	Light & Heat	British Gas	L	48.61	2.43	51.04
249	Electricity & Gas	17/03/2026		Wenvoe Community	DD	Light & Heat	British Gas	S	281.47	56.29	337.76
250	Sundry Expenditure	17/03/2026		Wenvoe Community		Bank Charges	Lloyds Bank	X	9.10		9.10
251	Stationery	18/03/2026		Wenvoe Community	CARD	Stationery	Amazon Services Europe S	S	9.06	1.81	10.87
252	cleaner	20/03/2026		Wenvoe Community	SO	Cleaner	Cleaner	X	180.00		180.00
253	Sundry Expenditure	23/03/2026		Wenvoe Community	BACS	Repairs & Renewals	Barry Security Centre & Lo	X	315.00		315.00
254	Recycling Products via VOG	24/03/2026	19 March 2026	Wenvoe Community	BACS	Recycling Products	Vale of Glamorgan Council	X	50.00		50.00
255	WCC Hall Hire	24/03/2026	19 March 2026	Wenvoe Community	BACS	Wenvoe Community Centre Ha	The Awen Project	X			
256	Annual Servicing of Equipment	24/03/2026	19 March 2026	Wenvoe Community	BACS	Annual Safety Checks	VOG Fire & Security Ltd	S	200.00	40.00	240.00
257	Subscriptions	24/03/2026	19 March 2026	Wenvoe Community	BACS	Subscriptions	One Voice Wales	X	583.00		583.00
258	Subscriptions	24/03/2026	19 February 2026	Wenvoe Community	BACS	Subscriptions	Scribe	X	532.80		532.80
259	Councillor Remuneration	24/03/2026	19 February 2026	Wenvoe Community	BACS	Councillor Remuneration	Paul Freeman	X	208.00		208.00
260	Councillor Remuneration	24/03/2026	19 February 2026	Wenvoe Community	BACS	Councillor Remuneration	Nicola Gater	X	156.00		156.00
261	Cleaning Equipment & Products	26/03/2026		Wenvoe Community	CARD	Cleaning Materials	Homebargains	S	7.81	1.56	9.37
262	Telephone & Broadband	31/03/2026		Wenvoe Community	DD	WCC Broadband	Onecom	S	72.53	14.51	87.04
Total									4,605.23	113.94	4,719.17

Payment Schedule

1.	Scott FPS	Annual Extinguisher Maintenance	£52.56
2.	CID Electrics	4 x Emergency Lights Replacement	£295.06
3.	CID Electrics	EICR Wenvoe Community Centre	£640.00