

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi,
Gwenfô
Bro Morgannwg
CF6 6AL



Community Centre
Old Port Road,
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CF5 6AL

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**MINUTES OF THE
WENVOE COMMUNITY COUNCIL MEETING
held on 16th May 2019 at 7.30pm
at Wenvoe Community Centre**

PRESENT: Cllrs. D. Oliver (Chairman), J. Bird, M.R. Harvey, V. Jervis, I. Moody,
R. Tanner, C. Thomas, M. Tucker

Also present: Mr AD Williams, Clerk to the Council.

64/19 APOLOGIES FOR ABSENCE.

Cllrs. K. Jones, R. Sexton.

65/19 DECLARATIONS OF INTERESTS

Cllr. MR Harvey in relation to matters concerning Wenvoe library.

66/19 APPROVAL OF MINUTES.

Resolved: That the minutes of the Council meeting held 18th April 2019 and of the Council Annual meeting held 2nd May 2019 be approved.

67/19 POLICE MATTERS

No police attendance, written report received from PCSO Sion Summers detailing crime in the three months to end of March 2019 as below:

Violence with injury	2 no. incidents
Violence without injury	5 no. incidents
Stalking and harassment	2 no. incidents
Serious sexual offences (other)	2 no. incidents

Residential burglary	4 no. incidents
Business and community burglary	1 no. incident
Vehicle offences	8 no. incidents
Bicycle theft	1 no. incident
Shoplifting	21 no. incidents
Theft (other)	7 no. incidents
Criminal damage	7 no. incidents
Public order offences	2 no. incidents
Misc. crimes against society	3 no. incidents

Resolved: Noted.

68/19 PLANNING MATTERS

(a) New Planning Applications referred for consultation:

	Application No.	Location & proposal	Applicant
(i)	2019/00453/TPO	7, Church Rise, Wenvoe Work to trees covered by TPO No. 04 of 1951. Rear garden - one Sycamore tree to have all overhanging branches cut back to main trunk. Resolved: No objection	Mr John Wild
(ii)	2019/00432/FUL	Lingfield, 34 Old Port Rd., Wenvoe Extension of existing detached garage. Resolved: No objection	Mr. Paul McDonald

(b) Planning updates, previously reported applications:

	Application No.	Location & proposal	Vale Council's decision
(i)	2019/00379/TPO	Open Space, Grange Avenue - Play Area, Wenvoe Work to Trees covered by TPO No.4 of 1951: Remove 1 Ash, 1 Corsican Pine, 1 Horse Chestnut and 1 Cherry Resolved: Supported	Approved
(ii)	2019/00374/FUL	8, Larchwood, Wenvoe Bespoke single storey orangery extension to the rear of existing dwelling Resolved: No objection	Approved
(iv)	2019/00339/FUL	Open Space, Grange Avenue - Play Area, Wenvoe Work to Trees covered by TPO No.4 of 1951: Remove 1 Horse Chestnut and 1 Corsican Pine Resolved: Supported	Approved
(v)	2019/00307/TPO	4, Larchwood, Wenvoe Trim over hanging branches on 2 Oak and an Ash Resolved: No objection subject to work being recommended and undertaken by a recognised tree surgeon.	Approved

(vi)	2019/00284/FUL	Glebelands, 27, Rectory Close, Wenvoe 2 Storey side extension to replace the existing single storey side extension. Resolved: Object as not in keeping with roof line and character of adjacent properties.	Approved
(vii)	2019/00248/FUL	9, Tarws Cl., Wenvoe Loft conversion Resolved: No objection	Refused
(viii)	2019/00180/TPO	10, Goldsland Walk, Wenvoe Work to Oak tree covered by TPO No. 8 of 2012. Resolved: No objection	Approved
(ix)	2018/01418/FUL	Poundfield Farm, Pound Lane, Wenvoe. Retention and completion of existing building to provide ancillary living accommodation. Resolved: Object as the proposed building lies in the “open countryside”, and being neither an annex nor integral to the existing house.	Refusal - Enforcement

69/19 FINANCE AND PAYMENT OF ACCOUNTS 2018/19 & 2019/20

Consideration was given to the reports of the Clerk and Responsible Finance Officer detailing receipts and payments since that reported to last Council. Cash book balances 2018/19 had fallen from £43,311.06 to £43,161.06 to tally with that reported in the year end final accounts, and in respect of 2019/20 had fallen from £43,161.06 to £42,610.60.

Resolved: That the reports be noted.

70/19 ANNUAL REPORT & ACCOUNTS 2018/19

Council considered the Annual Report and Accounts and the Annual Audit Return as required by the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2015.

Resolved:

- (i) That the Council's Annual Report & Accounts and Annual Audit Return be approved.
- (ii) That the required notice regarding the “Exercise of elector's rights”, Vis public inspection of the accounts, be given.

71/19 VALE COUNCIL MATTERS

(a)Highways issues

- (i) Ongoing highways issues, update.

Nothing further.

- (ii) Other highways issues (Cllr Bird)
(Min 20/19 (a) (ii) February 2019 refers)

Further to that previously reported, Five Mile Lane improvement works running ahead of schedule, Sycamore Cross road towards Peterston SE expected to reopen 17th May 2019.

- (b) Other

- (i) Refuse collection

Cllr Moody expressed concern regarding delays in collecting refuse in Wenvoe.

Whilst collection day is scheduled for Tuesday each week of late the actual collection has been carried over to Wednesday with the resultant blowing around of refuse and the opportunity for refuse bags to be interfered with by third parties.

Resolved: Clerk to pursue matter with Vale Council.

- (ii) Education issues (Cllr Bird)

Wenvoe school receiving funding for further building extension works, consultation underway regarding new school in St. Nicholas.

72/19

CAPITAL PROJECTS / RURAL REGENERATION GRANT - UPDATE

(Minute No. 46/19 April 2019 refers)

- (a) Community centre extension / S106 agreement – Chairman advised tenders were for return by 17th May 2019, construction phase July to Christmas 2019, library building demolition to follow.

Working group would meet with Vale Council officers in early June 2019 to discuss tenders received.

Notwithstanding the delegated powers of the working party, Cllr Harvey expressed concern regarding the considerable responsibilities that the S106 agreement, already entered into, placed upon the Council. As such he considered that this should have been reported and considered by Council at its April meeting, vis prior to it being signed off and returned to the Vale Council.

Notwithstanding his concerns as above, Cll Harvey confirmed that he did not anticipate any significant financial problems arising out of the agreement.

(b) Working party composition

Resolved: To comprise Chairman, Cllrs Harvey and Moody, and Mr Alan French representing the Wenvoe Community Library.

(c) Children's Playground

Twyn-yr-Odyn – Design proposal awaited from Vale Council prior to issue of tender documents.

Grange – Cllr Bird to pursue Vale Council regarding tender stage etc.

**73/19 BOUNDARY COMMISSION –
REVIEW OF PRINCIPAL COUNCIL WARDS**

Clerk reported on consultation as above, response if any to be made by 31st July 2019.

A review of Community Council wards by the Vale Council will follow in 2023.

Resolved: Working party comprised of Cllrs Bird and Harvey to report back to Council with draft response.

74/19 CHAIRMAN'S URGENT MATTERS

None.

75/19 HEALTH & SAFETY

None.

**76/19 CEMETERY – IMPROVEMENTS ETC.
(Minute No. 47/19 April 2019 refers)**

(a) Improvements - Chairman advised that the matter of improving levels and the means of achieving this remained under consideration.

Cllr Moody expressed concern regarding maintaining the height of grass within the limits as agreed.

Resolved: Cll Tucker to discuss with the appointed contractor.

(b) Grave renumbering

Resolved: The necessary instructions be issued to Messrs Mossford monumental masons.

77/19

**COUNCIL ADMINISTRATION — Chairman to make concise minuted statement identifying the outstanding issues / problems regarding (i) Burial records (ii) VAT, (iii) HMRC, (iv) Allotments , and measures to be taken to resolve these issues.
(Agenda Item requested by Cllr Harvey)**

Cllr Harvey reminded Council of the request by the Council's Clerk for assistance back in November last year and that he was resigning if no such assistance was forthcoming.

The Clerk had now resigned and in light of this Cllr Harvey reminded Council of its obligation under the Local Government Act 1972, Section 151, "to make arrangements for the proper administration of its financial affairs and that one of their officers has responsibility for the administration of those affairs."

Cllr Harvey was of the opinion that the concerns raised by the Clerk had not been properly addressed by the Council and requested that the Chairman make a concise statement on these matters.

Chairman responded that with regard to:

- (a) Burial records - that with the assistance of Cll Sexton these were substantially complete and would be finalised very shortly.
- (b) VAT claim (annual) – anticipated that claim will be submitted by outgoing Clerk prior to finishing his employment.
- (c) HMRC (PAYE/ NI etc.) – no outstanding issues.
- (d) Allotments – anticipated few outstanding bills will be rendered by Clerk prior to finishing his employment.

77/19

REPORTS OF CHAIRMAN, MEMBERS AND CLERK

(a) Chairman

None

(b) Members

- (i) Cllr Harvey – Council administration – Expressed further concern regarding the non-reporting of communications to the Council and proposed that an agenda item "Communications to Council" be included in future agenda.

All letters, emails etc. received since the previous meeting to be noted and minuted as received and if significant be read to Council.

Resolved: Agenda item “Communications to Council” be included in future agenda.

- (ii) Cllr Tucker – Bus service to Cardiff – Expressed concern that on occasion buses had failed to arrive in Wenvoe resulting in residents missing hospital appointments etc..

Cllr Bird suggested that residents avail themselves of the Green Links service provided by the Vale Council, information available from the Vale and from Wenvoe Community Library.

Next meetings of Council: Thursday 20th June 2019, 7.30pm.

SIGNED.....CHAIRMAN.

DATE.....