

Y Ganolfan Gyndeithasol
Yr Hen Bwrtawl
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

Minutes of Council Meeting Held on 16 January 2025

Present: Cllrs J Williams (Chair), S Milliner (Vice Chair), M Harvey, C Thomas, R Sexton, P Freeman, P Gaughan, J Crockford, N Gater, R Godfrey, D Barrett-Plows Clerk to the Council.

1. **Apologies:** None
2. **Declarations of Interest under the Council's Code of Conduct:**
Cllr J Williams – Wenvoe Community Library Limited & The Hub, Cllr M Harvey – Wenvoe Community Library Limited, Cllr J Crockford – Grounds Contract & Cllr S Milliner – Office Redecoration

3. **The minutes of the meeting held of 19 December** were unanimously approved and signed. The Finance Minutes held 8 October 2024 were also signed.

4. There was no public participation.

5. **Police Matters**

There were 28 crime incidents from 17 December 2024 – 8 January 2025.

There were no incidents of note relating to Wenvoe

Most incidents relating to Culverhouse Cross Retail Park, several incidents relating to ASB at McDonalds and thefts at Retail Park

6. **Planning**

7. **New Planning Applications**

2024/01174/FUL (WG)	Former Beech Tree Inn	
	Change of use from Bar & Restaurant to Church	No objection
	Applicant: Plymouth Brethren Christian Church	

2024/01212/FUL (ANH)	<p>Construction and operation of a Battery Energy Storage System (BESS) facility including the erection of battery container units inverters, 132kV substation, 33kV customer switchgear, storage container and welfare container, water tank, new internal access roads, resurfaced compound, installation of perimeter fencing and access gate; associated ground works; and landscaping</p> <p style="text-align: right;">Applicant: Greenfield Energy Developments Ltd</p>	Objection
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Previously Reported Planning Applications

2024/01047/HR (ANH)	<p>N53 Wenvoe, St Lythans Partial removal of 33 hedgerows, located near Wenvoe – Sections are all 6m. All hedgerows are over 30m in length and support Hazel Dormouse Muscardinus Avellanarius.</p> <p style="text-align: right;">Applicant: Mr Jonathan Houston</p>	Approved 23.12.2024
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2024/00946/FUL (ANH)	<p>Dyffryn Springs, St Lythans Road Retention of replacement marquee for Weddings and entertainment functions subject to modification and landscaping</p> <p style="text-align: right;">Applicant: Mr Jonathan Bird</p>	Approved 20.12.2024
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2024/00866/FUL (GW)	<p>The Laurals, 6 Walston Road, Wenvoe Two storey extension to the rear of the house an existing single storey side extension to be removed</p> <p style="text-align: right;">Applicant: Miss Samantha Taylor</p>	Approved 30.12.2024
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2024/00815/ADV (SDB)	<p>Dyffryn Gardens Directional signage for visitors including car parking and access, facilities and exits. Signage for visitors including maps, restricted areas and opening times. Mixture of wall mounted, bracket mounted, buried and freestanding signs</p> <p style="text-align: right;">Applicant: Ms Caroline Dadd</p>	Approved 16.12.2024
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2024/00543/FUL (HM)	<p>Wayside Cottage, Dyffryn Proposed new access gate to lane</p> <p style="text-align: right;">Applicant: Mr Paul Frost</p>	No Objection
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2023/01123/FUL **Tunnelside Yard, Snell Yard Wenvoe** No objection
Proposed change of use from agricultural land
to proposed caravan site for touring caravans and
motorhomes (no static caravans)

Applicant: Mr Steven Reynolds

2023/00373/OUT **Upper House, Pound Lane, Wenvoe** No objection
Proposed two- bedroom bungalow

Applicant: Mr Roger Bentley

2021/00075/FUL (ANH) **Land West of St Lythans** No objection
Two livestock buildings with access from highway

Applicant: Mr John Crockford

7. Finance and payments of accounts:

- a. 1 – 31 December 2024 approved.
- b. There were no payments for approval.

8. Other Projects and Responsibilities

- a. WRAC – the next WRAC meeting to be held on 23 January 2025. Cllr P Freeman provided Council details in relation to the public rights of way and temporary footpath closure at Wenvoe Wood.
- b. Fly-tipping - Cllr P Freeman updated Council in relation to the recent capture of a fly-tipping incident and to the production of fly-tipping signage to be placed within Wenvoe.
- c. Section 6 – Environmental (Wales) Act 2016 – Cllr P Freeman and Clerk to action.
- d. Registration of Land - ongoing.
- e. Asset Register – Councillors to report to Clerk with any additions and/or amendments.
- f. Cemetery – ongoing.
- g. Multi location meetings – A projector screen and laptop have been purchased in readiness for installation to Wenvoe Community Library.
- h. Christmas Tree - it was agreed that an artificial tree would not be environmentally friendly. Council agreed to consider the planting of a Christmas tree to the front garden of Wenvoe Community Centre. Cllr J Crockford to inspect the ground and obtain purchase prices of a suitable Christmas tree for planting in readiness for the next Council meeting.
- i. Office redecoration - it was agreed to place this item on hold until the water leak in Clerk office had been repaired – ongoing.
- j. VE Day 80 Anniversary – Thursday 8 May 2025 – following discussion it was agreed that Council would light the beacon at 9.15pm on this date and for the Clerk to purchase the memorial flag to be flown at Wenvoe Community Centre. Cllr J Williams offered to liaise with both the Horse & Jockey and Wenvoe Arms to enquire about the possibility of serving Fish & Chips on this evening prior to the lighting of the beacon.

9. Any matter the Chair decides are urgent

Health & Safety Representative - Cllr S Milliner volunteered to take on this role and will liaise with the Clerk to commence H&S inspections in the Community Centre.

10. To receive reports from Chairman, Clerk & Members - Cllr J Williams thanked Cllr R Godfrey for painting remedial works to areas of the passageway in the Community Centre.

Cllr R Godfrey informed Council that he had obtained a quotation for repair/remedial works to Wenvoe Community Centre main hall. Two further quotations are required for consideration by Council. Clerk to write to the Company who had provided the quotation to advise that this matter would be discussed at the next Council meeting.

Cllr C Thomas advised that there was a tree fallen onto an allotment plot which was leaning on the wall - Cllr J Crockford to inspect and report back to Council of the possible dangerous position of the fallen tree.

Draft Finance minutes of meeting held 14 January 2025 together with Budget figures and Scale of Charges for 2025/2026 to be circulated to Councillors prior to next council meeting – Clerk to action.

The meeting closed at 8.50 pm

The next council meeting will be held on
Thursday 20 February 2025 at 7.30 pm in the Hub/Library

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Minutes of Finance Committee Meeting Held on 14 January 2025 at 2.30pm

Present: Cllr J Williams (Chair) Cllr C Thomas, Cllr M Harvey, D Barrett-Plows Clerk to the Council

1. Apologies: None Absent: R Sexton
2. The minutes of the Finance Meeting of Tuesday 8 October 2024 were approved subject to the correction of the date of the meeting and the financial quarter, it was agreed that the Chair sign and date the amended Minutes following the meeting.
3. **Review of budget/expenditure for the third financial quarter 01.10.2024 – 31.12.2024.**
The net position by Cost Centre and Code (Scribe Report) was discussed in detail. It was agreed that VAT would be reclaimed. Clerk to action.
4. It was noted that there was one budget virement i.e., to increase of audit budget in the sum of £900.00 for financial year ending 31.03.2025.
5. The budget and scale of charges for 2025/2026 were agreed.
6. The Precept for 2025/2026 to increase by 5%.
7. **Future Finance Meetings**
It was agreed that Finance meetings to be held quarterly on the second Tuesday of the month:
Tuesday 8 April 2025
Tuesday 8 July 2025
Tuesday 14 October 2025
Tuesday 13 January 2026

Meeting ended 4.10pm

Next Meeting - Tuesday 8 April 2025