Y Ganolfan Gymdeithasol Yr Hen Bwrtawi Gwenfô Bro Morgannwg CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

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# Minutes of Council Meeting Held on 18 September 2025

**Present:** Cllr J Williams (Chair), Cllr S Milliner, M Harvey, Cllr C Thomas, Cllr R Sexton, Cllr P

Freeman, Cllr P Gaughan, Cllr N Gater, Cllr R Jervis, Clerk to the Council – D Barrett-

**Plows** 

Before the meeting started Cllr J Williams thanked Cllrs P Freeman, P Gaughan and R Jervis for installing the projector screen in the Library ceiling, giving up their time on a Sunday. Cllr J Williams also welcomed a member of the public

**1.** Apologies: None

Absent: Cllr J Crockford

#### 2. Declarations of Interest under the Council's Code of Conduct:

Cllr J Williams – Wenvoe Community Library Limited, The Hub & Cllr M Harvey – Wenvoe Community Library Limited

3. The minutes of Council meeting held 17 July were unanimously approved

### 4. Public participation

The member of the public confirmed that he was present purely to observe the meeting

**5. Police matters**: Wenvoe Crime/ASB incidents for the period 10.07.2025 - 20.08.2025

There were 44 occurrences through address search Wenvoe. This also includes Vale side of Culverhouse Cross including Copthorne Hotel.

#### **Occurrences of Note:**

Break in Burglary	Beech Tree Inn	Subject identified being progressed.
Trespass	Beech Tree Inn	Unknown male was seen walking around location

Several incidents relating to ASB at McDonalds/thefts at Retail Park

#### 6. Planning:

## **New Planning Applications**

2025/00585/FUL (ANH)

Oaktree Farm, Morfa Lane

Change of use of The Piggery from agricultural/

forestry use to class D1 (non-residential institution) No objection

and to include the siting of a mobile welfare unit Applicant: Mr Jonathan Field, The Awen Project

2025/00706/FUL (SDB)

Goldsland Farm, Wenvoe

Variation of Condition 1 (Approved Plans & documents) – Outbuilding for private gym &

summer house

Applicant: Ms Jessica Reader

No objection

2025/00695/FUL (ANH)

Reservoir House, St Lythans

Proposed two storey side and rear extension, new

finishes to wall, new windows, internal remodelling anthracite windows, white render walls, black

rainwater goods, grey concrete tiles

Approved 08.09.2025

Applicant: Mr Paul Gibson

2025/00858/FUL (ANH)

**Dyffryn Gardens, St Nicholas** 

Creation of 3 surface water attenuation ponds

and associated landscape works

No objection

Applicant: Chris Flynn

2025/00856/FUL (WG)

4 Vennwood Close, Wenvoe

Ground floor rear and first floor side

extensions

Applicant: Mr Marc Bowen

No objection

# **Previously Reported Planning Applications**

2025/00555/FUL (ANH) The Byre Farm

Retrospective approval of temporary rural

enterprise dwelling with associated infrastructure No objection

for three years

Applicant: Mr Stephen Lakin

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2024/00543/FUL (HM) Wayside Cottage, Dyffryn

No Objection

Proposed new access gate to lane

Applicant: Mr Paul Frost

2023/00373/OUT Upper House, Pound Lane, Wenvoe

No objection

Proposed two- bedroom bungalow

Applicant: Mr Roger Bentley

#### 7. Finance and payment of accounts:

- a) 1-31 July 2025 & 1-31 August 2025 Bank Reconciliations were approved
- b) The following payment was approved:

SLCC Annual Membership Renewal £240.00

- c) Council were informed of payments that were approved by the Chair during August
  - i. Refund of Hall Hire Deposit

£100.00

- ii. Vale of Glamorgan H&S Play Area Inspection £72.00
- iii. Vale of Glamorgan Garden Waste Bags £50.00

(Cash banked 22.07.2025)

- iv. Clerk Salary & Clerk Pension contributions
- d) It was noted that the pay scale for the Clerk had increased from 01.04.2025 in the sum of £0.63 per hour)

## Other projects and responsibilities:

- a. WRAC Minutes of meeting held 4 September 2025 had been circulated to all Councillors for their information.
- b. Council approved the purchase of 6 x 'Littering is Illegal' signs at a cost of £76.80 which will be placed in the active fly-tipping areas within Wenvoe. Council also agreed for the purchase of a replacement camera at a cost of £62.99 for the one that was stolen. Cllr P Freeman informed Council that there had been 4 prosecutions to date for fly-tipping within Wenvoe.
- c. Section 6 Environmental (Wales) Act 2016 Biodiversity plan to be completed before 31 December 2025.

- d. First Registration of Land & Carpark Boundary update ongoing
- e. Cemetery ongoing
- f. Multi location meetings Cllr P Freeman to liaise with Wenvoe Library volunteers 'how to use' the projector. Council meeting to be held on 16 October 2025 will include a trial multi location meeting via teams.
- g. Noticeboards Cllr R Jervis plans to install the replacement noticeboard to front of Wenvoe Community Centre on Saturday 27 September 2025.
- h. Welsh Water no update
- i. Councillor Co-option following a ballot Emma Wheadon to be invited to join Wenvoe Community Council. Clerk to action.
- j. VOG Annual Assessment 2024-2025 Summary Cllr M Harvey read the response received from the Vale of Glamorgan in relation to the litter and rubbish sites, unclean road signs or signs covered by tree leaves and drains often filled with litter plus the extreme difficulty of making contact with the VOG, this was noted. Cllr M Harvey informed Council that there had been no improvements to date.
- k. Health & Safety Committee annual safety inspections & Risk Assessment Cllrs R Jervis, S Milliner & C Thomas to action and update Council at the next meeting. Cllr R Jervis to submit Risk Assessment.
- 1. Stone wall allotments & Quarryman's memorial fence Cllr R Jervis plans to action on Saturday 27 September 2025.
- m. The Boundary Commission email confirmation had been received to confirm that the Commission is recommending a membership of 10 Community Councillors for Wenvoe, if approved this will be implemented at the next local government elections.
- n. WCC Hall Hire Cllr J Williams informed Council that there is a possibility that the Scouts may end in December 2025. Following discussion in relation to the frequency of lights being left on, heating (during the Winter) and rubbish left which incurs unnecessary costs to the Council, Cllr J Williams proposed a charge of £15 per occurrence to all regular hall hirers, seconded by Cllr R Jervis. Council agreed to issue a warning on the first occasion and thereafter an Invoice for payment in the sum of £15.00 to be raised by the Clerk.
- 9. Ward Councillor Report none
- 10. Any matters the Chairman decides are urgent none
- 11. To receive reports from Chairman, Clerk and Members Cllr R Sexton informed Council of the problems residents were experience in relation to the 4 week road closure in Twyn yr Odyn for Welsh Water to carry out the pipe replacement works. Cllr J Crockford to arrange a site visit following completion of the works and any compensation claim. Clerk advised Council that she will be on annual leave on Monday 29 September 2025.

The meeting closed at 8.25pm

The next Council meeting will be held on Thursday 16 October 2025 at 7.30pm in the Hub/Library